



Minutes of the Meeting
of the Rowland Water District

July 13, 2010

Location of Meeting: District Office

Pledge of Allegiance.

ROLL CALL OF DIRECTORS:

President Anthony J. Lima

Director Robert W. Lewis

Director Szu-Pei Lu

Director John Bellah

ABSENT:

Vice President Rene Rios

OTHERS PRESENT:

Dan Horan, Three Valleys Municipal Water District

Janet Morningstar, Legal Counsel

Joe Ruzicka, Three Valleys Municipal Water District

Joseph Velasco, Orchard Dale Water District

ROWLAND WATER STAFF PRESENT:

Ken Deck, General Manager

Ted Carrera, Assistant General Manager

Sean Henry, Financial Officer

Rose Perea, Resource Analyst

Nicole P. Silva, Administrative Aide/Secretary to the Board

ADOPTION OF AGENDA: Upon a motion by Director Lu, seconded by Director Lewis, and approved by unanimous vote, the Agenda was adopted as presented. The motion was unanimously carried.

PUBLIC COMMENT: Mr. Velasco introduced himself and stated he was only present to observe the meeting.

CONSENT CALENDAR: Upon a motion by Director Lewis, seconded by Director Lu, the Consent Calendar was approved as presented. The motion was unanimously carried.

The approval of the Consent Calendar includes the Minutes of the Regular Meeting on June 8, 2010 (Tab 1); Approval of Demands on the General Fund Account for June 2010 (Tab 2); Approval of Investment Report for June 2010 (Tab 3); and Approval of the Board Meeting scheduled for August 17, 2010 (Tab 4).

Tab 5 REVIEW AND APPROVE DIRECTORS' MEETING REIMBURSEMENTS FOR JUNE 2010

A motion was made by Director Lu, seconded by Director Lewis, to approve the Directors' Meeting Reimbursement report as presented. The motion was unanimously carried.

Tab 6 REVIEW AND APPROVE ORDINANCE NO. 0-7-2010 ESTABLISHING COMPENSATION OF DIRECTORS

Mr. Deck explained that the proposed ordinance would increase the number of days per month for which Directors would be able to receive per diem compensation for attending meetings and other functions as Board members. President Lima opened the public hearing at 6:04 p.m. public hearing was adjourned at 6:05 p.m. President Lima, stated if approved, the ordinance would not take effect for sixty days from the date of approval.. A motion was made by Director Lewis, seconded by Director Lu, to approve Ordinance 0-7-2010 as presented.

Roll call vote.

Ayes: Directors Lima, Lewis, Lu, Bellah

Noes: None

Absent: Vice President Rios

Abstain: None

Motion was passed by a vote of 4-0.

Tab 7 REVIEW AND APPROVE DRAFT ORDINANCE NO. 0-7.1-2010 ESTABLISHING MANDATORY RECYCLED WATER CONNECTION POLICY

Mr. Deck stated that the ordinance is essentially a rework of the existing policy making it more workable under current conditions, and providing for the District to perform simple conversions for customers and recover the cost over a set period of time through the price differential between potable and recycled water. Mr. Deck answered questions raised by the Board.

A motion was made by Director Lewis, seconded by Director Bellah, to approve the draft of Ordinance 0-7.1-2010 as presented. The motion was unanimously carried.

Tab 8 REVIEW AND APPROVE DRAFT REVISED RULES AND REGULATIONS GOVERNING RECYCLED WATER SERVICE

Mr. Deck summarized the revised rules and regulations for the Board.

A motion was made by Director Bellah, seconded by Director Lu, to approve the draft described above as presented. The motion was unanimously carried.

Tab 9 REVIEW AND APPROVE DRAFT RECYCLED WATER RETROFIT PROGRAM PARTICIPATION AGREEMENT

Mr. Deck informed the Board that the District has currently been bearing the cost of potable-to-recycled water conversions that typically are less than \$5,000.00. The new program for larger more costly conversions will provide customers a means to finance potable-to-recycled conversions, by continuing to pay potable water rates until such time the conversion is paid for.. The customer will be provided the cost of conversion and a time frame for pay back.

A motion was made by Director Lu, seconded by Director Lewis, to approve the Recycled Water Retrofit Program Participation Agreement as presented. The motion was unanimously carried.

Tab 10 REVIEW AND APPROVE RWD 2010-2011 FISCAL BUDGET

Mr. Deck noted no changes have been made since report was reviewed at the meeting held on June 8, 2010.

A motion was made by Director Lewis, seconded by Director Bellah, to approve the 2010-2011 fiscal budget as presented. The motion was unanimously carried.

Tab 11 REVIEW AND APPROVE RESOLUTION NO. 7-2010 ESTABLISHING POLICY FOR USE OF DISTRICT PROVIDED CELL PHONES

Mr. Deck clarified that this resolution was created to establish policy on the use of District provided cell phones. The policy would allow employees to make personal use of District provided cell phones and add an amount estimated to be the incremental cost of the personal use to be treated as a taxable benefit to the employees. Notwithstanding the permitted personal use, the policy makes clear that the use of cell phones is not a part of the employee's benefit package and may be terminated by the District at any time. A motion was made by Director Lu, seconded by Director Lewis, to approve Resolution 7-2010 as presented.

Roll call vote.

Ayes: Directors Lima, Lewis, Lu, Bellah

Noes: None

Absent: Vice President Rios

Abstain: None

Motion was passed by a vote of 4-0.

Tab 12 REVIEW AND APPROVE RESOLUTION NO. 7.1-2010 CONSENTING TO APPROVE THE AMENDED AND RESTATED JPA AGREEMENT OF THE ASSOCIATION OF CALIFORNIA WATER AGENCIES HEALTH BENEFITS

AUTHORITY

Mr. Deck answered questions raised by the Board.

A motion was made by Director Lewis, seconded by Director Bellah, to approve Resolution 7.1-2010 as presented.

Roll call vote.

Ayes: Directors Lima, Lewis, Lu, Bellah

Noes: None

Absent: Vice President Rios

Abstain: None

Motion was passed by a vote of 4-0.

Tab 13 REVIEW AND APPROVE PROPOSAL FROM THE PACIFIC INSTITUTE

Mr. Deck reviewed with Board the proposal outlining the cost and implementation steps for The Pacific Institute's "Thought Patterns for High Performance" education system. Mr. Deck answered questions raised by the Board.

A motion was made by Director Lu, seconded by Director Lewis, to approve the proposal from The Pacific Institute as presented.

Tab 14 CALIFORNIA SPECIAL DISTRICTS ASSOCIATION 2010 BOARD ELECTIONS

Directors discussed the nominees and they collectively opted to vote for Kathy Tiegs.

A motion was made by Director Lu, seconded by Director Lewis, to vote for Kathy Tiegs for the CSDA Board.

Tab 15 REVIEW MISSION STATEMENTS SUBMITTED BY STAFF

The Board discussed the proposed mission statements submitted by staff in response to the contest which would provide a prize to the winning entry. After taking a straw poll on the preferred statements, the Board decided to table the issue until a full Board is present to vote on a winner.

Tab 16 DISCUSSION OF UPCOMING CONFERENCES, WORKSHOPS, OR EVENTS (INCLUDING ITEMS THAT MAY HAVE ARISEN AFTER THE POSTING OF THE AGENDA)

a. Urban Water Conference: Directors agreed they would attend based on General Manager's recommendation. A motion was made by Director Lewis, seconded by Director Lu, to approve attendance for all Directors.

b. Utility Elected Officials Conference: A motion was made by Director Lu, seconded by Director Lewis, to approve attendance by Directors Lima, Lewis, and Bellah.

c. CSDA Annual Conference: A motion was made by Director Lu, seconded by Director Lewis, to approve attendance by Directors Lewis and Bellah.

Director Lewis stated he would be attending the ACWA Region 9 business meeting. Director Lu announced she was invited to the Women in Power luncheon. Director Lewis also expressed interest in attending. A motion was made by Director Lewis, seconded by Director Bellah, to approve attendance by Director Lu and Lewis.

Tab 17 GENERAL MANAGER’S REPORT

Nothing to report.

Tab 18 Three Valleys Municipal Water District

Mr. Lima reported that a Board meeting will be held July 14, 2010 at 6PM.

Tab 19 PWR Joint Water Line Commission

Mr. Lima reported that the draft budget was approved at the last meeting.

a. Upon a motion by Director Bellah, seconded by Director Lu, the PWR Joint Water Line budget was received and filed. The motion was unanimously carried.

Tab 20 Joint Powers Insurance Authority

Information only. Mr. Lima noted that material was received in board packets.

PBWA: Nothing to report.

ACWA: Nothing to report.

Regional Chamber of Commerce: Director Lu reported that the installation dinner was held last week and Ms. Yvonne Yen is the new president. There is also a new committee – the Utility Committee and Mr. Deck is a member.

Sheriff Community Advisory Committee: Nothing new to report.

Project Ad-Hoc Committee: Next meeting scheduled for August 3, 2010

Finance Ad-Hoc Committee: Mr. Deck passed out new W4 to update files.

ATTORNEY’S REPORT: Nothing to report.

PERSONNEL: Ms. Silva announced to the Board that she is pregnant.

PUBLIC RELATIONS: Ms. Perea briefly updated the Board on upcoming fall events.

REVIEW OF CORRESPONDENCE: Nothing to report.

ENGINEER'S REPORT: Mr. Carrera reported that Ms. Perea and Mr. Dave Warren (Water Systems Superintendent) have done an outstanding job updating the District's website.

DIRECTORS' AND GENERAL MANAGER'S QUESTIONS AND COMMENTS: Mr. Deck reported that Pathfinder Park is currently being charged a penalty rate of 1.5% of the standard potable water rate due to their ongoing delay in connecting to the Recycled System.

Future Agenda Items: Review committee assignments.

Closed Session: President Lima adjourned the meeting to closed session at 7:30 p.m. pursuant to Government Code Section 54956.8 in order to confer with the District's negotiator Ken Deck concerning the price and terms on which he was authorized to negotiate for the acquisition of water rights from Resource Land Holdings.

The Board by consensus authorized Mr. Deck to pursue water rights along the Sacramento River from Resource Land Holdings investment group under the parameters discussed.

A motion was made by Director Lewis, seconded by Director Bellah, and unanimously carried to adjourn the closed session at 7:51 p.m.

Open session reconvened at 7:52 p.m.

A motion was made by Director Bellah, seconded by Director Lu, and unanimously carried to adjourn the meeting. The meeting was adjourned at 7:53 p.m.

Anthony J. Lima
Board President

Attest: _____
Ken Deck
Board Secretary