



Minutes of the Special Meeting
of the Board of Directors
Rowland Water District

December 22, 2009 – 5:30 p.m.

Location of Meeting: District Office

PLEDGE OF ALLEGIANCE

ROLL CALL OF DIRECTORS

President Robert W. Lewis
Vice President Anthony J. Lima
Director Rene Rios
Director John Bellah
Director Szu-Pei Lu

Others Present:

Dr. Bill Mathis, Mathis Group
Janice Mathis, Mathis Group

Staff Present:

Ken Deck, General Manager
Ted Carrera, Assistant General Manager
Rose Perea, Resource Analyst

ADOPTION OF AGENDA

Upon motion made by Vice President Lima, seconded by Director Rios, the Agenda was adopted by unanimous vote as presented. The motion was carried.

PUBLIC COMMENT ON AGENDA ITEMS

There were no public comments

INFORMATION ITEMS

Dr. Mathis gave a presentation concerning effective management and Board practices, and the evaluation process to assist the Board with the General Manager's evaluation. A study session was held with the Board.

Specific topics covered by Dr. Mathis included:

The OCI Culture and the Lou Tice presentation in Seattle were explained. Dates for the Lou Tice presentation are March 12, 2009, through March 14, 2009, at the Westin Hotel, Seattle, Washington. Board and staff attendance was encouraged.

Dr. Mathis discussed Best Practices, High Principles and what makes a Board more effective and the process necessary to become the “best of the best”.

The Board agreed to develop and provide the General Manager with a strategic plan, a set of specific goals for the District as well as organizational goals to be accomplished in the next year.

To assist the Board in the General Manager’s evaluation, the General Manager agreed to provide the Board with a description of the responsibilities of his position and a summary of his accomplishments during the previous year.

Board members discussed with Dr. Mathis “Board Norms” to be established and adopted by the Board with the ultimate goal to be the best managed water district.

It was the consensus of the Board that this session was very helpful as they prepare for the General Manager’s evaluation and look forward to improving Board and staff relations and the ultimate efficiency and management of the District as a whole.

ADJOURNMENT

A motion was made by Director Lu, seconded by Director Bellah and unanimously carried to adjourn the meeting. The meeting was adjourned at 7:25 p.m.

ROBERT W. LEWIS, Board President

ATTEST:

KEN DECK, Board Secretary