



Minutes of the Meeting
of the Rowland Water District

April 13, 2010

Location of Meeting: District Office

Pledge of Allegiance.

ROLL CALL OF DIRECTORS:

President Anthony J. Lima
Director Robert W. Lewis
Director Szu-Pei Lu
Director Rene Rios

ABSENT:

Director John Bellah

OTHERS PRESENT:

Dan Horan, Three Valleys Municipal Water District
Kirk Howie, Three Valleys Municipal Water District
Janet Morningstar, Legal Counsel
Joe Ruzicka, Three Valleys Municipal Water District

ROWLAND WATER STAFF PRESENT:

Ken Deck, General Manager
Ted Carrera, Assistant General Manager
Sean Henry, Financial Officer
Rose Perea, Resource Analyst
Nicole P. Silva, Administrative Aide/Secretary to the Board

ADOPTION OF AGENDA: Upon a motion by Director Lewis, seconded by Director Lu, and approved by unanimous vote, the Agenda was adopted as presented. The motion was unanimously carried.

CONSENT CALENDAR: Upon a motion by Director Lewis, seconded by Director Lu, the Consent Calendar was approved as presented. The motion was unanimously carried.

The approval of the Consent Calendar includes the of Minutes of the Special Meeting on March 2, 2010 (Tab 1); Approval of Minutes of the Regular Meeting on March 9, 2010 (Tab 2);

Approval of Minutes of Special Meeting of March 29, 2010 (Tab 3); Approval of Demands on the General Fund Account for March 2010 (Tab 4); Approval of Investment Report for March 2010 (Tab 5); and Approval of the Board Meeting scheduled for May 11, 2010 (Tab 6).

Tab 7 REVIEW AND APPROVE DIRECTORS' MEETING REIMBURSEMENTS FOR MARCH 2010

A motion was made by Director Lu, seconded by Vice President Rios, to approve the Directors' Meeting Reimbursement report as presented. The motion was unanimously carried.

Tab 8 REVIEW AND APPROVE OFFER FROM SOUTHERN CALIFORNIA EDISON TO PURCHASE GRANT EASEMENT

Mr. Deck briefly described the easement requested by Southern California Edison for overhead power lines. Mr. Deck presented Edison's offer of \$25,000 for the easement and indicated that, except for moving one storage container and installing a cable to ground the existing fence, the grant of the easement would not impact the District's use of the area affected by the proposed easement. He indicated that Edison had offered to pay the cost of grounding the fence. Mr. Deck requested that Directors approve the offer, subject to legal counsel's review and approval of the form of the easement.

A motion was made by Director Lu, seconded by Director Lewis, to approve the offer subject to review and approval of legal counsel as to the form of the easement document, as stated above. The motion was unanimously carried.

Tab 9 APPROVE AMENDMENT TO CAPITAL BUDGET OF \$125,000 TO DEVELOP POTABLE-WATER HYDRAULIC MODEL AND INTEGRATE INTO THE GIS SYSTEM

Mr. Deck explained that the hydraulic model is an advancement in technology and will provide a variety of innovative functions – now and in the future – for the District. Mr. Deck is requesting that the Board approve an additional \$125,000 for purchase of this cutting-edge software.

A motion was made by Director Lewis, seconded by Vice President Rios, to approve additional funds requested by staff. The motion was unanimously carried.

Moved Tab 10 for discussion after Tab 16 per request of Director Lewis.

Tab 11 APPROVE THE PURCHASE OF UP TO 1000-ACRE-FEET OF UNTREATED TIER 1 WATER

Mr. Deck requested approval to purchase up to 1,000-acre-feet of untreated Tier 1 water from the Puente Basin Water Agency at a cost not to exceed \$500,000. Mr. Deck explained why the water was available for purchase, and answered questions raised by the Board. He noted that he would likely advise the purchase of any additional water that becomes available, especially since learning of recent news that Metropolitan will be increasing water rates.

A motion was made by Director Lu, seconded by Director Lewis, to approve the purchase as stated above. The motion was unanimously carried.

Tab 12 DISCUSSION OF THE DEVELOPMENT OF AN UPDATED DISTRICT-MISSION STATEMENT

Mr. Lima reported that he had an initial idea of creating a banner to illustrate the Board’s vision for the District in 2010. Ms. Perea created a large banner based on this idea to display in the board room and at community events.

Subsequently, ideas were formed by staff to involve employees in this vision. Mr. Deck suggested an employee contest to create a new mission statement for the District. The Board recommended a \$200 gift certificate value for the winning employee determined by a vote of the Directors.

A motion to approve a New Mission Statement Employee Contest was made by Director Lu, seconded by Director Lewis. The motion was unanimously carried.

Tab 13 DISCUSSION OF UPCOMING CONFERENCES, WORKSHOPS, OR EVENTS (INCLUDING ITEMS THAT MAY HAVE ARISEN AFTER THE POSTING OF THE AGENDA

a. ACWA Region 5 Issue Forum “Desalination – Two Innovative Case Studies” (Wednesday, May 5, 2010 in Monterey, CA)

Director Lewis stated that he may attend a portion of this event while in Monterey for the ACWA Spring Conference.

President Lima indicated that this was the appropriate point in the agenda to discuss Tab 10.

Tab 10 REVIEW AND APPROVE “BOARD NORMS AND PROCEDURES”

Board discussed the purpose of developing a document stating the Board’s norms and procedures and various edits, additions, and omissions they would like to make to the draft. By consensus, the Board determined to change the title of the document to “Board Vision and Procedures.” Staff took note of the comments and stated they would edit as indicated by Directors. No action was taken.

Tab 14 GENERAL MANAGER’S REPORT

a. Information only.

b. Despite numerous attempts made via phone calls, USPS, and in-person visits, the staff of the Hacienda/La Puente School District has not complied with standards set forth by the District and mandated by the Los Angeles County Department of Health and Sanitation Districts of Los Angeles County regarding having a properly trained supervisor for the recycled water system. Mr. Deck indicated that the policy provides for termination of potable and recycled water service for continued failure to comply.

COMMITTEE REPORTS

Tab 15 Three Valleys Municipal Water District

a. Information only.

Tab 16 Association of California Water Agencies

- a. Information only.
- b. Information only.

Puente Basin Water Agency: Mr. Deck reported there was a meeting held on April 8, 2010. The Agency announced Ms. Barbara Carrera as new member and Mr. Ebenkamp as new president. The budget for 2010-2011 was also discussed.

PWR Joint Water Line Commission: President Lima stated there was nothing to report

Regional Chamber of Commerce: Ms. Lu stated that the Farmer's Market has officially moved to the parking lot of Mount San Antonio College.

Sheriff Community Advisory Committee: Ms. Lu reported that there is a program offered called the L.A. County "Crime Stoppers" which encourages anonymous tips and provides rewards for evidence leading to a conviction. The next meeting will be held on July 28th at the Walnut Sheriff's Station for a tour of Men's Central Jail.

Alternative Water Ad-Hoc Committee: Director Lewis made a motion to disband the Alternative Water Ad-Hoc Committee, Vice President Rios seconded. The motion was unanimously carried.

ATTORNEY'S REPORT: Nothing to report.

PERSONNEL REPORT: Maintenance I interviews will be held tomorrow, March 14, 2010.

PUBLIC RELATIONS: Ms. Perea made follow-up announcements in regard to previously mentioned community events and school programs.

CORRESPONDENCE: Nothing to report

Tab 17 ENGINEER'S REPORT:

- a. Directors duly noted that the Operations Activity Report for March 2010 was present in their board packets.

Mr. Carrera gave a brief report on the status of the Alameda Corridor East, South Nogales Project and the preparations for the upcoming grade separation.

DIRECTORS' AND GENERAL MANAGER'S QUESTIONS AND COMMENTS:

Director Lu reported that she was honored as a Female Politician in the 24th District with Extraordinary Community Service by Senator Gloria Romero.

FUTURE AGENDA ITEMS: No future agenda items to report.

LATE BUSINESS: No late business items were reported.

A motion was made by Director Lu, seconded by Vice President Rios, and unanimously carried

to adjourn the meeting. The meeting was adjourned at 7:27 p.m.

Anthony J. Lima
Board President

Attest: _____
Ken Deck
Board Secretary