



**Minutes of the Regular Meeting
Of the Board of Directors of Rowland Water District**

April 12, 2011

Location of Meeting: District Office

PLEDGE OF ALLEGIANCE

ROLL CALL OF DIRECTORS

President Anthony J. Lima
Director Robert W. Lewis
Director John Bellah

ABSENT: Vice President, Su Pei Lu-Yang
Director, Division 1 - Vacant

OTHERS PRESENT:

Janet Morningstar, Legal Counsel
Dan Horan, Three Valleys Municipal Water District
Joe Ruzicka, Three Valleys Municipal Water District
Kirk Howie, Three Valleys Municipal Water District
Teri Malkin, Resident
David Malkin, Resident
Asuncion Cobarrubias, Resident
Cara Van Dijk, CV Strategies

ROWLAND WATER DISTRICT STAFF PRESENT:

Ken Deck, General Manager
Ted Carrera, Assistant General Manager
Sean Henry, Finance Officer
Rose Perea, Resource Analyst

Following the Flag Salute, President Lima requested a moment of silence in memory of Director Rene Rios, who passed away on March 25, 2011.

ADOPTION OF AGENDA:

Upon motion by Director Lewis, seconded by Director Bellah, and approved by unanimous vote, the Agenda was adopted as presented.

PUBLIC COMMENT:

Mrs. Asuncion Cobarrubias, Rowland Heights resident, requested further investigation into the increase of her water bill. She indicated that she reported a leak which the District fixed on the street side of the meter. The District also sent Water Audit Specialist, Marcos Aspeitia, to her residence to check for leaks and he determined that there were none. She requested that the District make a further investigation and an adjustment to her bill. Mr. Deck assured Mrs. Cobarrubias that he would look into the matter further and provide her with a letter of the District’s findings.

Mr. David Malkin, Rowland Heights resident, thanked the District for allowing him to present a flyer for the Kiwanis Club of Hacienda Heights “RIBFEST 2011” BBQ which will be held on May 1, 2011, 5:00-9:00 p.m. at the Industry Hills Expo Center Pavilion.

CONSENT CALENDAR:

Upon a motion by Director Lewis, seconded by Director Bellah, the Consent Calendar was approved as presented. The motion was unanimously carried.

The approval of the Consent Calendar included:

Tab 1: Approval of the Minutes of the Regular Meeting held on March 8, 2011;

Tab 2: Approval of Demands on General Fund Account for March 2011;

Tab 3: Approval of the Investment Report for March 2011; and

Tab 4: Upon motion by Director Lewis, Seconded by Director Bellah, the motion to change the date of the Board Meeting regularly scheduled for May 10, 2011, to May 17, 2011, was unanimously carried.

Tab 5

REVIEW AND APPROVE DIRECTORS’ MEETING REIMBURSEMENTS FOR MARCH, 2011

Upon a motion by Director Lewis, seconded by Director Bellah, the Directors’ Meeting Reimbursement Report was approved as presented. The motion was unanimously carried

Tab 6

DECLARATION OF VACANCY IN DIVISION I AND APPOINT AN AD-HOC COMMITTEE TO INTERVIEW INTERESTED PARTIES TO FILL THE VACANCY

Mr. Deck informed the Board that with the passing of Mr. Rios, it is necessary for the Board to declare a vacancy within Division 1. Mr. Deck noted that Ms. Morningstar has prepared a Memorandum to the Board setting forth a timeline to fill the vacancy in Division 1. Mr. Deck noted that he has contacted Heidi Gallegos, of the Chamber of Commerce, and that staff will contact the Rowland Unified District Superintendent, and the Principal at Nogales High School as well as Mr. Chavez, a teacher at Nogales High School, to inquire whether they have any recommendations for candidates to fill the vacancy.

Mr. Deck recommended that the Board appoint an Ad Hoc Committee to review applications from potentially interested parties and to proceed with the interview process.

Mr. Deck informed the Board that the Notice of Vacancy will be posted at the following locations: District Office, Rowland Heights Library, Rowland Heights Post Office and Nogales High School.

Mr. Deck informed the Board that in order to meet the required time line for appointing a Director, a special meeting of the Board will be scheduled for June 7, 2011, at which time it is anticipated that an appointment will be announced.

It was the consensus of the Board to post the Notice of Vacancy requesting interested parties to submit an application to the District by May 5, 2011.

Director Lewis made a motion to fill the vacancy by appointment and to appoint an Ad Hoc Committee made up of President Lima and Director Lewis to interview prospective candidates. Director Bellah seconded the motion and the motion was unanimously carried.

Tab 7

REVIEW AND APPROVE RESOLUTION NO. 4.1-2011 OF THE BOARD OF DIRECTORS APPOINTING A REPRESENTATIVE TO THE PUENTE BASIN WATER AGENCY

A motion was made by Director Lewis, to approve Resolution No. 4.1-2011 and for his appointment as the representative to the Puente Basin Water Agency. The motion was seconded by Director Bellah and unanimously carried by the following roll call vote:

AYES: President Lima, Director Lewis, Director Bellah
NOES: None
ABSENT: Director Lu-Yang
ABSTRAIN: None

The motion passed by a vote of 3-0.

Tab 8

APPOINT ALTERNATE DIRECTOR TO THE JOINT WATER LINE COMMISSION

A motion was made by Director Lewis, seconded by Director Bellah, to appoint Director Bellah as the new Alternate Commissioner of the Joint Waterline Commission. The motion was unanimously carried.

Tab 9

REVIEW AND APPROVE RESOLUTION NO. 4-2011 OF THE BOARD OF DIRECTORS RESCINDING THE LEVEL ONE WATER SUPPLY SHORTAGE DECLARATION AND SUSPENDING LEVEL ONE CONSERVATION REQUIREMENTS

Director Bellah requested that District customers be notified of the suspension of the level one shortage and level one conservation requirements through a bill stuffer or a notation on their

bills. Mr. Deck advised that he will direct staff to notify District customers accordingly. Director Lewis made the motion and Director Bellah seconded the motion to approve Resolution 4-2011. The motion was unanimously carried by the following roll call vote:

AYES: President Lima, Director Lewis, Director Bellah
NOES: None
ABSENT: Director Lu-Yang
ABSTRAIN: None

The motion passed by a vote of 3-0.

**Tab 10
GENERAL MANAGER'S REPORT**

The General Manager had nothing to report.

**Tab 11
DISCUSSION OF UPCOMING CONFERENCES, WORKSHOPS OR EVENTS
(INCLUDING ITEMS THAT MAY HAVE ARISEN AFTER THE POSTING OF THE
AGENDA)**

Directors Lewis and Bellah requested that they be registered for the Inspection Tour of Silverwood Lake and the Miramar Treatment Plant, Three Valleys Municipal Water District, sponsored by David De Jesus, Director, Metropolitan Water District of Southern California, scheduled for April 28, 2011.

Mr. Lewis requested that he be registered for the Special Districts' Conference, Legislative Days, scheduled for May 3 and 4, 2011.

**Tab 12
REVIEW OF CORRESPONDENCE**

- a. Letter to Mr. LeCou and letters from Mr. LeCou, Resident
- b. Letter to Mr. Hansen, Three Valleys Municipal Water District
- c. Letter to Mr. Eric Hitchman, PWR Joint Waterline Commission
- d. Letter to Mr. Richard Rich, Suburban Water Systems

These items were for information purposes only.

COMMITTEE REPORTS

Tab 13

Three Valleys Municipal Water District

- a. Minutes of the Regular Board Meeting held on March 16, 2011

President Lima reported that Three Valleys has obtained 14 bids on the repair to their pipeline and that for fiscal year 2010 – 2011 the Tier 1 water sales are down 17%. President Lima further reported that Lake Oroville is at 78% capacity, San Luis Reservoir is at 98% capacity and Diamond Valley Lake is at 78% capacity and expects to be at 100% by May 2011. The next regularly scheduled Three Valleys' Board meeting and Budget Workshop is set for Wednesday, April 13, 2011.

Tab 14

Regional Chamber of Commerce

Director Lewis reported on the Government Affairs Committee and proposed legislation which may be of interest to the Rowland Water District.

Puente Basin Water Agency

President Lima reported that the next meeting is scheduled for Tuesday, April 19, 2011, at 7:00 a.m., at Walnut Valley Water District.

PWR Joint Water Line Commission

Nothing to report.

JPIA

Nothing to report.

Association of California Water Agencies

Nothing to report.

Sheriff's Community Advisory Committee

The meeting was postponed to May 17, 2011 at 6:30 p.m.

Project Ad Hoc Committee

President Lima reported that the Committee met and discussed the future direction of the District as well as organization and succession planning.

Finance Ad Hoc Committee

The next meeting will be held on Friday, April, 15, 2011, at 1:30 p.m. at the District office.

Tab 15

ATTORNEY'S REPORT

Ms. Morningstar circulated a letter from the attorneys for Getty Images setting forth their claim for damages in the amount of \$4,660.00. She suggested that this matter be placed as a future agenda item for next month's meeting so that the claim could be formally denied. She advised that she would prepare a response to their letter.

Ms. Morningstar also reviewed the timeline and requirements to be followed in connection with filling the vacancy for Division 1.

Mr. Deck noted that following Ms. Morningstar's response to Mr. Fice's request for information, Mr. Fice had contacted the office and had requested salary information as well as the Financial Statements for the District. Staff provided this information to Mr. Fice.

PERSONNEL REPORT

Nothing to report.

PUBLIC RELATIONS

Mrs. Perea reported that the Safe Communities Festival at the Park had been cancelled on March 16 due to soggy fields. Mrs. Perea also circulated an information flyer on WEWAC as well as a picture of the sign which will be displayed at the Los Angeles County Fair at the water wise, drought tolerant garden. She also reported that the Nogales High School Edu-Grant recipient, along with 32 students, will be touring the Three Valleys MWD treatment facility on May 19.

ENGINEER'S REPORT

Mr. Carrera referred to his Operations Activity Report for March 2011 and noted that the District had implemented planned procedures to maintain public water supplies during the scheduled ten-day shutdown of Metropolitan's Weymouth Treatment Plant which took place March 18 through March 28 and that the District had encountered no problems during the shutdown.

DIRECTORS' AND GENERAL MANAGER'S QUESTIONS AND COMMENTS

Mr. Deck noted that the District is a member of a Public Water Agency Group (PWAG) consisting of several water agencies and that he, as well as Tom Coleman, General Manager of Orchard Dale Water District, will be interviewing lobbyists in Sacramento on behalf of the group looking for better representation for the agencies on water issues. There is concern among the group that ACWA is not providing the representation necessary to monitor Bills which are being introduced to the State legislature relating to water. The cost for the lobbyist will be paid jointly by this group of water agencies.

FUTURE AGENDA ITEMS

Denial of the Claim submitted by Getty Images in the amount of \$4,600.00.
Appoint a representative to the Sheriff's Community Advisory Committee.

LATE BUSINESS

None.

A motion was made by Director Bellah, seconded by Director Lewis, and unanimously carried to adjourn the meeting in memory of Director Rene Rios. The meeting was adjourned at 7:00 p.m.

Anthony J. Lima
Board President

Attest: _____
Ken Deck
Board Secretary