



Minutes of the Regular Meeting
of the Board of Directors of the Rowland Water District
September 10, 2013 - 6:00 p.m.
Location: District Office

PLEDGE OF ALLEGIANCE

ROLL CALL OF DIRECTORS

President Szu Pei Lu-Yang
Vice President John Bellah
Director Anthony J. Lima
Director Teresa P. Rios
Director Robert W. Lewis

ABSENT:

None.

OTHERS PRESENT:

Janet Morningstar, Legal Counsel
Joe Ruzicka, Three Valleys Municipal Water District
Dan Horan, Three Valleys Municipal Water District
Kirk Howie, Three Valleys Municipal Water District
Erin Gilhuly, CV Strategies
David Malkin, Resident
Teri Malkin, Resident
Harry Peterson, Resident
Verne Sandall, Resident
James McBride, Resident

ROWLAND WATER DISTRICT STAFF

Ken Deck, General Manager
Ted Carrera, Assistant General Manager
Rose Perea, Director of Administrative Services
Sean Henry, Finance Officer

PUBLIC COMMENT ON NON-AGENDA ITEMS

Resident David Malkin encouraged members of the Board to attend and/or purchase tickets to the Kiwanis Installation Dinner on September 14, 2013. The tickets are \$25.00 and the funds will be utilized to sponsor youth in the community. This is a joint undertaking between the Kiwanis Club, the Rotary Club and the New Horizons Group which will combine efforts to purchase school supplies and backpacks and distribute them to the schools.

Resident, Harry Peterson, presented several questions to the Board in connection with demands on the General Fund Account in the September Agenda and other items included in the Board packet and requested clarification. He asked whether clean-up water was used for recycled or potable uses. Ken Deck explained that the clean-up water produced by Carrier is used for recycled, but that the District is working on a clean-up arrangement with Northrup Grumman which will be suitable for potable use. In the interest of time, Board President Lu-Yang, requested that staff prepare a written response to Mr. Peterson's questions and that the Board also be provided with a copy of the response.

Tab 1 - CONSENT CALENDAR

General Manager, Ken Deck, noted that there would not be a Special Meeting of the Board on September 24, 2013. Upon motion by Director Lima to approve the Consent Calendar with the deletion of the September 24, 2013 Special Meeting date, seconded by Director Rios, the Consent Calendar was approved as amended. The motion was unanimously carried.

The approval of the Consent Calendar included:

1.1

Approval of the Minutes of Regular Board Meeting Held on August 13, 2013

1.2

Water Purchases for July 2013

Regular Board Meeting:	October 8, 2013, 6:00 p.m.
Quarterly President's Dinner	October 22, 2013, 5:00 p.m.

Tab 2 - ACTION ITEMS

2.1

Approve Directors' Meeting Reimbursements for August 2013

Upon motion by Director Lima, seconded by Director Rios, the Directors' Meeting Reimbursement Report was approved as presented. The motion was unanimously carried.

2.2

Approve the Nomination of Legal Counsel, Janet Morningstar, to the ACWA Legal Affairs Committee

Legal Counsel, Janet Morningstar, noted that she has been member of the ACWA Legal Affairs Committee for several years and derives valuable information at the meetings which benefits the District. After discussion, upon motion by Director Lima, seconded by Director Lewis, the Board unanimously approved the nomination of legal counsel, Janet Morningstar, to the ACWA Legal Affairs Committee.

2.3

Approve the Nomination of Assistant General Manager, Ted Carrera, to the Regional Chamber of Commerce Government Affairs Committee

Staff advised the Board that nomination to the Government Affairs Committee is required annually. After discussion, upon motion by Director Lewis, seconded by Director Lima, the Board unanimously approved the re-nomination of Assistant General Manager, Ted Carrera, to the Regional Chamber of Commerce Government Affairs Committee.

2.4

Approve President Szu Pei Lu-Yang's Attendance, or Board Designee's Attendance, at Meeting of the Independent Special District Selection Committee, on October 7, 2013, at 7:00 p.m. at Fire Station 21 (2nd Floor Community Room) at 421 Oak Street, Glendale, CA

Upon motion by Director Lewis, seconded by Director Lima, the Directors unanimously approved President Szu Pei Lu-Yang's attendance at the Meeting of the Independent Special District Selection Committee on October 7, 2013.

2.5

Approve Resolution No. 8-2013 Authorizing a Delegate to Vote on Behalf of the District, at the LAFCO Special Districts' Selection Meeting

This Resolution was not required since President Lu-Yang will attend the meeting and vote on behalf of the District.

2.6

Approve Leasing of 26.2 Acre Feet Puente Basin Rights to Royal Vista Country Club at \$560.00 Per Acre Foot

General Manager, Ken Deck, explained that Rowland Water District and Walnut Valley Water District receive a credit toward their water rights in the Puente Basin based upon "return flow" of water used for irrigation purposes, into the groundwater. The District is able to lease the pumping rights it does not use in the Puente Basin to any pumper that exceeds its pumping rights. Mr. Deck indicated that the District, in conjunction with the City of Industry and Walnut Valley Water District will lease a total of 78.6 acre feet to Royal Vista Country Club to cover their over pumping in the Puente Basin during the 2012-2013 fiscal year. The leasing of these rights by the District will result in additional income to the District of \$14,672.00. Upon motion by Director Lewis, seconded by Director Lima, and unanimously carried, the Board approved the leasing of 26.2 acre feet of Puente Basin rights to Royal Vista Country Club at \$560.00 per acre foot.

2.7

Discuss Puente Basin Import Return Flow Credits

General Manager, Ken Deck, explained that this item was presented for information purposes only.

2.8

Approve/Decline Claim for Damages submitted by Dee Childs in the Amount of \$650.00

Mr. Carerra described the incident in which the customer's recirculation pump burned out during the time a repair was being made on a main serving her property. He stated that a low positive pressure was maintained in the pipeline during the repair, and that there were no other problems reported by other customers as a result of the lower pressure. Notice of the repair work was given to customers at home at the time, but Mrs. Childs was not at home. Mr. Deck indicated that the District's service policy does not guaranty any minimum pressure, and that the customer is responsible for protecting his or her own property. Staff advised the Board that although they had provided Ms. Childs with a Claim Form, the District has not received a completed Claim for Damages. It was staff's recommendation that if the District receives a Claim form from Ms. Childs, the District will prepare a "Notice of Rejection of Claim" and provide Ms. Childs and the District insurance carrier, ACWA/JPIA, with a copy. The Board agreed with this process.

2.9

Consider Sponsorship of the Youth Science Center at Wedgeworth Elementary in the amount of \$2,500.00

After discussion, upon motion made by Director Lima, seconded by Director Rios, the Board unanimously approved the sponsorship of the Youth Science Center at Wedgeworth Elementary in the amount of \$2,500.00.

2.10

Communications/Education Outreach Update

Erin Gilhuly, CV Strategies, advised the Board that the Directors' Information Cards are ready to be finalized and thanked the Board for their input. She noted that these cards are a "living" document and will be updated periodically. CV Strategies has prepared and released two press releases, one on the Ethics Training completed by Board members and one on the lobby improvements. President Lu-Yang reported on her recent attendance at the For Us Foundation awards recognition ceremony and displayed the trophy presented to the District for their support. The fundraiser collected \$35,000.00 in scholarships for students.

2.11

Approve Director Szu Pei Lu-Yang's Attendance at California Contract Cities Association Annual Fall Conference, October 4-6, 2013, Temecula Creek Inn, Temecula, CA

President Lu-Yang discussed the District's strategic plan with respect to its fiscal responsibility to seek and generate alternative revenue sources, which includes offering contract services to cities for operation of their facilities, similar to the District's arrangement with the City of Industry. Attendance at this conference will provide the District with some insight as to what cities are looking for and what economical needs can be met by engaging in shared services. Upon motion by Director Lewis, seconded by Director Rios and unanimously carried, the Board approved the attendance of Directors Lu-Yang and Lima at the conference.

2.12

Approve Overnight Accommodations at ACWA Fall Conference, December 3-6, 2013, JW Marriott, Los Angeles, CA

After discussion and staff's recommendation to provide overnight accommodation due to the timing of the sessions as early as 7:30 a.m. and some as late as 9:00 p.m., upon motion by Director Lima, seconded by Director Lewis, the Board unanimously authorized overnight accommodations for Board members attending the conference. Staff was instructed to make reservations for attendance at the conference for Directors Lu-Yang, Lima, Rios and Lewis.

2.13

Consider Support of Joe Ruzicka as the Independent Special District LAFCO Representative – Alternate

It was the unanimous consensus of the Board to authorize the District's voting officer (Szu Pei Lu-Yang) to vote in support of Jose Ruzicka, Board member Three Valleys Municipal Water District to fill the vacancy as the Independent Special District LAFCO Representative-Alternate.

2.14

Discussion of Upcoming Conferences, Workshops, or Events (Including Items that May Have Arisen after the Posting of the Agenda)

- **Kiwanis Club Annual Installation Dinner, September 14, 2013, STC Center, 18558 East Gale Avenue, Third Floor, City of Industry, 5:00-8:30 p.m.**

The Board did not request staff to make reservations at this event.

- **Annual Public Safety Appreciation Luncheon, November 13, 2013, Pacific Palms Conference Resort, 11:30 a.m.-2:00 p.m.**

The Board approved attendance by Directors Lu-Yang, Lewis and Rios at this luncheon.

- **San Gabriel Valley Water Forum, October 3, 2013, Sheraton Fairplex Conference Center, 7:30 a.m. to 1:30 p.m.**

The Board approved attendance by Director Lewis at this conference.

- **Three Valleys Municipal Water District, Leadership Breakfast, October 31, 2013, Sheraton Fairplex Hotel, 7:30 a.m. to 9:00 a.m.**

Staff was instructed to make reservations for Directors Lewis, Lu-Yang, Lima and Bellah.

Tab 3 LEGISLATIVE INFORMATION

3.1

Updates on Legislative Issues

Nothing to report.

Tab 4 REVIEW OF CORRESPONDENCE

Nothing to report.

Tab 5 COMMITTEE REPORTS

5.1

Association of California Water Agencies

Nothing to report.

5.2

Three Valleys Municipal Water District

President Lu-Yang reported on her attendance at the September 4, 2013 meeting and the presentation made in connection with the Main San Gabriel Basin and groundwater issues and the presentation made by Aidan Ortega, Jr. concerning the National Recreation Area Project.

5.3

Puente Basin Water Agency

Director Lima reported that the next meeting is scheduled for September 12, 2013.

5.4

Joint Powers Insurance Authority

Nothing to report.

5.5

Project Ad-Hoc Committee

Nothing to report.

5.6

Regional Chamber of Commerce

President Lu-Yang reported that the Regional Chamber Green Conference is scheduled for September 25, 2013 at the Marriott Hotel in Baldwin Park.

5.7

PWR Joint Water Line Commission

Director Lima reported that the next meeting is scheduled for October 17, 2013.

5.8

Sheriff's Community Advisory Council

Nothing to report.

5.9

Rowland Heights Community Coordinating Council

Director Rios reported on her attendance at the meeting and the information provided by the Highway Patrol and the Sheriff's Department. Director Bellah reported that Kimo Morris, Ph.D. spoke at the meeting and advised that he will serve as a conduit between the community and the school districts by representing parents with the Board of Supervisors. Director Bellah also noted that Senator Bob Huff's Business Advisory meeting has been scheduled for October 11, 2013.

Tab 6 OTHER REPORTS, INFORMATION ITEMS AND COMMENTS

6.1

Public Relations

Rose Perea, Director of Administrative Services, reported that we have been notified by MWD that artwork from a student from Blandford Elementary, Alexis Lou, Fifth Grade, has been selected to be included in the 2014 "Water is Life" MWD calendar. Brittanie Van de Car has been in contact with representatives from the Rowland and Hacienda-La Puente School Districts to update the contact information for this year's programs. She reported that there has been quite a turnover in staff. In the Rowland Unified School District, there are five new principals, and there has been a total of 40 retirements throughout. The District has distributed the information regarding the Teachers' Workshop, Project Wet, scheduled for October 22, 2013, to all schools and has also distributed the EduGrant information for classroom projects. The applications are due in November. The "Interest Form" for Solar Cup 2013 has been sent out to the high schools. Mrs. Perea has contacted Michael Woodward at Wilson High School to inquire as to whether Wilson is interested in participating. He has indicated that he will be unable to participate this year due to a very heavy class load. Brittanie's first year with the District will be September 17, 2013, and Mrs. Perea feels she has made a very positive contribution by enhancing and developing the District school programs and expanding on the District's public outreach both in the community and in our schools.

6.2

Personnel Report

Nothing to report.

6.3

Engineer's Report

Mr. Carrera reported that the anticipated timeline for the completion of the interconnection with La Habra is approximately three weeks.

Tab 7 ATTORNEY'S REPORT (Ms. Morningstar)

Nothing to report.

Tab 8 **CLOSED SESSION**

President Lu-Yang adjourned the meeting to closed session at 7:03 p.m. and announced that the closed session was being held pursuant to Government Code Section 54957(b)(1).

a. Public Employee Performance Evaluation Pursuant to Government Code Section 54957

This session was not required.

b. Public Employee Appointment Pursuant to Government Code Section 54957 (b) (1), Title of Position to be filled – Assistant General Manager

Upon returning to open session, President Lu-Yang reported that the Board took no reportable action in connection with item b. above.

The closed session was adjourned and the Board resumed the meeting in open session at 7:28 p.m.

Directors' and General Manager's Comments

Director Rios voiced her concern with respect to District field personnel working outside in the heat during the recent heat spell. Mr. Deck assured Director Rios that all personnel are equipped with water and shade protection and that most of the field work is accomplished early in the work day before the high temperatures are reached.

Future Agenda Items

None.

Late Business

None.

Regular Board Meeting:	October 8, 2013, 6:00 p.m.
Quarterly President's Dinner	October 22, 2013, 5:00 p.m.

A motion was made by Director Lewis, seconded by Director Rios, and unanimously carried to adjourn the meeting. The meeting was adjourned at 7:33 p.m.

SZU PEI LU-YANG
Board President

Attest: _____
KEN DECK
Board Secretary