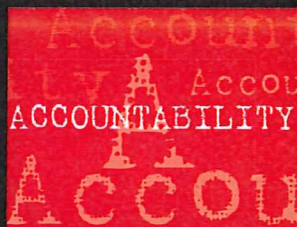


ROWLAND WATER DISTRICT

3021 Fullerton Road
Rowland Heights, CA 91748
(562) 697-1726

RWD BOARD VISION



Our Mission:

"Bound by our core values -- Accountability, Communication and Teamwork -- we are committed to providing the highest level of service to our customers --
DEDICATED-RELIABLE-OUTSTANDING-PROFESSIONAL SERVICE"

Board of Directors Regular Meeting
September 11, 2018
6:00 p.m.



AGENDA
Regular Meeting of the Board of Directors
September 11, 2018
6:00 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL OF DIRECTORS

Szu Pei Lu-Yang, President
Robert W. Lewis, Vice President
Anthony J. Lima
John Bellah
Teresa P. Rios

ADDITION(S) TO THE AGENDA

PUBLIC COMMENT ON NON-AGENDA ITEMS

Any member of the public wishing to address the Board of Directors regarding items not on the Agenda within the subject matter jurisdiction of the Board should do so at this time. With respect to items on the agenda, the Board will receive public comments at the time the item is opened for discussion, prior to any vote or other Board action. A three-minute time limit on remarks is requested.

Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by telephoning Rose Perea, Secretary to the Board at (562) 697-1726, or writing to Rowland Water District, at 3021 Fullerton Road, Rowland Heights, CA 91748. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included, so that District staff may discuss appropriate arrangements. Anyone requesting a disability-related accommodation should make the request with adequate time prior to the meeting in order for the District to provide the requested accommodation.

Any member of the public wishing to participate in the meeting, who requires a translator to understand or communicate in English, should arrange to bring a translator with them to the meeting.

Materials related to an item on this Agenda submitted after distribution of the Agenda packet are available for public review at the District office, located at 3021 Fullerton Road, Rowland Heights, CA 91748.

Tab 1 CONSENT CALENDAR

All items under the Consent Calendar are considered to be routine matters, status reports, or documents covering previous Board instruction. The items listed on the Consent Calendar will be enacted by one motion, unless separate discussion is requested.

- 1.1 Approval of the Minutes of Regular Board Meeting held on August 14, 2018**
Recommendation: The Board of Directors approve the Minutes as presented.
- 1.2 Approval of the Minutes of Special Board Meeting held on August 28, 2018**
Recommendation: The Board of Directors approve the Minutes as presented.
- 1.3 Demands on General Fund Account for July 2018**
Recommendation: The Board of Directors approve the demands on the general fund account as presented.
- 1.4 Investment Report for July 2018**
Recommendation: The Board of Directors approve the Investment Report as presented.
- 1.5 Water Purchases for July 2018**
For information purposes only.

Next Regular Board Meeting: October 9, 2018, 6:00 p.m.

Tab 2 ACTION ITEMS

This portion of the Agenda is for items where staff presentations and Board discussions are needed prior to formal Board action.

- 2.1 Review and Approve Directors' Meeting Reimbursements for August 2018**
Recommendation: The Board of Directors approve the Meeting Reimbursements as presented.
- 2.2 Review and Approve Hours of Work, Overtime and Compensatory Time Policy**
Recommendation: The Board of Directors approve the Policy as presented.
- 2.3 Consider Sponsorship of the Youth Science Center at Wedgeworth Elementary in the amount of \$2,600.00**
Recommendation: The Board of Directors approve the sponsorship in the amount of \$2,600.00
- 2.4 Public Relations (Rose Perea)**
 - **Communications Outreach (CV Strategies)**
 - **Education Update***For information purposes only.*

2.5 Discussion of Upcoming Conferences, Workshops, or Events (Including Items that May Have Arisen after the Posting of the Agenda)

- None

Intentionally left blank.

Tab 3 LEGISLATIVE INFORMATION

3.1 Updates on Legislative Issues

Intentionally left blank.

Tab 4 REVIEW OF CORRESPONDENCE

- **Thank You Letter from Superintendent, Rowland Unified School District, for the EduBucks received by Blandford Elementary in the amount of \$700.00.**

For information purposes only.

There are no tabs for the remainder of the meeting.

Tab 5 COMMITTEE REPORTS

- 5.1 Three Valleys Municipal Water District** (Directors Lu-Yang/Lima)
- 5.2 Joint Powers Insurance Authority** (Director Lewis/Mr. Coleman)
- 5.3 Association of California Water Agencies** (Directors Lewis/Bellah)
- 5.4 Puente Basin Water Agency** (Directors Lima/Lewis)
- 5.5 Project Ad-Hoc Committee** (Directors Lima/Lu-Yang)
- 5.6 Regional Chamber of Commerce-Government Affairs Committee** (Directors Lewis/Bellah)
- 5.7 PWR Joint Water Line Commission** (Directors Lima/Rios)
- 5.8 Sheriff's Community Advisory Council** (Directors Lu-Yang/Rios)
- 5.9 Rowland Heights Community Coordinating Council** (Directors Lu-Yang/Bellah)

Tab 6 OTHER REPORTS, INFORMATION ITEMS AND COMMENTS

- 6.1 Finance Report** (Mr. Henry)
- 6.2 Operations Report** (Mr. Warren)
- 6.3 Personnel Report** (Mr. Coleman)

Tab 7 ATTORNEY'S REPORT (Mr. Joseph Byrne)

Tab 8 **CLOSED SESSION**

- a. **CONFERENCE WITH LEGAL COUNSEL—
Existing Litigation Paragraph (1) of subdivision (d) of Section 54956.9
Name of Case: Rowland Water District vs. La Habra Heights County Water District
Case No. KC070088**
- b. **Personnel; Public Employee Performance Evaluation; Cross Connection Control
Specialist, Pursuant to Government Code Section 54957**

Directors' and General Manager's Comments

Future Agenda Items

Late Business

No action shall be taken on any items not appearing on the posted agenda, except upon a determination by a majority of the Board that an emergency situation exists, or that the need to take action arose after the posting of the agenda.

ADJOURNMENT

President SZU PEI LU-YANG, Presiding

Tab

1.1



Minutes of the Regular Meeting
of the Board of Directors of the Rowland Water District
August 14, 2018 - 6:00 p.m.
Location: District Office

PLEDGE OF ALLEGIANCE

ROLL CALL OF DIRECTORS

President Szu Pei Lu-Yang
Vice President Robert W. Lewis
Director Anthony J. Lima
Director John Bellah
Director Teresa P. Rios

ABSENT:

None

OTHERS PRESENT:

Joseph P. Byrne, Legal Counsel, Best Best & Krieger
Erin La Combe Gilhuly, CV Strategies
Tara Bravo, CV Strategies
Matt Litchfield, Three Valleys Municipal Water District
Joe Ruzicka, Three Valleys Municipal Water District
Kirk Howie, Three Valleys Municipal Water District
David and Teri Malkin, Residents

ROWLAND WATER DISTRICT STAFF

Tom Coleman, General Manager
Rose Perea, Director of Administrative Services
Dave Warren, Director of Operations
Sean Henry, Finance Officer

ADDITION(S) TO THE AGENDA

None.

PUBLIC COMMENT ON NON-AGENDA ITEMS

Mr. David Malkin, resident, thanked General Manager, Tom Coleman, for making the presentation at the Rowland Heights Community Coordinating Council on August 13, 2018. He commended him on the information provided and advised that it was very well received by those in attendance.

Tab 1 - CONSENT CALENDAR

Upon motion by Director Bellah, seconded by Director Lima, the Consent Calendar was unanimously approved.

Ayes: Directors Lu-Yang, Lewis, Lima, Bellah and Rios
Noes: None
Abstain: None
Absent: None

The approval of the Consent Calendar included:

1.1

Approval of the Minutes of Regular Board Meeting Held on July 10, 2018

1.2

Approval of the Minutes of Special Board Meeting Held on July 24, 2018

1.3

Demands on General Fund Account for June 2018

1.4

Investment Report for June 2018

1.5

Water Purchases for June 2018

Next Special Board Meeting
Next Regular Board Meeting

August 28, 2018, 6:00 p.m.
September 11, 2018, 6:00 p.m.

Tab 2 - ACTION ITEMS

2.1

Review and Approve Directors' Meeting Reimbursements for July 2018

Upon motion by Director Lima, seconded by Director Lewis, the Directors' Meeting Reimbursement Report was unanimously approved.

Ayes: Directors Lu-Yang, Lewis, Lima, Bellah and Rios
Noes: None
Abstain: None
Absent: None

2.2

Discuss RCS Building Dedication in Honor of Marcos Aspeitia

After discussion by the Board, a motion was made by Director Lima, seconded by Director Rios, to approve the dedication of the RCS Building as recommended. The motion was unanimously approved.

Ayes: Directors Lu-Yang, Lewis, Lima, Bellah and Rios
Noes: None
Abstain: None
Absent: None

2.3

White Nelson Diehl Evans LLP – Audit Information

- **Planning Letter**
- **Engagement Letter**
- **Engagement Letter, State Controller**

This item was provided for informational purposes only.

2.4

Public Relations (Rose Perea)

Mrs. Perea reported that CV Strategies is working with Brittanie to update the Classroom Activities and Presentations handout. Brittanie has contacted the Girl Scouts and Boy Scouts to create a “Water Conservation” patch that they can earn. She is working with them on what will be required of them in order to earn the patch. The organization came up with a colorful rendering of the patch and they have been ordered. This is the first time the District has had the opportunity to work with the organization. CV Strategies is working on the slider for the website. CV Strategies also completed the Customer Survey questions and it is on the website with copies in the District lobby for customers who come in to the office to pay their bills. There is also a message included on the customer bills encouraging them to complete the survey in order to be entered in a raffle to win an irrigation controller. We have received approximately 68 completed surveys – 24 on line and approximately 42 in person since starting on August 1. Brittanie created “survey monkey” which includes the answers completed on line which can then be imported on to a matrix of the survey answers completed both on line and in person. We are planning to provide a summary to the Board for review. The District attended the “National Night Out” event on Tuesday, August 7, 2018. The event was held at Carolyn Rosas Park and was very well attended. Approximately 200 attended the event and all of the conservation materials were given away.

Communications Outreach (CV Strategies)

Erin La Combe Gilhuly, CV Strategies, advised that all items for the Buckboard Days Parade have been completed and delivered. CV Strategies is working on an in depth customer survey which will consist of one-on-one interviews with customers, as well as telephone surveys. Ms. Gilhuly advised the Board that the August 28, 2018 Special Board meeting will be a strategic planning workshop. Press Releases will be prepared in connection with the Conservation Ordinance, the RCS Building dedication and the Girl Scout/Boy Scout Water Patch program.

Education Update

No comments.

2.5

Discussion of Upcoming Conferences, Workshops, or Events (Including Items that May Have Arisen after the Posting of the Agenda)

- **CSDA Annual Conference, September 24-27, 2018, Indian Wells, CA**
After discussion and upon motion by Director Lima, seconded by Director Rios, the Board approved Director Lewis’ and Director Bellah’s attendance at the CSDA Annual Conference and authorized the payment of *per diem compensation*. Staff was asked to make reservations for Directors Lewis and Bellah.

Tab 3 LEGISLATIVE INFORMATION

3.1

Updates on Legislative Issues

General Manager, Tom Coleman, advised the Board that the Water Tax is once again being proposed as a “voluntary remittance”. A simple majority in both houses is required in order for the Bill to pass and the Governor will sign the Bill.

Tab 4 REVIEW OF CORRESPONDENCE

None.

Tab 5 COMMITTEE REPORTS

5.1

Three Valleys Municipal Water District

There were no meetings held during the months of July and August. The next regular meeting is scheduled for September 5, 2018.

5.2

Joint Powers Insurance Authority

Nothing to report.

5.3

Association of California Water Agencies

Nothing to report.

5.4

Puente Basin Water Agency

Director Lima reported on the meeting held on August 9, 2018. He advised that the audit communications letter was discussed and the Commissioners approved the modifications made to the Agency’s Conflict of Interest Code to be submitted to the Board of Supervisors on October 1, 2018. The Budget was ratified by both Walnut Valley Water District and Rowland Water District. The Agency adopted Resolution No. 08-18-012 Authorizing the Application for Funding from WRD’s Well Construction and Rehabilitation Loan Program. The Agreement with Woodard & Curran for engineering services during construction of the Six Basins Groundwater Project-Phase 1B was approved. The Pathfinder Road 20-inch water main installation is moving forward and the Cal Domestic project has continued to provide water during the summer months.

5.5

Project Ad-Hoc Committee

Nothing to report.

5.6

Regional Chamber of Commerce-Government Affairs Committee

The next meeting of the Government Affairs Committee will be held on August 20, 2018.

5.7

PWR Joint Water Line Commission

Director Lima advised that there were no scheduled meetings during the months of July and August.

5.8

Sheriff's Community Advisory Council

Nothing to report.

5.9

Rowland Heights Community Coordinating Council

Mr. Coleman gave a presentation on the water tax, the Delta Fix and other water-related legislation. Director Lu-Yang reported on her attendance at the August 13, 2018 meeting and commended General Manager, Tom Coleman, on a very informative presentation. Director Bellah advised that the California Highway Patrol reported that over 2,000 citations were issued for texting while driving and that many more warnings than citations for miscellaneous infractions were issued during the previous month.

Tab 6 OTHER REPORTS, INFORMATION ITEMS AND COMMENTS

6.1

Finance Report

Finance officer, Sean Henry, made a power point presentation displaying the monthly revenue comparisons and advised that potable sales during the month of June were less than last year during the same period. Reserves at the end of June increased this year compared to last year.

6.2

Operations Report

Director of Operations, Dave Warren, provided an update on the Native Pipeline Project (Native Avenue to Pathfinder Road) and advised that it has been completed. The Sentous vault which brings Joint Line water in to our system is two-thirds complete. Phase 1 of the mainline project replacement on Valley Boulevard between Azusa and Hambleton is starting. The engineering has been completed, the contract has been awarded to W. A. Rasic Construction and the permit has been applied for.

6.3

Personnel Report

Mr. Coleman advised that a General Services Worker has been hired and he is doing a good job. Jonathan Vasquez, Maintenance I worker, has taken a position with Irvine Ranch Water District; his last day was August 10, 2018. The District is currently recruiting for a Maintenance II position.

Tab 7 ATTORNEY'S REPORT

Nothing to report.

Tab 8 CLOSED SESSION

Legal Counsel, Joe Byrne, adjourned the meeting to closed session at 6:44 p.m. and announced that the purpose of the closed session, and the provisions of the Brown Act authorizing the closed session were listed in the agenda.

a. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION

Paragraph (1) of subdivision (d) of Section 54956.9: Name of Case: Rowland Water District vs. La Habra Heights County Water District, Case No. KC070088

b. Personnel; Public Employee Performance Evaluation; Cross Connection Control Specialist, Pursuant to Government Code Section 54957

The closed session was adjourned and the Board resumed the meeting in open session at 7:10 p.m.

Upon returning to open session, Legal Counsel reported that the Board took no reportable action in connection with these matters.

Directors' and General Manager's Comments

General Manager, Tom Coleman, discussed compensatory time conversion and payout at retirement or resignation. This matter will be brought back to the Board at a later date. Director Bellah discussed the election process.

Future Agenda Items

- Discuss changing the date of the September 25, 2018 Special Board meeting.

Late Business

None.

A motion was made by Director Lima seconded by Director Rios, and unanimously carried to adjourn the meeting. The meeting was adjourned at 7:31 p.m.

SZU PEI LU-YANG
Board President

Attest: _____
TOM COLEMAN
Board Secretary

Tab

1.2



Minutes of the Special Meeting of
the Board of Directors of the Rowland Water District

August 28, 2018 – 6:00 p.m.
Location: District Office

PLEDGE OF ALLEGIANCE

ROLL CALL OF DIRECTORS

President Szu Pei Lu-Yang
Vice President Robert W. Lewis
Director Anthony J. Lima
Director John Bellah
Director Teresa P. Rios

ABSENT:

None.

OTHERS PRESENT:

Erin La Combe Gilhuly, CV Strategies
Denise Jackman, Resident

ROWLAND WATER DISTRICT STAFF:

Tom Coleman, General Manager
Dave Warren, Director of Operations
Rose Perea, Director of Administrative Services
Sean Henry, Finance Officer

ADDITION(S) TO THE AGENDA

None.

PUBLIC COMMENT ON NON-AGENDA ITEMS

COMMENTS:

None.

Tab 1 ACTION ITEMS

1.1

Strategic Planning Workshop

Overview and comments were provided by Erin LaCombe Gilhuly, CV Strategies.

Members of the Board of Directors discussed, at length, the working draft of the District Strategic Plan. Included in the discussion were the District's accomplishments since the adoption of the Strategic Plan in 2015 and it was noted that the goals set forth in that Plan were successfully implemented and achieved.

The Board was advised that a second draft of the Strategic Plan incorporating the items discussed would be brought back to the Board for further discussion at a future workshop.

1.2

Discuss Compensatory Time Conversion and Payout at time of Retirement or Resignation

General Manager, Tom Coleman, reviewed the District's current "Compensatory Time Policy". He provided information on the compensatory time policy for neighboring districts and requested that the Board consider increasing the hours that an employee may accrue in lieu of overtime and authorize a cash payout at the time of retirement or resignation. He also provided information contained in the Fair Labor Standards Act (FLSA). After an extensive discussion, it was the consensus of the Board that a District policy be drafted incorporating the provisions discussed and be brought back to the Board for approval at a future meeting.

1.3

CLOSED SESSION

- a. **CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION**
Paragraph (1) of subdivision (d) of Section 54956.9: Name of Case: Rowland Water District vs. La Habra Heights County Water District, Case No. KC070088
- b. **Personnel; Public Employee Performance Evaluation; Cross Connection Control Specialist, Pursuant to Government Code Section 54957**

Closed Session was not required.

Directors' and General Manager's Comments

None.

Future Agenda Items

- Prepare Compensatory Time Off Policy for Board Approval

Late Business

None.

Next Regular Board Meeting

September 11, 2018, 6:00 p.m.

A motion was made by Director Lima, seconded by Director Rios, and unanimously carried to adjourn the meeting. The meeting was adjourned at 8:10 p.m.

SZU PEI LU-YANG
Board President

Attest: _____
TOM COLEMAN
Board Secretary

Tab

1.3

Report Criteria:

Report type: GL detail

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
24495						
07/18	07/10/2018	24495	403	CASELLE INC	CONTRACT SUPPORT CHARGES	1,884.00-
Total 24495:						1,884.00-
24674						
07/18	07/02/2018	24674	1050	ACWA JOINT POWERS INSURANCE A	UNDERGROUND STORAGE LIABILITY	1,387.00
Total 24674:						1,387.00
24675						
07/18	07/02/2018	24675	62622	AKM CONSULTING ENGINEERS	DESIGN OF RETAINING WALL	8,100.00
07/18	07/02/2018	24675	62622	AKM CONSULTING ENGINEERS	ULTIMATE FUTURE 3 SYSTEM	2,565.00
07/18	07/02/2018	24675	62622	AKM CONSULTING ENGINEERS	ENGINEERING SUPPORT SERVICES	3,025.00
Total 24675:						13,690.00
24676						
07/18	07/02/2018	24676	62704	ALEXANDRO ZARAGOZA	TOTAL EXPENSES-BOOT ALLOWANCE	241.86
Total 24676:						241.86
24677						
07/18	07/02/2018	24677	62121	ANDREW J ANTUNEZ	TOTAL EXPENSES-ACE CONFERENCE	260.37
Total 24677:						260.37
24678						
07/18	07/02/2018	24678	62539	BRKICH CONSTRUCTION	VALVE REPLACEMENTS	46,606.20
Total 24678:						46,606.20
24679						
07/18	07/02/2018	24679	15	DAVE SHUBIN	TOTAL EXPENSES-ACE CONFERENCE	201.86
Total 24679:						201.86
24680						
07/18	07/02/2018	24680	62702	DIRECT CONNECTION MAILING	MAILING SERVICE	540.87
Total 24680:						540.87
24681						
07/18	07/02/2018	24681	24	ERIC S HALL	TOTAL EXPENSES-ACE CONFERENCE	120.61
Total 24681:						120.61
24682						
07/18	07/02/2018	24682	62526	HARRINGTON INDUSTRIAL PLASTICS	SUPPLIES FOR RES	1,570.83
Total 24682:						1,570.83
24683						
07/18	07/02/2018	24683	27211	HILL BROS CHEMICAL CO	CHEMICAL FOR PBWA	794.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 24683:						794.00
24684						
07/18	07/02/2018	24684	244	INFOSEND INC	BILLING SERVICE	1,635.95
Total 24684:						1,635.95
24685						
07/18	07/02/2018	24685	3300	LAGERLOF SENECA ET AL	PWAG EMERGENCY PREPAREDNESS	1,655.25
Total 24685:						1,655.25
24686						
07/18	07/02/2018	24686	62691	LYONS CONSTRUCTION	CANOPY ADDITION	19,000.00
Total 24686:						19,000.00
24687						
07/18	07/02/2018	24687	62653	OMAR REAL	TOTAL EXPENSES-BOOT ALLOWANCE	377.83
Total 24687:						377.83
24688						
07/18	07/02/2018	24688	62649	OPARC	PAINTING FIRE HYDRANTS	289.33
Total 24688:						289.33
24689						
07/18	07/02/2018	24689	62448	PARS	GASBY 45 MANAGEMENT FEE	728.60
Total 24689:						728.60
24690						
07/18	07/02/2018	24690	5000	PUENTE BASIN WATER AGENCY	ECOTECH JAN-MAY	1,187.50
07/18	07/02/2018	24690	5000	PUENTE BASIN WATER AGENCY	LEGAL	812.50
07/18	07/02/2018	24690	5000	PUENTE BASIN WATER AGENCY	LASER MAY 2018	3,624.84
07/18	07/02/2018	24690	5000	PUENTE BASIN WATER AGENCY	CHECK STK 1818182	54.72
07/18	07/02/2018	24690	5000	PUENTE BASIN WATER AGENCY	DOTY-LABOR	116,763.28
07/18	07/02/2018	24690	5000	PUENTE BASIN WATER AGENCY	RMC INVOICE	2,937.10
07/18	07/02/2018	24690	5000	PUENTE BASIN WATER AGENCY	UNITED-MATERIAL	164.25
07/18	07/02/2018	24690	5000	PUENTE BASIN WATER AGENCY	WWW-MATERIAL	3,691.19
07/18	07/02/2018	24690	5000	PUENTE BASIN WATER AGENCY	INLAND WW-MATERIALS	117.71
Total 24690:						129,353.09
24691						
07/18	07/02/2018	24691	5100	PUENTE READY MIX INC	CRUSH BASE	764.86
Total 24691:						764.86
24692						
07/18	07/02/2018	24692	62447	REEB GOVERNMENT RELATIONS LLC	LOBBYIST	2,000.00
Total 24692:						2,000.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
24693						
07/18	07/02/2018	24693	62062	ROBERT LEAMY	MILEAGE REIMBURSEMENT	160.78
07/18	07/02/2018	24693	62062	ROBERT LEAMY	TOTAL EXPENSES-BOOT ALLOWANCE	316.80
07/18	07/02/2018	24693	62062	ROBERT LEAMY	TOTAL EXPENSES-ACE CONFERENCE	89.22
Total 24693:						566.80
24694						
07/18	07/02/2018	24694	62460	RYAN WHITE	MILEAGE REIMBURSEMENT	27.25
07/18	07/02/2018	24694	62460	RYAN WHITE	TOTAL EXPENSES-BOOT ALLOWANCE	186.13
07/18	07/02/2018	24694	62460	RYAN WHITE	NON REIMBURSABLE EXPENSE-BOOT ALLOWANC	87.22-
Total 24694:						126.16
24695						
07/18	07/02/2018	24695	62481	STAPLES ADVANTAGE	OFFICE SUPPLIES	603.77
Total 24695:						603.77
24696						
07/18	07/02/2018	24696	323	UPS	POSTAGE	59.35
Total 24696:						59.35
24697						
07/18	07/02/2018	24697	62353	VERIZON	CONFERENCE CALLS	51.74
Total 24697:						51.74
24698						
07/18	07/10/2018	24698	1000	ACWA JPIA	EMPLOYEE HEALTH BENEFITS	42,230.64
07/18	07/10/2018	24698	1000	ACWA JPIA	EMPLOYEE VISION BENEFITS	487.14
07/18	07/10/2018	24698	1000	ACWA JPIA	EMPLOYEE ASSISTANCE PROGRAM	47.00
07/18	07/10/2018	24698	1000	ACWA JPIA	EMPLOYEE DENTAL BENEFITS	2,788.03
07/18	07/10/2018	24698	1000	ACWA JPIA	RETIREEES HEALTH BENEFITS	12,222.13
07/18	07/10/2018	24698	1000	ACWA JPIA	DIRECTORS HEALTH BENEFITS	10,230.55
Total 24698:						68,005.49
24699						
07/18	07/10/2018	24699	3375	ANTHONY J. LIMA	MILEAGE REIMBURSEMENT	57.77
Total 24699:						57.77
24700						
07/18	07/10/2018	24700	62493	CADWAY INC (CAL DOMESTIC WATE	WATER CHARGE	62,120.23
07/18	07/10/2018	24700	62493	CADWAY INC (CAL DOMESTIC WATE	RTC CDWC	619.66
Total 24700:						62,739.89
24701						
07/18	07/10/2018	24701	403	CASELLE INC	CONTRACT SUPPORT CHARGES	1,884.00
Total 24701:						1,884.00
24702						
07/18	07/10/2018	24702	62700	CITIZENS TRUST C/O CITIZEN BUSIN	TRUSTEES FEES	715.84

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 24702:						715.84
24703						
07/18	07/10/2018	24703	62705	COMP	PHYSICAL EXAM-C HAYES	65.00
07/18	07/10/2018	24703	62705	COMP	BH TEST-C HAYES	35.00
07/18	07/10/2018	24703	62705	COMP	QUICK TEST-C HAYES	40.00
07/18	07/10/2018	24703	62705	COMP	PULMONARY FUNTION TEST-C HAYES	35.00
07/18	07/10/2018	24703	62705	COMP	LIFT TESTING-C HAYES	45.00
Total 24703:						220.00
24704						
07/18	07/10/2018	24704	62441	CUEMA	LEADERSHIP SUMMIT-DAVE WARREN	475.00
07/18	07/10/2018	24704	62441	CUEMA	LEADERSHIP SUMMIT-SEAN HENRY	475.00
07/18	07/10/2018	24704	62441	CUEMA	LEADERSHIP SUMMIT-DUSTY MOISIO	475.00
Total 24704:						1,425.00
24705						
07/18	07/10/2018	24705	62624	HASA INC	CHEMICALS FOR RCS	236.71
07/18	07/10/2018	24705	62624	HASA INC	CHEMICALS FOR RCS	226.85
07/18	07/10/2018	24705	62624	HASA INC	CHEMICALS FOR WHITTIER BOOSTER	246.57
07/18	07/10/2018	24705	62624	HASA INC	CHEMICALS FOR RCS	352.25
07/18	07/10/2018	24705	62624	HASA INC	CHEMICALS FOR WHITTIER BOOSTER	380.42
07/18	07/10/2018	24705	62624	HASA INC	CHEMICALS FOR RCS	140.90
Total 24705:						1,583.70
24706						
07/18	07/10/2018	24706	379	HIGHROAD INFORMATION TECHNOL	MONITOR & KEYBOARD-EXTRA OFFICE	492.75
07/18	07/10/2018	24706	379	HIGHROAD INFORMATION TECHNOL	RWD MAILBAGGING SERVICE	200.00
07/18	07/10/2018	24706	379	HIGHROAD INFORMATION TECHNOL	RWD STANDARD UCC LLS	280.00
Total 24706:						972.75
24707						
07/18	07/10/2018	24707	27211	HILL BROS CHEMICAL CO	CHEMICAL FOR RES	794.00
Total 24707:						794.00
24708						
07/18	07/10/2018	24708	62066	JANITORIAL SYSTEMS	MONTHLY JANITORIAL SERVICES	600.00
Total 24708:						600.00
24709						
07/18	07/10/2018	24709	257	MCMASTER-CARR SUPPLY CO	SUPPLIES FOR PUMPS	49.07
Total 24709:						49.07
24710						
07/18	07/10/2018	24710	62533	NICOLAY CONSULTING GROUP	GASB 45 ACTURIAL AND CONSULTING SERVICE	12,450.00
Total 24710:						12,450.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
24711						
07/18	07/10/2018	24711	62630	PEP BOYS	AUTO SUPPLIES	68.33
07/18	07/10/2018	24711	62630	PEP BOYS	STORE RETUNE-C14041083418	45.00-
Total 24711:						23.33
24712						
07/18	07/10/2018	24712	62692	PONTON INDUSTRIES	CO2 GAS FLOW METER - SEE ATTACHED	6,001.31
Total 24712:						6,001.31
24713						
07/18	07/10/2018	24713	5900	SOCALGAS	GAS UTILITY BILL	39.95
Total 24713:						39.95
24714						
07/18	07/10/2018	24714	2180	SWRCB-DWOCP	D5 RENEWAL-ERIC HAL	105.00
Total 24714:						105.00
24715						
07/18	07/10/2018	24715	62045	SZU-PEI LU-YANG	MILEAGE REIMBURSEMENT	50.14
Total 24715:						50.14
24716						
07/18	07/10/2018	24716	323	UPS	POSTAGE	42.61
Total 24716:						42.61
24717						
07/18	07/10/2018	24717	62665	VERIZON	SCADA ALARM MODEM	21.39
Total 24717:						21.39
24718						
07/18	07/10/2018	24718	2900	VULCAN MATERIAL COMPANY	COLD MIX	1,537.72
Total 24718:						1,537.72
24719						
07/18	07/10/2018	24719	7700	WALNUT VALLEY WATER DISTRICT	MATERIALS USED FOR PB18-0005 PHASE 1B	3,509.89
Total 24719:						3,509.89
24720						
07/18	07/10/2018	24720	62202	WIN-911 SOFTWARE	ANNUAL RENEWAL OF SOFTWARE MAINT & SUPP	595.00
Total 24720:						595.00
24721						
07/18	07/18/2018	24721	4600	AIRGAS USA LLC	TANK RENTAL	79.65
Total 24721:						79.65

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
24722						
07/18	07/18/2018	24722	3850	ATHENS SERVICES (MODERN SVC)	TRASH SERVICE	312.06
Total 24722:						312.06
24723						
07/18	07/18/2018	24723	62524	BRITTNIE VAN DE CAR	MILEAGE REIMBURSEMENT	6.00
07/18	07/18/2018	24723	62524	BRITTNIE VAN DE CAR	TOTAL EXPENSES-DWR MEETING	201.09
Total 24723:						207.09
24724						
07/18	07/18/2018	24724	62682	CAPIO	MEMBERSHIP RENEWAL	225.00
Total 24724:						225.00
24725						
07/18	07/18/2018	24725	403	CASELLE INC	CONTRACT SUPPORT CHARGES	1,884.00
Total 24725:						1,884.00
24726						
07/18	07/18/2018	24726	6966	CINTAS CORPORATION LOC 693	UNIFORM RENTAL	3,322.32
Total 24726:						3,322.32
24727						
07/18	07/18/2018	24727	62309	CITY OF INDUSTRY CITY HALL	RECYCLED WATER SYSTEM	17,437.00
Total 24727:						17,437.00
24728						
07/18	07/18/2018	24728	62705	COMP	PULMONARY FUNCTION TEST- P BACA	35.00
07/18	07/18/2018	24728	62705	COMP	LIFT TEST-P BACA	45.00
07/18	07/18/2018	24728	62705	COMP	BH TEST-P BACA	35.00
07/18	07/18/2018	24728	62705	COMP	QUICK TEST-P BACA	40.00
07/18	07/18/2018	24728	62705	COMP	PHYSICAL EXAM-P BACA	65.00
Total 24728:						220.00
24729						
07/18	07/18/2018	24729	1270	CORELOGIC SOLUTIONS LLC	PROPERTY DATA INFO	124.50
Total 24729:						124.50
24730						
07/18	07/18/2018	24730	16	DAVE WARREN	TOTAL EXPENSES-GAS	256.88
Total 24730:						256.88
24731						
07/18	07/18/2018	24731	22541	DOTY BROS CONSTRUCTION CO	VAVE REPLACEMENT-COLIMA/JELICK	17,476.00
Total 24731:						17,476.00
24732						
07/18	07/18/2018	24732	2253	DUKE'S LANDSCAPING INC	GARDENING SERVICE	2,100.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 24732:						2,100.00
24733						
07/18	07/18/2018	24733	62433	EMPLOYEE RELATIONS INC	BACKGROUND VERIFICATION	251.35
Total 24733:						251.35
24734						
07/18	07/18/2018	24734	2550	FRONTIER	INTERNET ACCESS	803.00
Total 24734:						803.00
24735						
07/18	07/18/2018	24735	62624	HASA INC	CHEMICALS FOR WHITTIER BOOSTER	239.53
07/18	07/18/2018	24735	62624	HASA INC	CHEMICALS FOR RCS	198.67
07/18	07/18/2018	24735	62624	HASA INC	CHEMICALS FOR RCS	209.94
07/18	07/18/2018	24735	62624	HASA INC	CHEMICALS FOR RCS	211.35
Total 24735:						859.49
24736						
07/18	07/18/2018	24736	379	HIGHROAD INFORMATION TECHNOL	MANAGED SERVICES	4,416.67
07/18	07/18/2018	24736	379	HIGHROAD INFORMATION TECHNOL	DATA CENTER	2,557.00
Total 24736:						6,973.67
24737						
07/18	07/18/2018	24737	2724	HOME DEPOT CREDIT SERVICES	TOOLS & SUPPLIES	354.35
07/18	07/18/2018	24737	2724	HOME DEPOT CREDIT SERVICES	SUPPLIES FOR COI	91.39
07/18	07/18/2018	24737	2724	HOME DEPOT CREDIT SERVICES	MATERIAL & SUPPLIES	479.21
Total 24737:						924.95
24738						
07/18	07/18/2018	24738	244	INFOSEND INC	BILLING SERVICE	2,335.99
Total 24738:						2,335.99
24739						
07/18	07/18/2018	24739	3080	J COLON COATINGS INC	RES 6 REHABILITATION	26,704.19
Total 24739:						26,704.19
24740						
07/18	07/18/2018	24740	62066	JANITORIAL SYSTEMS	WINDOW CLEANING INSIDE & OUT	300.00
Total 24740:						300.00
24741						
07/18	07/18/2018	24741	62680	JOHNNY NAZAROFF	TOTAL EXPENSES-BOOT ALLOWANCE	400.00
Total 24741:						400.00
24742						
07/18	07/18/2018	24742	62684	KDC SYSTEMS	INTRUSION SWITCH INSTALL-RES 6	22,931.61

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 24742:						22,931.61
24743						
07/18	07/18/2018	24743	62664	M & J TREE SERVICE	RES CLEAN UP & HAUL AWAY	700.00
Total 24743:						700.00
24744						
07/18	07/18/2018	24744	62573	MANAGED MOBILE INC	MAINTENANCE-FREIGHTLINER	314.18
Total 24744:						314.18
24745						
07/18	07/18/2018	24745	257	MCMaster-CARR SUPPLY CO	SUPPLIES FOR RES	47.46
07/18	07/18/2018	24745	257	MCMaster-CARR SUPPLY CO	SUPPLIES FOR PUMPS	810.65
07/18	07/18/2018	24745	257	MCMaster-CARR SUPPLY CO	CREDIT MEMO	80.25-
Total 24745:						777.86
24746						
07/18	07/18/2018	24746	62476	NETWORKFLEET INC	MONTHLY SERVICE	374.25
Total 24746:						374.25
24747						
07/18	07/18/2018	24747	62630	PEP BOYS	AUTO SUPPLIES	10.83
Total 24747:						10.83
24748						
07/18	07/18/2018	24748	5000	PUENTE BASIN WATER AGENCY	LEGAL-MAY 2018	120.00
07/18	07/18/2018	24748	5000	PUENTE BASIN WATER AGENCY	DRP ENG 01	10,022.76
07/18	07/18/2018	24748	5000	PUENTE BASIN WATER AGENCY	BI ANNUAL LEASE JUNE 2018	25,000.00
Total 24748:						35,142.76
24749						
07/18	07/18/2018	24749	62706	SAN GABRIEL VALLEY MUNICIPAL W	2018 SGV WATER FORUM CORP. SPONSORSHIP	1,000.00
Total 24749:						1,000.00
24750						
07/18	07/18/2018	24750	62534	SHRED IT USA	SHREDDING SERVICE	98.74
Total 24750:						98.74
24751						
07/18	07/18/2018	24751	62166	SO CAL GAS CO	GAS UTILITY BILL-2505 ARTIGAS	52.25
Total 24751:						52.25
24752						
07/18	07/18/2018	24752	58002	SO CALIFORNIA EDISON	VIBRATION, INFRARED, PANEL & EFFICIENCY PU	6,150.00
Total 24752:						6,150.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
24753						
07/18	07/18/2018	24753	5800	SO CALIFORNIA EDISON	OFFICE & PUMPING POWER	35,189.60
07/18	07/18/2018	24753	5800	SO CALIFORNIA EDISON	OFFICE & PUMPING POWER	3,909.96
Total 24753:						39,099.56
24754						
07/18	07/18/2018	24754	3550	SOUTHERN COUNTIES FUELS	DIESEL CLEAR	1,185.23
Total 24754:						1,185.23
24755						
07/18	07/18/2018	24755	62030	STUMP FENCE CO	REPAIR IRON GATE	500.00
Total 24755:						500.00
24756						
07/18	07/18/2018	24756	6950	UNDERGROUND SERVICE ALERT	SERVICE ALERT	178.30
Total 24756:						178.30
24757						
07/18	07/18/2018	24757	323	UPS	POSTAGE	10.46
Total 24757:						10.46
24758						
07/18	07/18/2018	24758	7700	WALNUT VALLEY WATER DISTRICT	RECYCLED WATER	725.93
Total 24758:						725.93
24759						
07/18	07/18/2018	24759	205	WARREN GRAPHICS	LETTERHEAD, METER FORMS, RULES & REGS	739.68
Total 24759:						739.68
24760						
07/18	07/19/2018	24760	4750	PWR JT WATER LINE COMMISSION	514.8 AC FT-MAY 2018	519,948.00
07/18	07/19/2018	24760	4750	PWR JT WATER LINE COMMISSION	MWD CAPACITY RESERVATION CHARGE	7,356.17
07/18	07/19/2018	24760	4750	PWR JT WATER LINE COMMISSION	TVMWD CONNECTED CAPACITY CHARGE	1,073.05
07/18	07/19/2018	24760	4750	PWR JT WATER LINE COMMISSION	TVMWD WATER USE CHARGE	1,736.18
Total 24760:						530,113.40
24761						
07/18	07/24/2018	24761	1050	ACWA JOINT POWERS INSURANCE A	WORKERS' COMP QUARTERLY PREMIUM	12,122.40
Total 24761:						12,122.40
24762						
07/18	07/24/2018	24762	4600	AIRGAS USA LLC	OXY/ACETYLENE FOR TANK	137.65
Total 24762:						137.65
24763						
07/18	07/24/2018	24763	62622	AKM CONSULTING ENGINEERS	DESIGN OF NATIVE AVE AND DUSK ST	7,480.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 24763:						7,480.00
24764						
07/18	07/24/2018	24764	1625	ANTHEM BLUE CROSS	RETIREE HEALTH BENEFITS	989.67
Total 24764:						989.67
24765						
07/18	07/24/2018	24765	62597	BEST BEST & KRIEGER	LEGAL FEES-GENERAL COUNSEL	1,856.25
07/18	07/24/2018	24765	62597	BEST BEST & KRIEGER	LEGAL FEES-LHHCWD	31.20
Total 24765:						1,887.45
24766						
07/18	07/24/2018	24766	1476	BUSINESS CARD (VISA)	VEHICLE EXPENSE	3,924.95
07/18	07/24/2018	24766	1476	BUSINESS CARD (VISA)	CONFERENCE EXPENSE	31.50
07/18	07/24/2018	24766	1476	BUSINESS CARD (VISA)	MISC EXPENSES	326.98
Total 24766:						4,283.43
24767						
07/18	07/24/2018	24767	62071	CALIFORNIA LIVING INC	INTERIOR PLANT MAINTENANCE	430.00
Total 24767:						430.00
24768						
07/18	07/24/2018	24768	1900	CLINICAL LAB OF S B	WATER SAMPLES	2,910.00
Total 24768:						2,910.00
24769						
07/18	07/24/2018	24769	62705	COMP	MASK FIT TEST-A ZARAGOZA	35.00
07/18	07/24/2018	24769	62705	COMP	MASK FIT TEST- R WHITE	35.00
07/18	07/24/2018	24769	62705	COMP	MASK FIT TEST-R LEAMY	35.00
Total 24769:						105.00
24770						
07/18	07/24/2018	24770	2075	CROCKER SIGNS & PRINTING	BLACK VINYL REVERSED	79.94
Total 24770:						79.94
24771						
07/18	07/24/2018	24771	62439	CVSTRATEGIES	COMMUNICATION SERVICES	8,630.15
Total 24771:						8,630.15
24772						
07/18	07/24/2018	24772	2690	HARPER & ASSOCIATES ENG.	Engineering and inspection services for Res 6	656.00
Total 24772:						656.00
24773						
07/18	07/24/2018	24773	62624	HASA INC	CHEMICALS FOR RCS	112.72
07/18	07/24/2018	24773	62624	HASA INC	CHEMICALS FOR RCS	183.17

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 24773:						295.89
24774						
07/18	07/24/2018	24774	27211	HILL BROS CHEMICAL CO	CHEMICAL FOR RES	894.62
07/18	07/24/2018	24774	27211	HILL BROS CHEMICAL CO	CHEMICAL FOR PBWA	794.00
Total 24774:						1,688.62
24775						
07/18	07/24/2018	24775	62226	INLAND DESERT SECURITY &	ANSWERING SERVICE	217.20
Total 24775:						217.20
24776						
07/18	07/24/2018	24776	3105	JACK'S LOCK & KEY	INSTALL DOOR VIEWERS	377.72
Total 24776:						377.72
24777						
07/18	07/24/2018	24777	62583	LINCOLN FINANCIAL GROUP	LIFE INSURANCE	300.70
07/18	07/24/2018	24777	62583	LINCOLN FINANCIAL GROUP	SHORT/LONG TERM DISABILITY	905.35
07/18	07/24/2018	24777	62583	LINCOLN FINANCIAL GROUP	DIRECTORS LIFE INSURANCE	43.65
Total 24777:						1,249.70
24778						
07/18	07/24/2018	24778	257	MCMASTER-CARR SUPPLY CO	SUPPLIES FOR RES	47.63
07/18	07/24/2018	24778	257	MCMASTER-CARR SUPPLY CO	SUPPLIES FOR RES	30.63
07/18	07/24/2018	24778	257	MCMASTER-CARR SUPPLY CO	SUPPLIES FOR RES	231.79
07/18	07/24/2018	24778	257	MCMASTER-CARR SUPPLY CO	SUPPLIES FOR RES	27.66
Total 24778:						337.71
24779						
07/18	07/24/2018	24779	189	NOBEL SYSTEMS	GIS DATA UPDATES TO WATER FACILITY	1,950.00
Total 24779:						1,950.00
24780						
07/18	07/24/2018	24780	5000	PUENTE BASIN WATER AGENCY	LASER-JUNE 18	2,474.84
07/18	07/24/2018	24780	5000	PUENTE BASIN WATER AGENCY	AUDIT 17-18	500.00
07/18	07/24/2018	24780	5000	PUENTE BASIN WATER AGENCY	DOTY LABOR-6 BASIN	34,648.25
Total 24780:						37,623.09
24781						
07/18	07/24/2018	24781	62660	PUENTE HILLS FORD	MAINTENANCE TRUCKS 5, 7, 8, 14	199.55
Total 24781:						199.55
24782						
07/18	07/24/2018	24782	339	S C W U A	RESERVATION (5)	150.00
Total 24782:						150.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
24783						
07/18	07/24/2018	24783	62249	SECURE SITE SOLUTIONS INC	SYSTEM MONITORING, MAINTENANCE-JULY-SEP	1,842.00
Total 24783:						1,842.00
24784						
07/18	07/24/2018	24784	6075	STAPLES CREDIT PLAN	OFFICE SUPPLIES	198.09
Total 24784:						198.09
24785						
07/18	07/24/2018	24785	62030	STUMP FENCE CO	GREEN BOTTOM LOCK PRIVACY SLATS	1,093.79
Total 24785:						1,093.79
24786						
07/18	07/24/2018	24786	205	WARREN GRAPHICS	CCR BOOKLETS	1,703.16
Total 24786:						1,703.16
24798						
07/18	07/30/2018	24798	62622	AKM CONSULTING ENGINEERS	ENGINEERING-WAREHOUSE BUILDING NORTH	1,600.00
07/18	07/30/2018	24798	62622	AKM CONSULTING ENGINEERS	ENGINEERING-ANTENNA TOWERS	1,600.00
07/18	07/30/2018	24798	62622	AKM CONSULTING ENGINEERS	DESIGN OF RETAINING WALL	7,220.00
Total 24798:						10,420.00
24799						
07/18	07/30/2018	24799	62121	ANDREW J ANTUNEZ	TOTAL EXPENSES-D3 EXAM	70.00
Total 24799:						70.00
24800						
07/18	07/30/2018	24800	400	AT&T MOBILITY	MOBILE PHONES, IPADS	2,629.72
Total 24800:						2,629.72
24801						
07/18	07/30/2018	24801	62047	COUNTY OF LOS ANGELES	LAFCO OPERATING EXPENSES	7,584.34
Total 24801:						7,584.34
24802						
07/18	07/30/2018	24802	2550	FRONTIER	PHONE SERVICE	319.17
Total 24802:						319.17
24803						
07/18	07/30/2018	24803	2600	HACH COMPANY	WATER QUALITY TESTING SUPPLIES	2,336.99
Total 24803:						2,336.99
24804						
07/18	07/30/2018	24804	62624	HASA INC	CHEMICALS FOR RCS	352.25
07/18	07/30/2018	24804	62624	HASA INC	CHEMICALS FOR RCS	150.76
07/18	07/30/2018	24804	62624	HASA INC	CHEMICALS FOR RCS	95.81
07/18	07/30/2018	24804	62624	HASA INC	CHEMICALS FOR RCS	142.31

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
07/18	07/30/2018	24804	62624	HASA INC	CHEMICALS FOR RCS	704.49
Total 24804:						1,445.62
24805						
07/18	07/30/2018	24805	379	HIGHROAD INFORMATION TECHNOL	RWD BACKUP FOR VIRTUAL PC-COI	250.00
07/18	07/30/2018	24805	379	HIGHROAD INFORMATION TECHNOL	RWD DATA CENTER ANNUAL HOSTING FEE-COI	600.00
07/18	07/30/2018	24805	379	HIGHROAD INFORMATION TECHNOL	RWD HP CARE PACKS	6,900.00
07/18	07/30/2018	24805	379	HIGHROAD INFORMATION TECHNOL	BACKUP ADVANCED FOR WINDOWS SERVER	7,000.00
07/18	07/30/2018	24805	379	HIGHROAD INFORMATION TECHNOL	CRYSTAL REPORTS (5 LICENSE BUNDLE)	750.00
Total 24805:						15,500.00
24806						
07/18	07/30/2018	24806	62435	INDUSTRY PUBLIC UTILITY COMMISS	PUMPING POWER-PUMPSTATION 2A	6,740.98
Total 24806:						6,740.98
24807						
07/18	07/30/2018	24807	244	INFOSEND INC	BILLING SERVICE	3,034.45
07/18	07/30/2018	24807	244	INFOSEND INC	INSERTS-WATER TAX	244.64
07/18	07/30/2018	24807	244	INFOSEND INC	BILLING SERVICE	1,737.79
Total 24807:						5,016.88
24808						
07/18	07/30/2018	24808	62691	LYONS CONSTRUCTION	RETENTION-RCS STRUCTURE	7,209.70
Total 24808:						7,209.70
24809						
07/18	07/30/2018	24809	62448	PARS	GASBY 45 MANAGEMENT FEE	742.85
Total 24809:						742.85
24810						
07/18	07/30/2018	24810	4500	PETTY CASH	MISC EXPENSES	162.54
Total 24810:						162.54
24811						
07/18	07/30/2018	24811	62447	REEB GOVERNMENT RELATIONS LLC	LOBBYIST	2,000.00
Total 24811:						2,000.00
24812						
07/18	07/30/2018	24812	62562	RMC WATER AND ENVIRONMENT	AS NEEDED RW SRVS	2,367.50
07/18	07/30/2018	24812	62562	RMC WATER AND ENVIRONMENT	PHASE 3 CONSTRUCTION-FULLERTON RD	5,522.75
Total 24812:						7,890.25
24813						
07/18	07/30/2018	24813	62502	S & J SUPPLY COMPANY, INC	3/4: CTS SG 110 KEY AMS H14258-1N	580.35
07/18	07/30/2018	24813	62502	S & J SUPPLY COMPANY, INC	2" CTS SG 110 KEY AMS H14277N	470.00
07/18	07/30/2018	24813	62502	S & J SUPPLY COMPANY, INC	2" BRS MTR FLG SLOTTED NO LEAD	168.00
07/18	07/30/2018	24813	62502	S & J SUPPLY COMPANY, INC	1" ARI AVIAR VLV	856.00
07/18	07/30/2018	24813	62502	S & J SUPPLY COMPANY, INC	5/8" X 2-1/2" T316 SS MTR BOLT	108.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
07/18	07/30/2018	24813	62502	S & J SUPPLY COMPANY, INC	6" - 8" T316 SS 150 # B&N SET	237.36
07/18	07/30/2018	24813	62502	S & J SUPPLY COMPANY, INC	3/4" X 1/8" LTHR MTR GSKT	150.00
07/18	07/30/2018	24813	62502	S & J SUPPLY COMPANY, INC	1-1/2" X 1/8" FF SOLID RBR MTR GSKT	25.00
07/18	07/30/2018	24813	62502	S & J SUPPLY COMPANY, INC	2" X 1/8" F/F SOLID RBR MTR GSKT	30.00
07/18	07/30/2018	24813	62502	S & J SUPPLY COMPANY, INC	1" X 3/4" BRS HEX BUSH NO LEAD IMP	35.90
07/18	07/30/2018	24813	62502	S & J SUPPLY COMPANY, INC	6" X 6" CI HYD EXT CL BO 8H	584.41
Total 24813:						3,245.02
24814						
07/18	07/30/2018	24814	62521	TRIPEPI SMITH & ASSOCIATES	MONTHLY WEBSITE MAINTENANCE	300.00
Total 24814:						300.00
24815						
07/18	07/30/2018	24815	62434	UNION BANK NA	CUSTODY FEES	1,337.00
07/18	07/30/2018	24815	62434	UNION BANK NA	CUSTODY FEES	754.00
Total 24815:						2,091.00
24816						
07/18	07/30/2018	24816	323	UPS	POSTAGE	10.44
Total 24816:						10.44
24817						
07/18	07/30/2018	24817	62353	VERIZON	CONFERENCE CALLS	81.42
Total 24817:						81.42
71618						
07/18	07/16/2018	71618	62558	PUENTE BASIN WATER AGENCY	PM 22/PM 9 CONNECTION	253,914.00
07/18	07/16/2018	71618	62558	PUENTE BASIN WATER AGENCY	TVMWD CONNECTION CAPACITY	1,330.23
07/18	07/16/2018	71618	62558	PUENTE BASIN WATER AGENCY	TVMWD EQUIVALENT SMALL METER	1,794.36
07/18	07/16/2018	71618	62558	PUENTE BASIN WATER AGENCY	TVMWD WATER USE CHARGE	1,509.14
07/18	07/16/2018	71618	62558	PUENTE BASIN WATER AGENCY	MWD CAPACITY CHARGE	8,122.36
07/18	07/16/2018	71618	62558	PUENTE BASIN WATER AGENCY	ADJUSTMENT FOR CAL DOMESTIC PRODUCTION	63,114.90
Total 71618:						329,784.99
72018						
07/18	07/20/2018	72018	6300	STATE OF CALIFORNIA-EDD	UNEMPLOYMENT INSURANCE	1,272.02
Total 72018:						1,272.02
72318						
07/18	07/23/2018	72318	1070	AMERICAN EXPRESS	CONFERENCE EXPENSE	1,541.77
07/18	07/23/2018	72318	1070	AMERICAN EXPRESS	MISC EXPENSES	283.46
07/18	07/23/2018	72318	1070	AMERICAN EXPRESS	SEMINAR & TRAINING EXPENSE	180.64
07/18	07/23/2018	72318	1070	AMERICAN EXPRESS	MAINTENANCE & OPERATION EXPENSE	311.21
07/18	07/23/2018	72318	1070	AMERICAN EXPRESS	TOOLS & SUPPLIES	320.09
07/18	07/23/2018	72318	1070	AMERICAN EXPRESS	EQUIPMENT EXPENSE	15.80
07/18	07/23/2018	72318	1070	AMERICAN EXPRESS	COMPLIANCE EQUIP EXPENSE	31.70
07/18	07/23/2018	72318	1070	AMERICAN EXPRESS	CONSERVATION EXPENSE	99.09
07/18	07/23/2018	72318	1070	AMERICAN EXPRESS	VEHICLE EXPENSE	463.81
07/18	07/23/2018	72318	1070	AMERICAN EXPRESS	SPECTRUM	762.00
07/18	07/23/2018	72318	1070	AMERICAN EXPRESS	FREEDOM VOICE	1,546.75

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
07/18	07/23/2018	72318	1070	AMERICAN EXPRESS	DIRECTV	78.66
Total 72318:						5,634.98
Grand Totals:						1,608,595.48

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
11505-0	174,671.45	.00	174,671.45
222100	2,096.47	1,610,691.95-	1,608,595.48-
51110-0	62,120.23	.00	62,120.23
51310-0	836,976.90	.00	836,976.90
51410-1	3,245.32	.00	3,245.32
51410-2	2,403.28	.00	2,403.28
51410-3	1,794.36	.00	1,794.36
51410-5	15,478.53	.00	15,478.53
51510-0	18,162.93	.00	18,162.93
51610-0	619.66	.00	619.66
51910-0	16,677.16	.00	16,677.16
52210-0	7,009.72	80.25-	6,929.47
52310-0	41,930.58	.00	41,930.58
54209-0	31,001.31	.00	31,001.31
54210-0	2,302.58	.00	2,302.58
54211-0	1,942.25	.00	1,942.25
54212-0	718.36	.00	718.36
54213-0	4,249.79	.00	4,249.79
54215-0	873.74	.00	873.74
54217-0	7,461.32	.00	7,461.32
54218-0	91.39	.00	91.39
54219-0	163,019.17	.00	163,019.17
56210-0	6,423.76	45.00-	6,378.76
56211-0	4,278.29	.00	4,278.29
56214-0	801.86	.00	801.86
56215-0	225.00	.00	225.00
56216-0	1,403.41	.00	1,403.41
56217-0	301.94	.00	301.94
56218-0	5,887.45	.00	5,887.45
56218-1	932.50	.00	932.50
56218-2	1,655.25	.00	1,655.25
56219-0	9,846.07	.00	9,846.07
56220-0	16,758.42	.00	16,758.42
56221-0	11,577.95	.00	11,577.95
56223-0	3,611.05	.00	3,611.05
56226-0	8,345.00	.00	8,345.00
56310-0	1,387.00	.00	1,387.00
56311-0	12,122.40	.00	12,122.40
56312-0	22,099.49	1,884.00-	20,215.49
56320-0	591.01	.00	591.01
56411-0	42,230.64	.00	42,230.64
56413-0	2,788.03	.00	2,788.03
56414-0	1,272.02	.00	1,272.02
56415-0	487.14	.00	487.14
56416-0	300.70	.00	300.70

GL Account	Debit	Credit	Proof
56417-0	13,211.80	.00	13,211.80
56418-0	905.35	.00	905.35
56419-0	47.00	.00	47.00
56421-0	10,274.20	.00	10,274.20
56510-0	7,584.34	.00	7,584.34
56710-0	233.10	.00	233.10
56811-0	12,450.00	.00	12,450.00
56812-0	2,546.95	87.22-	2,459.73
57310-0	4,975.00	.00	4,975.00
57312-0	674.44	.00	674.44
57314-0	1,248.08	.00	1,248.08
57315-0	2,910.00	.00	2,910.00
57316-0	2,367.50	.00	2,367.50
57319-0	99.09	.00	99.09
57320-0	175.00	.00	175.00
57321-0	2,881.99	.00	2,881.99
57323-0	31.70	.00	31.70
Grand Totals:	<u>1,612,788.42</u>	<u>1,612,788.42-</u>	<u>.00</u>

Report Criteria:

Report type: GL detail

Report Criteria:
Detail Report

Check Number	Date	Payee					
24787	07/25/2018	CASCADE DRILLING					
		Sequence	Source	Description	GL Account	Amount	Check Amount
		1	87-02	DEPOSIT REFUND	22810-0	2,321.09	2,321.09
24788	07/25/2018	DEBIN HUANG					
		Sequence	Source	Description	GL Account	Amount	Check Amount
		1	121662-73	DEPOSIT REFUND	22810-0	103.49	103.49
24789	07/25/2018	KIN FUNG					
		Sequence	Source	Description	GL Account	Amount	Check Amount
		1	207997-42	DEPOSIT REFUND	22810-0	952.51	952.51
24790	07/25/2018	YANHONG JIAO					
		Sequence	Source	Description	GL Account	Amount	Check Amount
		1	664680-56	DEPOSIT REFUND	22810-0	612.40	612.40
24791	07/25/2018	YI LIN					
		Sequence	Source	Description	GL Account	Amount	Check Amount
		1	113967-41	DEPOSIT REFUND	22810-0	29.40	29.40
24792	07/25/2018	JOSEPH FAN LIU					
		Sequence	Source	Description	GL Account	Amount	Check Amount
		1	228397-12	CREDIT REFUND	15210-0	68.74	68.74
24793	07/25/2018	SONYA SOON LEE					
		Sequence	Source	Description	GL Account	Amount	Check Amount
		1	588545-75	CREDIT REFUND	15210-0	38.68	38.68
24794	07/25/2018	YUPO BOB HUNG					
		Sequence	Source	Description	GL Account	Amount	Check Amount
		1	988743-33	CREDIT REFUND	15210-0	125.50	125.50

Check Number	Date	Payee						
24795	07/25/2018	SHAN YANG						
		Sequence	Source	Description	GL Account	Amount	Check Amount	
		1	441073-46	CREDIT REFUND	15210-0	50.99	50.99	
24796	07/25/2018	BAOHUA PEI						
		Sequence	Source	Description	GL Account	Amount	Check Amount	
		1	333669-41	CREDIT REFUND	15210-0	24.49	24.49	
24797	07/25/2018	DAVID WONG						
		Sequence	Source	Description	GL Account	Amount	Check Amount	
		1	557201-13	CREDIT REFUND	15210-0	61.82	61.82	
Grand Totals:							4,389.11	

Report Criteria:
 Detail Report

Report Criteria:
Detail Report

Check Number	Date	Payee					
24787	07/25/2018	CASCADE DRILLING					
		Sequence	Source	Description	GL Account	Amount	Check Amount
		1	87-02	DEPOSIT REFUND	22810-0	2,321.09	2,321.09
24788	07/25/2018	DEBIN HUANG					
		Sequence	Source	Description	GL Account	Amount	Check Amount
		1	121662-73	DEPOSIT REFUND	22810-0	103.49	103.49
24789	07/25/2018	KIN FUNG					
		Sequence	Source	Description	GL Account	Amount	Check Amount
		1	207997-42	DEPOSIT REFUND	22810-0	952.51	952.51
24790	07/25/2018	YANHONG JIAO					
		Sequence	Source	Description	GL Account	Amount	Check Amount
		1	664680-56	DEPOSIT REFUND	22810-0	612.40	612.40
24791	07/25/2018	YI LIN					
		Sequence	Source	Description	GL Account	Amount	Check Amount
		1	113967-41	DEPOSIT REFUND	22810-0	29.40	29.40
24792	07/25/2018	JOSEPH FAN LIU					
		Sequence	Source	Description	GL Account	Amount	Check Amount
		1	228397-12	CREDIT REFUND	15210-0	68.74	68.74
24793	07/25/2018	SONYA SOON LEE					
		Sequence	Source	Description	GL Account	Amount	Check Amount
		1	588545-75	CREDIT REFUND	15210-0	38.68	38.68
24794	07/25/2018	YUPO BOB HUNG					
		Sequence	Source	Description	GL Account	Amount	Check Amount
		1	988743-33	CREDIT REFUND	15210-0	125.50	125.50

Check Number	Date	Payee	Sequence	Source	Description	GL Account	Amount	Check Amount	
24795	07/25/2018	SHAN YANG							
			1	441073-46	CREDIT REFUND	15210-0	50.99	50.99	
24796	07/25/2018	BAOHUA PEI							
			1	333669-41	CREDIT REFUND	15210-0	24.49	24.49	
24797	07/25/2018	DAVID WONG							
			1	557201-13	CREDIT REFUND	15210-0	61.82	61.82	
Grand Totals:								<u>4,389.11</u>	

Report Criteria:
 Detail Report

Tab

1.4



Rowland Water District Memorandum

To: Thomas Coleman, General Manager

From: Sean S. Henry, Finance Officer

CC:

Date: August 1, 2018

Subject: Investment Update – July 2018

Economic Review: The next meeting of the Federal Reserve is scheduled for September 25th. The last meeting was held on July 31st. The Fed Funds rate remained at a target range of 1-3/4 to 2 percent. At the meeting, the Federal Reserve stated “the labor market has continued to strengthen and that economic activity has been rising at a strong rate. Job gains have been strong, on average, in recent months, and the unemployment rate has stayed low. Household spending and business fixed investment have grown strongly. On a 12-month basis, both overall inflation and inflation for items other than food and energy remain near 2 percent. Indicators of longer-term inflation expectations are little changed, on balance.” The latest reading of the Consumer Price Index (CPI) for Los Angeles, Riverside and Orange Counties was 4.0 for the month of June. The previous reading was 4.1 in the month of May.

LAIF Update: LAIF ended the month of June with a yield of 1.85%. This represents a .09 basis point increase from the month of May. A comparison with last year shows a 0.87 basis point increase from June 2017 when the yield stood at 0.98%.

RWD Investments: Rowland Water District’s bond portfolio carries an average yield of 1.88%. This is no change from the month of June and a 0.03 basis point premium to LAIF. The District CD Placement program carries an effective yield of 1.88% and an average maturity of 640 days. The District had no bond purchases or maturities in the month of July.

Rowland Water District
3021 South Fullerton Road
Rowland Heights, CA 91748
Tel (562) 697-1726

ROWLAND WATER DISTRICT
SUMMARY OF CASH AND INVESTMENTS
FOR MONTH ENDED JULY 31, 2018



CASH	
Citizens Business Bank	1,646,425.56
Comerica Bank MMIA	<u>19,064.27</u>
TOTAL CASH	1,665,489.83

COMERICA SECURITIES CD PLACEMENT	NA	1mth - 2 Years	NA	NA	NA	1.88%	640	1,227,000.00	7.55%
LOCAL AGENCY INVESTMENT FUND (LAIF)	NA	NA	NA	NA	NA	1.90%	NA	3,479,466.46	21.40%

**CITIZENS TRUST INVESTMENTS
(UNION BANK CUSTODIAN)**

Term	Quantity	Purchase Price	Current Price	Maturity Date	Current Yield	Next Call	Current Value	% of Portfolio	
US Treasury Note	5 Year	250,000.00	99.868	99.758	11/30/18	1.38%	NA	249,395.00	1.53%
US Treasury Note	5 Year	250,000.00	100.172	99.641	01/31/19	1.51%	NA	249,102.50	1.53%
US Treasury Note	5 Year	250,000.00	99.359	98.223	01/31/20	1.40%	NA	245,557.50	1.51%
US Treasury Note	5 Year	250,000.00	99.047	97.551	03/31/20	1.15%	NA	243,877.50	1.50%
US Treasury Note	5 Year	250,000.00	99.016	97.836	04/30/20	1.40%	NA	244,590.00	1.50%
US Treasury Note	5 Year	250,000.00	99.633	95.984	02/28/21	1.17%	NA	239,960.00	1.48%
US Treasury Note	5 Year	250,000.00	100.184	95.277	07/31/21	1.18%	NA	238,192.50	1.46%
US Treasury Note	5 Year	250,000.00	99.059	95.129	08/31/21	1.18%	NA	237,822.50	1.46%
US Treasury Note	5 Year	250,000.00	100.375	96.445	07/31/22	1.94%	NA	241,112.50	1.48%
Fedl Home Loan Bank	4 Year	100,000.00	99.529	98.816	03/11/22	2.53%	NA	98,816.00	0.61%
Fed Natl Mtg Assn	5 Year	250,000.00	100.535	96.467	04/05/22	1.93%	NA	241,167.50	1.48%
Fedl Home Loan Bank	5 Year	300,000.00	100.000	98.751	03/28/23	3.10%	NA	296,253.00	1.82%
Fedl Natl Mtg Assn	5 Year	500,000.00	100.000	99.400	05/24/23	3.25%	NA	497,000.00	3.06%
John Deere Capital Corp.	1 Year	350,000.00	100.059	99.665	04/17/19	2.26%	NA	348,827.50	2.15%
Danaher Corp.	2 Year	196,000.00	99.481	98.402	09/15/20	2.43%	NA	192,867.92	3.71%
Paccar Financial Corp.	2 Year	200,000.00	98.996	97.549	11/13/20	2.10%	NA	195,098.00	1.20%
San Diego Gas & Elec. Co.	3 Year	200,000.00	100.324	99.273	08/15/21	3.02%	NA	198,546.00	1.22%
United Parcel Service	4 Year	100,000.00	97.077	96.940	05/16/22	2.42%	NA	96,940.00	0.60%
Bank of New York Mellon Corp	5 Year	250,000.00	99.806	97.749	01/29/23	3.02%	NA	244,372.50	1.50%
Cash Reserve Account						1.56%		90,048.73	0.55%
Total Citizens Trust Investments								4,689,547.15	28.84%

**WELLS FARGO ADVISORS
(UNION BANK CUSTODIAN)**

Term	Quantity	Purchase Price	Current Price	Maturity Date	Current Yield	Next Call	Current Value	% of Portfolio	
Fedl Natl Mtg Assn	4 Year	250,000.00	99.590	99.877	09/27/18	1.25%	NA	249,692.50	1.54%
Fedl Natl Mtg Assn	5 Year	245,000.00	100.061	99.834	11/27/18	1.63%	NA	244,593.30	1.50%
Fedl Home Loan Mtg Corp	5 Year	275,000.00	99.581	98.813	08/01/19	1.27%	NA	271,735.75	1.67%
Fedl Home Loan Mtg Corp	5 Year	275,000.00	99.344	98.520	10/02/19	1.27%	NA	270,930.00	1.67%
Fedl Farm Credit Bank	5 Year	240,000.00	98.229	98.450	10/22/19	1.27%	NA	236,280.00	1.45%
Fedl Home Loan Bank	2 Year	250,000.00	98.910	98.477	11/15/19	1.40%	NA	246,192.50	1.51%
Fedl Natl Mtg Assn	2 Year	250,000.00	99.416	97.676	07/30/20	1.53%	NA	244,190.00	1.50%
Fedl Home Loan Mtg Corp	2 Year	250,000.00	100.182	98.047	11/17/20	1.90%	NA	245,117.50	1.51%
Fedl Home Loan Bank	2 Year	250,000.00	99.786	98.231	12/11/20	2.02%	NA	245,577.50	1.51%
Fedl Home Loan Mtg Corp	3 Year	255,000.00	96.077	95.113	08/12/21	1.18%	NA	242,538.15	1.49%
Fedl Natl Mtg Assn	4 Year	250,000.00	100.141	95.556	10/07/21	1.43%	NA	238,890.00	1.47%
Fedl Home Loan Bank	4 Year	750,000.00	99.444	96.948	11/29/21	1.92%	NA	727,110.00	4.47%
Fedl Natl Mtg Assn	5 Year	300,000.00	101.614	97.086	01/05/22	2.04%	NA	291,258.00	1.79%
Fedl Home Loan Bank	5 Year	375,000.00	101.153	96.467	04/05/22	1.93%	NA	361,751.25	2.22%
Fedl Home Loan Bank	5 Year	200,000.00	99.334	95.227	04/13/22	1.55%	NA	190,454.00	1.17%
Fedl Home Loan Bank	5 Year	125,000.00	101.067	95.523	12/09/22	1.94%	NA	119,403.75	0.73%
Fedl Natl Mtg Assn	5 Year	505,000.00	100.242	97.717	01/19/23	2.42%	NA	493,470.85	3.03%
Fedl Home Loan Bank	5 Year	250,000.00	100.823	99.282	03/10/23	2.75%	NA	248,205.00	1.53%
Cash Reserve Account						1.17%		33,419.52	0.21%
Total Wells Fargo Investments								5,200,809.57	31.98%

TOTAL INVESTMENTS

TOTAL CASH AND INVESTMENTS	14,596,823.18	100%
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Weighted Average Yield of Total Investment Portfolio: **1.76%**

Market values determined by last business day of month values.
 All listed investments comply with the District's Statement of Investment Policy as established in Resolution 2-2007.
 The District's available cash and investment portfolio provides sufficient cash flow and liquidity to meet all normal obligations for at least a six-month period of time.
NOTE: All interest values shown above are based on annual rates of return.

Sean S. Henry
 Sean S. Henry, Finance Officer



COMPARATIVE PURCHASED WATER REPORT FOR THE MONTH OF JUNE 2018

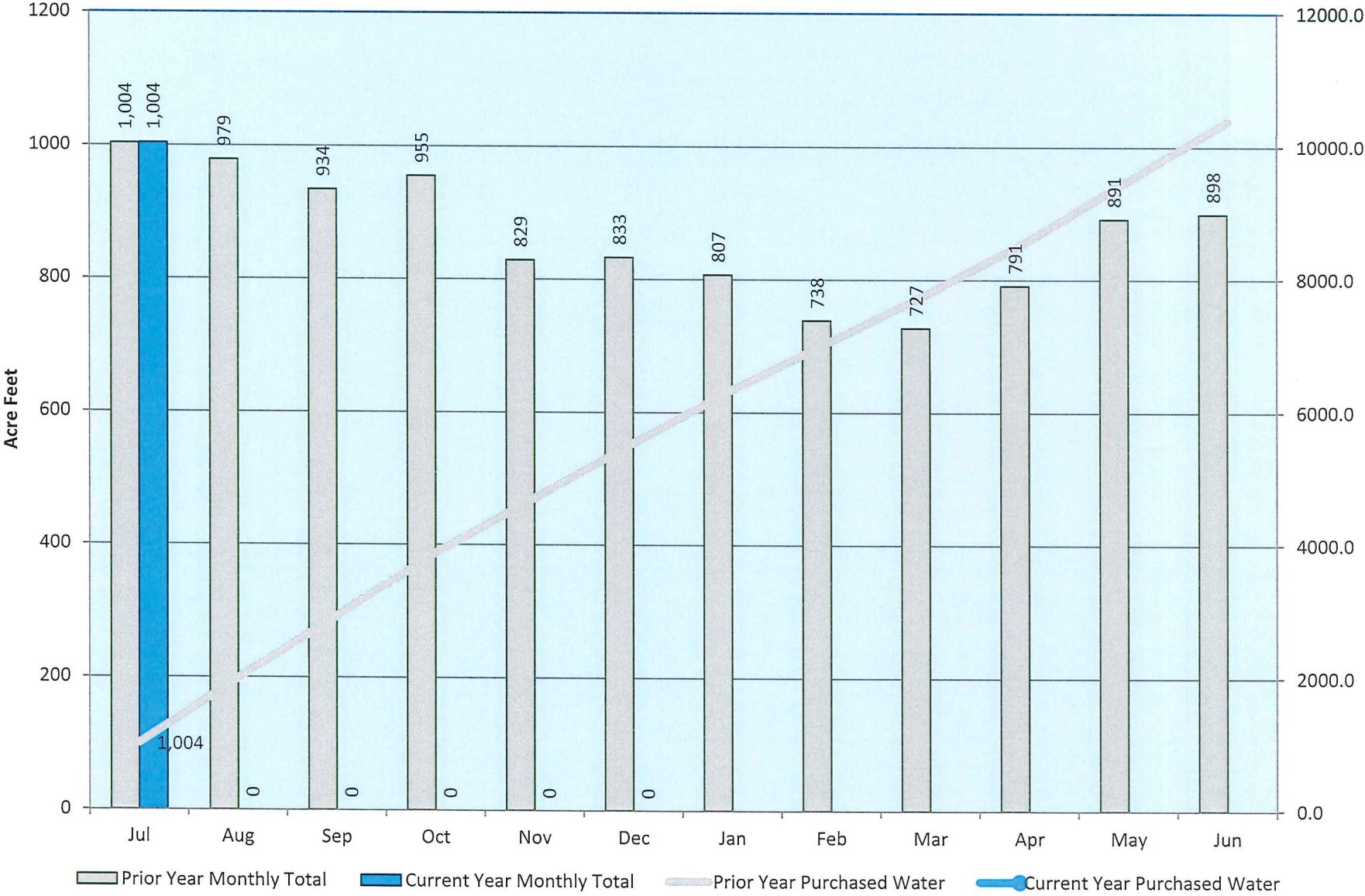
SOURCE / DESCRIPTION	2018			2017		
	ACRE-FEET	COST	COST/A.F.	ACRE-FEET	COST	COST/A.F.
WATER CHARGES:						
POTABLE WATER						
PUENTE BASIN WATER AGENCY / TVMWD	242.2	331,211.55	1,367.51	290.9	384,600.96	1,322.11
POMONA-WALNUT-ROWLAND JWLC	479.2	483,992.00	1,010.00	421.9	416,415.30	987.00
CAL. DOMESTIC WATER COMPANY (CDWC)	176.9	62,120.03	351.16	201.1	68,781.33	342.03
LA HABRA HEIGHTS	0.0	-	-	0.0	-	-
	898.3	877,323.58		913.9	869,797.6	
RECLAIMED WATER	67.8	18,162.93	267.89	113.7	30,422.20	267.57
TOTAL WATER CHARGES	966.1	895,486.51		1,027.6	900,219.79	
FIXED CHARGES:						
PUENTE BASIN WATER AGENCY / TVMWD						
CAPACITY RESERVATION		8,122.36			8,209.51	
CONNECTED CAPACITY		1,330.23			1,353.41	
WATER USE CHARGE		1,509.14			1,402.68	
EQUIV. SMALL METER		1,794.36			1,723.73	
SUBTOTAL		12,756.09			12,689.33	
PWR JWLC						
CAPACITY RESERVATION		7,356.17			6,908.79	
CONNECTED CAPACITY		1,073.05			1,091.75	
WATER USE CHARGE		1,736.18			1,648.68	
DEPRECIATION		1,389.00			1,389.00	
REPLACEMENT		1,910.00			1,910.00	
BUDGET ASSESSMENT		46,724.08			9,224.08	
SUBTOTAL		60,188.48			22,172.30	
CDWC / LHH / ODWD						
FIXED CHARGES		309.78			309.78	
SUBTOTAL						
TOTAL FIXED CHARGES		73,254.35			35,171.41	
TOTAL PURCHASED WATER CHARGES		968,740.86			935,391.20	
AVERAGE WATER CHARGE:		\$ 1,002.73			\$ 910.27	

Tab

1.5

Potable Water Purchases For FY 2018-2019

(Acre-feet)



Tab

2.1



AUGUST 2018-DIRECTOR REIMBURSEMENTS

Director	Date of Meeting/Event	Meeting/Event Attended	Reimbursement	No Charge	Additional Comments <i>(Submit expense report if claiming mileage and/or meal reimbursement)</i>
Anthony J. Lima					
	8/9/2018	PBWA Meeting at Walnut	\$185.00		Mileage
	8/14/2018	RWD Board Meeting	\$185.00		
	8/28/2018	RWD Special Board Meeting	\$185.00		
		TOTAL PAYMENT	\$555.00		
John Bellah					
	8/13/2018	RHCCC Meeting		X	
	8/14/2018	RWD Board Meeting	\$185.00		
	8/20/2018	SGV Chamber Gov Affairs	\$185.00		
	8/21-8/24	Urban Water Conference	\$740.00		Mileage
	8/28/2018	RWD Special Board Meeting	\$185.00		
		TOTAL PAYMENT	\$1,295.00		
Robert W. Lewis					
	8/9/2018	PBWA Meeting at Walnut	\$185.00		
	8/14/2018	RWD Board Meeting	\$185.00		
	8/20/2018	SGV Chamber Gov Affairs	\$185.00		
	8/28/2018	RWD Special Board Meeting	\$185.00		
		TOTAL PAYMENT	\$740.00		
Szu-Pei Lu					
	8/13/2018	RHCCC Meeting	\$185.00		
	8/14/2018	RWD Board Meeting	\$185.00		
	8/28/2018	RWD Special Board Meeting	\$185.00		
		TOTAL PAYMENT	\$555.00		
Teresa Rios					
	8/14/2018	RWD Board Meeting	\$185.00		
	8/28/2018	RWD Special Board Meeting	\$185.00		
		TOTAL PAYMENT	\$370.00		

APPROVED FOR PAYMENT:

Tom Coleman

Tab

2.2



POLICY AND PROCEDURE

APPROVED BY	POLICY TITLE	EFFECTIVE DATE
Board of Directors	HOURS OF WORK, OVERTIME AND COMPENSATORY TIME	September 11, 2018
		Page 1 of 3

PURPOSE:

The District maintains work hours which are compatible with applicable law, departmental functions and the maintenance of an effective work force.

POLICY:

The District is committed to adhering to the regulations of the Fair Labor Standards Act ("FLSA") appropriately and consistently as the law applies to non-exempt employees. The Policy listed below is not intended to be exhaustive of the FLSA requirements but merely provides guidelines that are compliant with the major FLSA areas utilized by the District.

It is the responsibility of each immediate supervisor/manager and department head to ensure compliance with the FLSA and the application of this Policy.

HOURS OF OPERATION

The Board has adopted an alternative work schedule, which consists of nine-hour work days Monday through Thursday of each week from 8:00 a.m. to 5:30 p.m.; eight-hour work days on alternate Fridays from 8:00 a.m. to 4:30 p.m. and the remaining Fridays the District will be closed. The designated FLSA work week shall begin at 12:01 p.m. on Friday and end at 12:00 noon the following Friday.

OVERTIME PAY NON-EXEMPT EMPLOYEES

The District is subject to the Federal FLSA standard for overtime. This generally requires overtime pay when an employee works more than forty (40) hours in a work week. As a public employer, the District is largely exempt from the state overtime regulations. Overtime must be approved by a supervisor/manager before it is worked.



POLICY AND PROCEDURE

APPROVED BY Board of Directors	POLICY TITLE HOURS OF WORK, OVERTIME AND COMPENSATORY TIME	EFFECTIVE DATE September 11, 2018 Page 2 of 3
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PAYMENT FOR OVERTIME

Overtime is time worked in excess of forty (40) hours in the FLSA work week, as that is defined in the paragraph above "HOURS OF OPERATION", or in excess of the full time employee's regularly scheduled day. Overtime is generally paid at time-and-a-half (1-1/2) their regular rate of pay. Pursuant to District policy, the District will pay double an employee's regular rate of pay for hours worked beyond twelve (12) hours in a single work day.

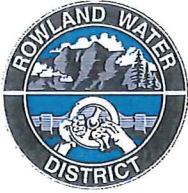
COMPENSATORY TIME

An employee may elect to accumulate compensatory time in lieu of overtime pay. At the discretion of the General Manager, employees may accrue up to forty-four (44) hours of compensatory time in lieu of overtime.

Compensatory time is defined as time worked in excess of the work week as defined in the paragraph above "HOURS OF OPERATION", or in excess of the employee's regular work day. Accumulated hours shall be compensated on a time-and-a-half (1-1/2) basis by taking compensatory time off at the mutual convenience of the District and the employee.

An employee who has accrued authorized compensatory time off, shall be permitted to use the time within a reasonable period after making the request, if the use of the compensatory time does not unduly disrupt the operations of the District.

An employee who has accrued authorized compensatory time off, shall, upon termination of employment, be paid for the unused compensatory time at the regular rate of pay in effect at the time the employee receives payment.



POLICY AND PROCEDURE

APPROVED BY	POLICY TITLE	EFFECTIVE DATE
Board of Directors	HOURS OF WORK, OVERTIME AND COMPENSATORY TIME	September 11, 2018
		Page 3 of 3

OVERTIME PAY – EXEMPT EMPLOYEE

The following positions are exempt from receiving overtime pay according to federal overtime pay provisions because they are paid on a salary basis and their duties and responsibilities meet the requirements for exemption under the Fair Labor Standards Act.

Exempt employees receive the following annual administrative leave:

Executive Managers - Fifty-Six (56) Hours
Assistant General Manager
Director of Administrative Services
Finance Officer
Director of Operations

Mid-Managers/Superintendent(s) - Forty (40) Hours
Accounting/Customer Service Manager
Distribution Superintendent
Operations Superintendent

Administrative leave is granted each July 1st and hours will accrue only to a maximum that is equivalent of one year's administrative leave for his/her applicable category (i.e. 56 hours or 40 hours). Any unused time as of June 30th of each year will be forfeited.

During employment, an exchange for the cash equivalent of any accrued administrative leave will not be allowed. Administrative time off will be treated the same as personal leave for scheduling and approval purposes.

Tab

2.3



August 23, 2018

BOARD OF DIRECTORS

Chairman
Ron Chong
Fluor Corp (retired)

Vice-Chairman
Roger Huynh
Caustics Digital Academy

Secretary
Victor Wu
CPA

Treasurer
Philip Teders
US Bancorp

Board Members

Scott Bevans
Quemetco

Stan Liu
Solgaard Design

Piyusha Perera
Kaiser Foundation

Thaminda Ramanayake
Amgen Corporation

Victoria Soong
Registered Nurse

Phyllis Vandeventer
Alverno High School

Chad Wilson, Esq.
Lanak & Hanna

Advisory Board

Fritz Coleman
NBCUniversal

Mike Eng
Former Assemblyman

William Lundberg
Amgen Corporation

Carol Marzouk
Leadership'N'Soul

Ms. Rose Perea
Rowland Water District
3021 S Fullerton Road
Rowland Heights, CA 91748

Dear Rowland Water District Board

We are requesting \$2,600 in funds to continue our Fifth Grade Water Education Program for schools in the Rowland Water Service Area this fall.

For the 2017-2018 school year, programs were given 180 students at Bixby, Telesis, Jellick, Wedgeworth and Rowland schools in the Rowland Water District service area.

We are looking forward to your continued support for the 2018-2019 school year.

Yours truly,

Ron Chong
Ron Chong, Chairman

Tab

2.4

**Rowland Water District
Communication Strategies Update
September 11, 2018**

• **Comprehensive Customer Survey**

- Identify knowledge of issues relevant to the District
- Assess current behaviors
- Evaluate awareness, understanding and opinions about water-related public education efforts and their value
- Determine opinions and prioritization of District services, programs and initiatives
- Quantify receptivity to potential initiatives the District may be considering for the future
- Identify customer sources of information about water and water-related issues
- Test assumptions and develop strategic message points to maximize outreach expenditures
- Profile results by demographic measures critical to targeted outreach efforts
- Benchmark our results against those of past surveys
- Establish a roadmap for how best to design communications (including messaging recommendations, key messaging vehicles/messengers such as media, online advertising, e-mail, mail, etc.)

• **2018 Strategic Plan Update**

- Board Workshop held 8/28
- Draft to be completed by October 1
- Draft General Manager letter complete

• **Buckboard Days**

- Messaging and Design Complete
- Printing and event coordination underway



• **Additional Press Releases**

- Employee Building Dedication
- Patch Program
- Capital Improvements

• **Miscellaneous**

- Bill Redesign
- Website (sliders and text updated as needed)
- On-Hold Messages

Press Releases

Date	News Story	In Process	Completed	Distributed
1/5/18	GM Evaluation	*****	*****	*****
1/5/18	Annual Audit Completion	*****	*****	
2/27/18	Fix-A-Leak Week	*****	*****	*****
2/27/18	Wonderful World of Water	*****	*****	*****
3/10/18	AMI Consideration	*****		
3/29/18	EduBucks	*****	*****	*****
4/3/18	ADDY Awards	*****	*****	*****
5/1/18	CCR Availability	*****	*****	*****
5/1/18	Educational Campaign/SB 623	*****	*****	*****
5/18/18	Poster Contest Winners	*****	*****	*****
5/21/18	Water Tax Legislation	*****	*****	*****
5/30/18	Transparency Award	*****	*****	*****
6/18/18	Annual Budget Approval	*****	*****	*****
7/22/18	Conservation Ordinance	*****	*****	*****
8/23/18	Patch Program	*****	*****	*****
9/1/18	Employee Bldg Dedication	*****	*****	



Memorandum

To: Board of Directors

From: Brittnie Van De Car
Public Affairs Representative

Date: September 10, 2018

Re: Community Affairs & Education Update

- Finalized the Girl Scout and Boy Scout patch program
 - Developed the tasks and requirements, the flyer and the patch
 - Starting to reach out to local troops for participation
- The customer survey has received over 90 responses back in office and through Survey Monkey
 - I am exporting all of the responses to a spreadsheet to get an average response from the customers
- Will start to schedule classroom presentations
 - I have added the water cycle bookmark to the Water cycle Presentation along with the “Water Cycle in a Bag” to add to the “hands-on” approach
- Delivered the Project WET flyer and EduBucks applications to the schools
- Working with 5th grade lead teachers to work on new STEAM (Science, Technology, Engineering, ART and Math) curriculum
 - The curriculum we are working on is a “Mini Solar Challenge” where 4-6th graders will compete in a mini solar boat challenge at a local high school. We are mocking the Solar Cup Event from MWD but making it relevant to the 4-6th grade standards.
- Updating website to make it less busy with less redundancies with forms and documents in repeated places
 - Printing appropriate promotional material and placing it at the Customer Service Counter for distribution to customers
 - Attending bi-monthly webinars on upcoming promotional items and programs put on by the Environmental Protection Agency (EPA) WaterSense program
- Updating the Lobby TV on a daily/weekly/monthly basis
- Monitoring the District’s social media pages Daily
 - Use the same hashtag on all of our posts #DiscoverRWD and #RWDeducation for all educational posts
- Maintain and view District website on a daily basis
 - Update pages
 - Make relevant changes
 - Updating the Drought Monitor page weekly
 - Upload the Board packet, minutes and agendas when necessary
- Attended the monthly WEWAC meeting on Wednesday, August 22, 2018



Patch:

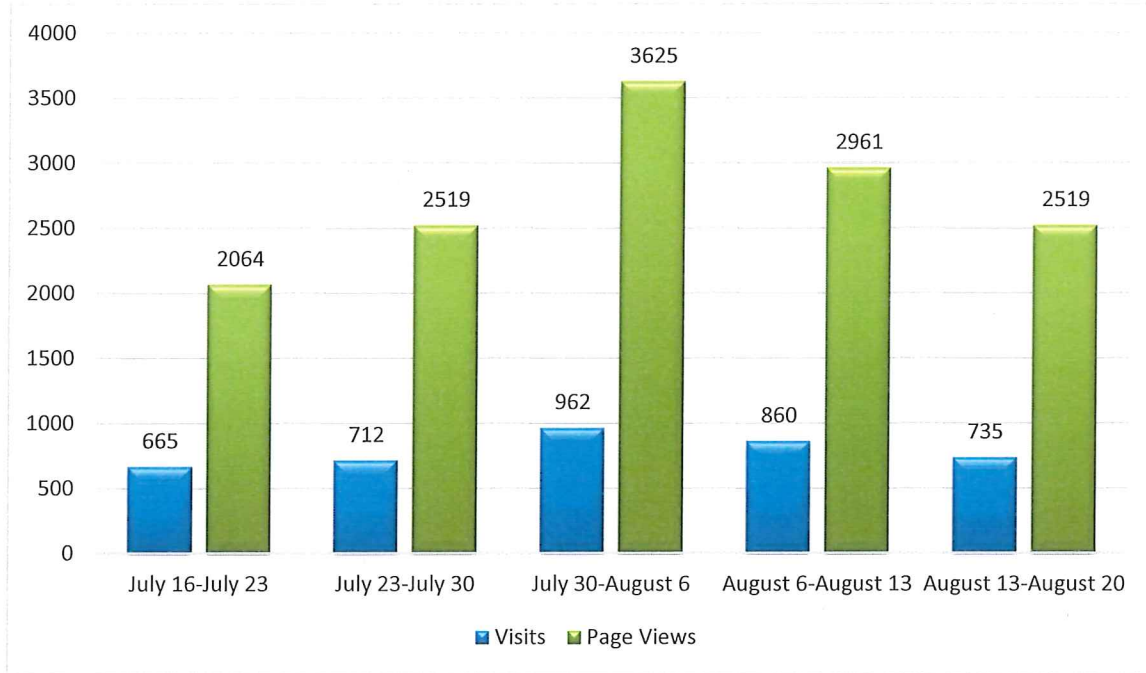


BACKGROUND: JM247
BORDER: LAZER CUT

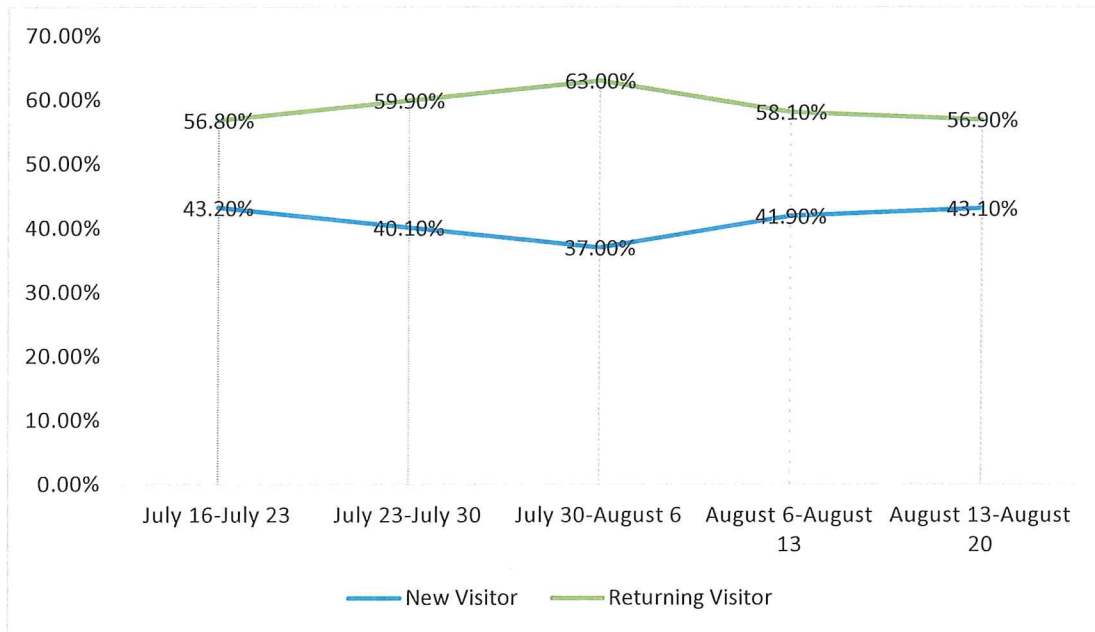
- DTL314
- DTL373
- DTL371
- DTL362
- DTL276
- DTL172
- DTL525
- DTL800

August 2018 Website Google Analytics

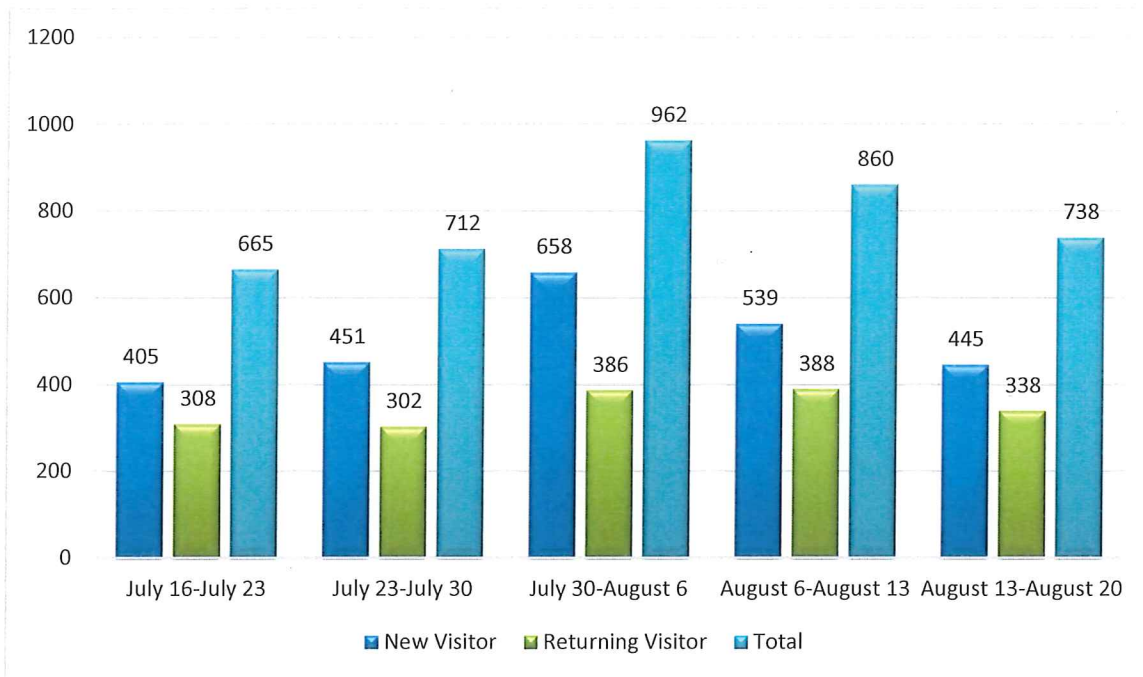
Website Visits and Pageviews



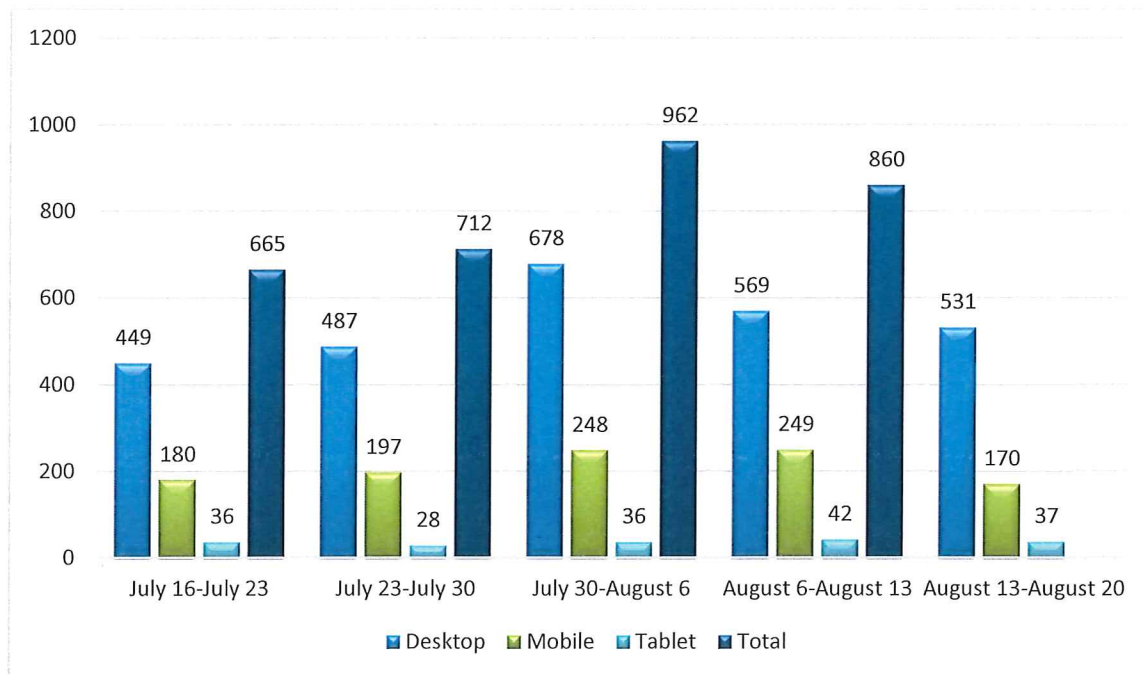
Percentage of Website Viewers- New vs. Returning



New vs. Returning Visitors



Source of Viewing



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1830 South Nogales Street
Rowland Heights
CA 91748

(626) 965-2541
(FAX) 854-8302

www.rowlandschools.org

OFFICE OF THE SUPERINTENDENT



Governing Board

Cary C. Chen
Lynne Ebenkamp
Donna Freedman
David M. Malkin
Angelena Pride

Superintendent of Schools
Julie Saylor Mitchell, Ed.D.

June 11, 2018

RECEIVED

JUN 25 2018

Water Education Water Awareness Committee
1021 E. Miramar Avenue
Claremont, CA 91711

THREE VALLEYS MWD

To Whom It May Concern:

On behalf of the Board of Education of Rowland Unified School District, please accept our heartfelt appreciation for your generous donation in the amount of \$700.00 to Blandford Elementary, received on May 4, 2018. Your donation was recognized at our Board Meeting on June 5, 2018. It is with donations such as yours, and the support you have given our students and staff, that we can provide experiences for our young people and enrich our programs.

Working together, we can educate our young people to become productive, giving, and active citizens. I can assure you that your donation has been well utilized and we are grateful for your generosity.

For your information, a gift or contribution to our school district is an allowed charitable contribution and tax deduction pursuant to Internal Revenue Code Sections 170(a) and 170(C)(2).

Again, thank you for your care, involvement, and support.

Sincerely,

A handwritten signature in blue ink that reads "Julie Mitchell".

Julie Mitchell, Ed.D.
Superintendent of Schools

JM/lc

c: Assistant Superintendent, Educational Services
Blandford Elementary

Board Vision: The Rowland Unified School District promotes, expects, and accepts nothing short of excellence.
We have a collective commitment to be the best school district in California.

Mission: The mission of the Rowland Unified School District, the progressive international community united in learning, is to empower students so that each actualizes his or her unique potential and responsibly contributes to a global society, through a system distinguished by rigorous academics, innovative use of technology, creative exploration, and nurturing learning experiences.