



Minutes of the Regular Meeting
of the Board of Directors of the Rowland Water District
November 4, 2014 - 6:00 p.m.
Location: District Office

PLEDGE OF ALLEGIANCE

ROLL CALL OF DIRECTORS

President Szu Pei Lu-Yang
Vice President John Bellah
Director Anthony J. Lima
Director Teresa P. Rios
Director Robert W. Lewis

ABSENT:

None.

OTHERS PRESENT:

Joseph P. Byrne, Legal Counsel, Best Best & Krieger
Dan Horan, Three Valleys Municipal Water District
Joe Ruzicka, Three Valleys Municipal Water District
Kirk Howie, Three Valleys Municipal Water District
Erin La Combe Gilhuly, CV Strategies

ROWLAND WATER DISTRICT STAFF

Ken Deck, General Manager
Tom Coleman, Assistant General Manager
Ted Carrera, Assistant General Manager
Rose Perea, Director of Administrative Services
Sean Henry, Finance Officer
Dave Warren, Water Systems Superintendent

ADDITION(S) TO THE AGENDA

None.

PUBLIC COMMENT ON NON-AGENDA ITEMS

None.

Tab 1 - CONSENT CALENDAR

Upon motion by Director Lewis, seconded by Director Lima, the Consent Calendar was unanimously approved.

Ayes: Directors Lu-Yang, Bellah, Lima, Lewis and Rios
Noes: None
Abstain: None
Absent: None

The approval of the Consent Calendar included:

1.1

Approval of the Minutes of Regular Board Meeting Held on October 14, 2014

1.2

Approval of the Minutes of Special Board Meeting Held on October 21, 2014

1.3

Water Purchases for September 2014

Next Special Board Meeting November 18, 2014, 5:00 p.m.
Next Regular Board Meeting December 9, 2014, 6:00 p.m.

Tab 2 - ACTION ITEMS

2.1

Approve Directors’ Meeting Reimbursements for October 2014

Director Lewis made a motion to amend the Meeting Reimbursement Report deleting his attendance at the Leadership Breakfast and adding his attendance at the PWAG meeting on October 29, 2014—no charge. Upon motion by Director Lewis, seconded by Director Lima, the Directors’ Meeting Reimbursement Report was approved as amended. The motion was unanimously carried.

Ayes: Directors Lu-Yang, Bellah, Lima, Lewis and Rios
Noes: None
Abstain: None
Absent: None

2.2

Review Rowland Water District’s Quarterly Investment Report as of September 30, 2014

Mr. Henry summarized the report for the Board and reviewed the balances as of September 30, 2014, indicating that a very low rate environment still exists. He noted that the District currently holds approximately \$18 million in unencumbered reserves.

Mr. Henry answered questions posed by members of the Board and after discussion, a motion was made by Director Lima, seconded by Director Lewis, to receive and file the investment report as presented. The motion was unanimously carried.

Ayes: Directors Lu-Yang, Bellah, Lima, Lewis and Rios
Noes: None
Abstain: None
Absent: None

2.3

Review and Approve Rowland Water District's Statement of Operations for Period Ending September 30, 2014

Mr. Henry explained the report covering the period July 1, 2014 through September 30, 2014, in detail and then responded to questions from the Board. Mr. Henry noted that income and expenses for the first quarter of the year were in line with the budgeted amounts.

A motion was made by Director Lima, seconded by Director Lewis, to receive and file the Statement of Operations as presented. The motion was unanimously carried.

Ayes: Directors Lu-Yang, Bellah, Lima, Lewis and Rios
Noes: None
Abstain: None
Absent: None

2.4

Receive and File PWR Joint Water Line Commission Audit Report for Fiscal Year 2013-2014 Prepared by White Nelson Diehl Evans LLP

Mr. Lima advised that the Report was presented and approved by the Commission at the last meeting held on October 16, 2014.

A motion was made by Director Lima, seconded by Director Lewis, to receive and file the PWR Joint Water Line Commission Audit Report for Fiscal Year 2013-2014. The motion was unanimously carried.

Ayes: Directors Lu-Yang, Bellah, Lima, Lewis and Rios
Noes: None
Abstain: None
Absent: None

2.5

Review and Approve Agreement for Shared Services Between Bellflower-Somerset Mutual Water Company and Rowland Water District

Mr. Deck discussed the purpose of the Agreement which is to provide a cost savings to both agencies. The District has developed technology establishing processes and procedures and has acquired expertise that Bellflower-Somerset can benefit from without the initial cost to institute these programs. He advised that legal counsel, Joe Byrne, has reviewed the Agreement and made suggestions to clarify its purpose further. After discussion a motion was made by Director Lewis, seconded by Director Bellah to authorize the General Manager to execute the Agreement on behalf of the District once legal counsel has made the minor changes providing further clarification. The motion was unanimously carried.

Ayes: Directors Lu-Yang, Bellah, Lima, Lewis and Rios
Noes: None
Abstain: None
Absent: None

2.6

Review and Approve Resolution No. 11-2014 Recognizing and Honoring Ken Deck

A motion was made by Director Lima, seconded by Director Bellah, to approve Resolution No. 11-2014 commending Ken Deck for his years of service to the water industry and to the District. The motion was approved by the following roll-call vote:

AYES:	Directors Lima, Lu-Yang, Lewis, Bellah and Rios
NOES:	None
ABSENT:	None
ABSTAIN:	None

Motion was passed by a vote of 5-0.

2.7

Public Relations (Rose Perea)

Mrs. Perea reported that the Project Wet Teachers' Workshop was held on October 28, 2014 at the Chino Basin Water Conservation District in Montclair, California. Of the 10 teachers from the District's service area that signed up, 8 attended. The teachers commented that they were very impressed with the program and with the materials provided. The WEWAC Committee has established a "WEWAC Water Scholar Program" in order to promote water awareness through education programs. The Water Scholar Program is offered to High School Seniors who are planning to attend a two- or four-year college in a water-related curriculum. Four, \$500 scholarships payable to the educational institution will be awarded. The applicant must submit an essay that addresses: "*Describe What the Importance of Clean Water Means to You*", 1,000 to 1,500 words. The application deadline is January 29, 2015.

Communications Outreach (CV Strategies)

Erin La Combe Gilhuly, CV Strategies, reported that the Press Release introducing the District's new legal counsel had been issued on October 21, 2014 and circulated with statewide and industry concentration. A Press Release recognizing General Manager, Ken Deck, and the management transition to the new General Manager, Tom Coleman, including the focus on shared services, will be forthcoming.

Education Update

No comments.

2.8

Discussion of Upcoming Conferences, Workshops, or Events (Including Items that May Have Arisen after the Posting of the Agenda)

- CUEMA Elected Officials Summit, March 29-30, 2015, Renaissance Esmeralda Hotel, Indian Wells, CA
The Board requested that this event be placed on next month's agenda for further consideration.
- Youth Science Center Celebration and Awards Gala, November 14, 2014, 6:00 p.m., Glendora Country Club.
Staff was asked to make a reservation for President Lu-Yang's attendance at the Gala.
- Best Best & Krieger Client Appreciation Dinner at ACWA Conference, December, 3, 2014, 5:30 p.m., Roy's Hawaiian Fusion, Marriott Marina Hotel, San Diego, CA.
Staff was asked to RSVP for Directors Lewis, Bellah, Lima and Lu-Yang.

Tab 3 LEGISLATIVE INFORMATION

3.1

Updates on Legislative Issues

Nothing to report.

Tab 4 REVIEW OF CORRESPONDENCE

Nothing to report.

Tab 5 COMMITTEE REPORTS

5.1

Three Valleys Municipal Water District

President Lu-Yang reported on her attendance at the October 15, 2014 Regular Board meeting and noted that it was reported that due to the poor water quality of water entering the Miramar Treatment Plant, the Plant is not operating at optimum efficiency.

5.2

Association of California Water Agencies

Director Lewis reported that Tim Quinn, ACWA Executive Director, made a presentation at the Public Water Agencies Group (PWAG) meeting.

5.3

Puente Basin Water Agency

Director Lima reported that the next meeting is scheduled for November 6, 2014.

5.4

Joint Powers Insurance Authority

Nothing to report.

5.5

Project Ad-Hoc Committee

Nothing to report.

5.6

Regional Chamber of Commerce

Mr. Carrera reported that the Government Affairs Committee meeting scheduled for November 10, 2014, has been cancelled due to the Veterans' Day Holiday.

5.7

PWR Joint Water Line Commission

Director Lima reported that the PWR Joint Waterline Commission Audit Report for Fiscal Year 2013-2014 prepared by White Nelson Diehl Evans LLP had been approved at the October 16, 2014, Commission meeting.

5.8

Sheriff's Community Advisory Council

President Lu-Yang reported that the upcoming conference had been cancelled. Nothing further to report.

5.9

Rowland Heights Community Coordinating Council

Director Rios noted that the next meeting is scheduled for November 10, 2014.

Tab 6 OTHER REPORTS, INFORMATION ITEMS AND COMMENTS

6.1

Personnel Report

Mr. Deck reported that he and Mr. Coleman have been working on a District reorganization plan and that they will present the revised Organizational Chart to the Board at the November 18, 2014, Special Board Meeting.

6.2

Engineer's Report

- Ted Carrera, Assistant General Manager, reported that in connection with staff's periodic inspection of District easements, it was discovered that the Queen of Heaven Cemetery had encroached on a District easement for waterlines. They have acknowledged the encroachment.
- Dave Warren, Water Systems Superintendent, provided an update on Pump Station No. 1 and reported that it is approximately 85% complete and that the pipeline along Harbor Boulevard is approximately 80% complete.
- Mr. Deck reported that a fire hydrant on the Fullerton Road-La Habra Pipeline had been hit and that when repairs were requested by the Nature Conservancy, he advised them that the hydrant had been turned over to La Habra County Water District.
- Mr. Deck reported that the District is currently receiving approximately 900 gallons of water per minute through the La Habra/Orchard Dale water connection pursuant to the "Water Production and Delivery Agreement".

Tab 7 ATTORNEY'S REPORT

Nothing to report.

Directors' and General Manager's Comments

- Director Rios thanked Ted Carrera for the mentoring and friendship he provided during her tenure on the Board and for his encouragement and support to her as a new Board member -- she is saddened to see him leave the District.
- President Lu-Yang thanked Ted Carrera for his help and support in transitioning her onto the Board and wished him well on his retirement.
- Director Lewis reported that with Ken Deck's impending retirement from the District, Mr. Deck has stepped down as Chair of the Public Water Agencies Group (PWAG) and that Tom Coleman has been selected as the new Chair of the Group.

Future Agenda Items

- CUEMA Elected Officials Summit, March 29-30, 2015, Renaissance Esmeralda Hotel, Indian Wells, CA

Late Business

None.

A motion was made by Director Lima, seconded by Director Rios, and unanimously carried to adjourn the meeting. The meeting was adjourned at 7:05 p.m.

SZU PEI LU-YANG
Board President

Attest: _____
KEN DECK
Board Secretary