



Minutes of the Regular Meeting
of the Board of Directors of the Rowland Water District
July 11, 2017 - 6:00 p.m.
Location: District Office

PLEDGE OF ALLEGIANCE

ROLL CALL OF DIRECTORS

President Szu Pei Lu-Yang
Vice President Robert W. Lewis
Director Anthony J. Lima
Director John Bellah
Director Teresa P. Rios

ABSENT:

None

OTHERS PRESENT:

Joseph P. Byrne, Legal Counsel, Best Best & Krieger
Erin La Combe Gilhuly, CV Strategies
Kirk Howie, Three Valleys Municipal Water District
Joe Ruzicka, Three Valleys Municipal Water District
Dan Horan, Three Valleys Municipal Water District
Teri Malkin, Resident
Todd Nelson, Attorney, Armbruster Goldsmith & Delvac, LLP

ROWLAND WATER DISTRICT STAFF

Tom Coleman, General Manager
Rose Perea, Director of Administrative Services
Dave Warren, Director of Operations
Sean Henry, Finance Officer

ADDITION(S) TO THE AGENDA

None.

PUBLIC COMMENT ON NON-AGENDA ITEMS

Resident, Teri Malkin, congratulated the District on the "History of the District" video which was created and is featured on the District website.

Tab 1 - CONSENT CALENDAR

Upon motion by Director Lima, seconded by Director Rios, the Consent Calendar was unanimously approved.

Ayes: Directors Lu-Yang, Lewis, Lima, Bellah and Rios
Noes: None
Abstain: None
Absent: None

The approval of the Consent Calendar included:

- 1.1 Approval of the Minutes of Regular Board Meeting Held on June 13, 2017**
- 1.2 Approval of the Minutes of Special Board Meeting Held on June 27, 2017**
- 1.3 Demands on General Fund Account for May 2017**
- 1.4 Investment Report for May 2017**
- 1.5 Water Purchases for May 2017**

Next Special Board Meeting	July 25, 2017, 6:00 p.m.
Next Regular Board Meeting	August 8, 2017, 6:00 p.m.

Tab 2 - ACTION ITEMS

- 2.1 Review and Approve Directors’ Meeting Reimbursements for June 2017**

Director Bellah requested that his meeting reimbursement schedule be corrected to reflect a *per diem* for his attendance at the SGV Chamber Government Affairs meeting and no *per diem* for his attendance at the Rowland Heights Community Coordinating Council meeting, both of which were held on June 12, 2017. Upon motion by Director Lima, seconded by Director Lewis, the Directors’ Meeting Reimbursements were unanimously approved as corrected.

Ayes: Directors Lu-Yang, Lewis, Lima, Bellah and Rios
Noes: None
Abstain: None
Absent: None

2.2

Review and Approve Resolution No. 7-2017 Adopting a Records Retention Policy

After discussion by the Board, a motion was made by Director Lima, seconded by Director Rios, to approve Resolution No. 7-2017 Adopting a Records Retention Policy. The motion was approved with the following roll-call vote:

Ayes: Directors Lu-Yang, Lewis, Lima, Bellah, and Rios
Noes: None
Abstain: None
Absent: None

Motion was passed by a vote of 5-0.

2.3

Review and Approve Resolution No. 7.1-2017 Establishing Policy for Use of District Provided Computer Tablet Devices

After discussion by the Board, a motion was made by Director Lewis, seconded by Director Lima, to approve Resolution No. 7.1-2017 Establishing Policy for Use of District Provided Computer Tablets. The motion was approved with the following roll-call vote:

Ayes: Directors Lu-Yang, Lewis, Lima, Bellah, and Rios
Noes: None
Abstain: None
Absent: None

Motion was passed by a vote of 5-0.

2.4

Review and Approve District Policy Regarding Requests for Inspection and/or Copying of Public Records

After discussion by the Board, a motion was made by Director Bellah, seconded by Director Lima, and unanimously carried, to approve District Policy Regarding Requests for Inspection and/or Copying of Public Records as presented.

Ayes: Directors Lu-Yang, Lewis, Lima, Bellah, and Rios
Noes: None
Abstain: None
Absent: None

2.5

Confirm the Extension of Term of District Governing Board Members' Election by One Year to First Monday in November of 2018 (even year) of Current Elected Officeholders Szu Pei Lu-Yang, President, Robert W. Lewis, Vice President and John E. Bellah, Director, Pursuant to California Elections Code Section 10404(f)

After discussion by the Board, a motion was made by Director Rios, seconded by Director Lima, and unanimously carried, to confirm the extension by one year of the term of office for President Lu-Yang, Vice President Lewis and Director Bellah.

Ayes: Directors Lu-Yang, Lewis, Lima, Bellah, and Rios
Noes: None
Abstain: None
Absent: None

2.6

PUBLIC Hearing to Approve Resolution No. 7.2-2017 Adopting an Addendum to the County of Los Angeles’ Final Environmental Impact Report (SCH#2015061003) for the Rowland Heights Plaza and Hotel Project, Making Responsible Agency Findings Pursuant to the California Environmental Quality Act, Adopting a Mitigation Monitoring and Reporting Program, Approving the Future 3 Recycled Water Pipeline Project, and Approving an Agreement With Rowland Heights Plaza Limited Partnership and Rowland Heights Development LLC to Implement the Future 3 Recycled Water Pipeline Project

President Lu-Yang opened the Public Hearing at 6:16 p.m.

General Manager, Tom Coleman, provided a comprehensive review of the Rowland Heights Plaza and Hotel Mixed Use Project. This project was approved by the County of Los Angeles as the lead agency responsible for the Environmental Impact Report. The Hotel Project and EIR identified the Rowland Water District as a responsible agency under CEQA. The EIR certified by the County included a project design feature that required the Developer to coordinate with the District to fund an expansion of recycled water infrastructure identified as the Future 3 Recycled Water Pipeline Project in the District’s Recycled Water Master Plan. Staff recommended that the Board adopt the Resolution which would complete the District’s CEQA process.

Todd Nelson, attorney for the Rowland Heights Plaza LLC, expressed his appreciation to the District and staff for their efforts in completing this process. Resident, Teri Malkin, requested clarification on the location of the recycled water project. No other comments were received.

President Lu-Yang closed the Public Hearing at 6:28 p.m.

After discussion by the Board, a motion was made by Director Lewis, seconded by Director Lima, to approve Resolution No. 7.2-2017 as presented. The motion was approved with the following roll-call vote:

- Ayes: Directors Lu-Yang, Lewis, Lima, Bellah, and Rios
- Noes: None
- Abstain: None
- Absent: None

Motion was passed by a vote of 5-0.

2.6 (a) Review and Approve Addendum to the Rowland Heights Plaza and Hotel Project Environmental Impact Report

After discussion by the Board, a motion was made by Director Lewis, seconded by Director Lima, and unanimously carried, to approve the Addendum to the Rowland Heights Plaza and Hotel Environmental Impact Report as presented.

- Ayes: Directors Lu-Yang, Lewis, Lima, Bellah, and Rios
- Noes: None
- Abstain: None
- Absent: None

2.6 (b) Review and Approve Developer Participation Agreement for Design, Engineering and Construction Between Rowland Water District and Rowland Heights Plaza Limited Partnership

After discussion by the Board, a motion was made by Director Lewis, seconded by Director Lima, and unanimously carried, to approve the Participation Agreement for Design, Engineering and Construction between Rowland Water District and Rowland Heights Plaza Limited Partnership as presented.

Ayes: Directors Lu-Yang, Lewis, Lima, Bellah, and Rios

Noes: None

Abstain: None

Absent: None

2.7

LAFCO – Discuss Redevelopment Oversight Board Appointments for Special Districts – County of Los Angeles

This matter was tabled to next month’s meeting – “Future Agenda Item”.

2.8

Review and Discuss 2017 CSDA Board Elections Ballot

After Discussion, and upon motion by Director Lima, seconded by Director Bellah, and unanimously carried, staff was instructed to complete the CSDA Board of Directors 2017 Election Ballot, Southern Network, Seat C, and vote for Arlene Schafer (term ends 2020).

2.9

Authorize District Sponsorship of *The Buckboard Days Parade* in the Amount of \$500.00

After discussion, a motion was made by Director Lewis, seconded by Director Lima, and unanimously carried, to sponsor the Buckboard Days Parade in the amount of \$500.00.

Ayes: Directors Lu-Yang, Bellah, Lima, Lewis and Rios

Noes: None

Abstain: None

Absent: None

2.10

Public Relations (Rose Perea)

Mrs. Perea advised that the District is getting ready for the Buckboard Days Parade and have asked CV Strategies to put something together for the program ad. This year’s theme is “Discover Your Adventure”. Brittne is continuing to work with Erin on developing her writing skills and is updating and refreshing the website. She has been actively monitoring the social media sites – Facebook, Twitter, Instagram and Nextdoor. Through Constant Contact, Brittne sends out a quarterly newsletter which can be e-mailed to you by signing up under “Connect with the Community” on the home page. All that is required is your e-mail address and first name. She has placed all of the documents in connection with the July 11, 2017 Public Hearing on the website for viewing. The documents made up a total of 3,800 pages.

Communications Outreach (CV Strategies)

Erin La Combe Gilhuly, CV Strategies, reported that the CCR postcards were printed and distributed to District customers prior to the July 1, 2017 deadline. The actual CCR document has been posted to the website and full copies are available at the front desk for District customers. The design of the District truck tailgates are complete. She is preparing press

releases on the budget and the CCR for distribution and will soon be working on a press release regarding the automated meters. CV Strategies is working on the Buckboard Days Program AD and banners.

Education Update

No comments.

2.11

Discussion of Upcoming Conferences, Workshops, or Events (Including Items that May Have Arisen after the Posting of the Agenda)

- None

Tab 3 LEGISLATIVE INFORMATION

3.1

Updates on Legislative Issues

Mr. Coleman discussed Senate Bill 623 which would establish a fund administered by the State Water Resources Control Board to assist those who do not have safe drinking water. As drafted, currently SB623 has fundamental flaws which were addressed in a memorandum shared with the Board. He noted that both ACWA and the Rowland Water District are opposed to this Bill.

Tab 4 REVIEW OF CORRESPONDENCE

4.1

Thank you letter from the Rowland Unified School District Superintendent. For information purposes only.

Tab 5 COMMITTEE REPORTS

5.1

Three Valleys Municipal Water District

President Lu-Yang reported on her attendance at the June 21, 2017 Board meeting and advised that the Board approved the adoption of a new “Standby Charge” for fiscal year 2017-2018, decreasing it from \$20.16 to \$18.51.

5.2

Joint Powers Insurance Authority

Nothing to report.

5.3

Association of California Water Agencies

Nothing to report.

5.4

Puente Basin Water Agency

Mr. Lima reported that the next meeting will be held on July 18, 2017.

5.5

Project Ad-Hoc Committee

Nothing to report.

5.6

Regional Chamber of Commerce

Director Lewis reported on his attendance at the Government Affairs Committee meeting and advised that the closure of the Fullerton Road westbound off-ramp on July 14 was discussed as well as the thirty-six month closure of Fullerton Road, between Gale Avenue and Rowland Street.

5.7

PWR Joint Water Line Commission

Mr. Lima reported on the June 15, 2017 meeting held at Walnut Valley Water District and advised that the 2017-2018 Budget was approved.

5.8

Sheriff's Community Advisory Council

Nothing to report.

Tab 6 OTHER REPORTS, INFORMATION ITEMS AND COMMENTS

6.1

Finance Report

Finance Officer, Sean Henry, reported that July 1, 2017, started the new fiscal year and that Board payroll stubs will now be e-mailed to each Board member instead of being sent by regular mail.

6.2

Operations Report

Director of Operations, Dave Warren, reported that the District took 200 acre feet of water through the Cal Domestic connection in June and the connection continues to flow water during the month of July at 1,400 gallons per minute.

6.3

Personnel Report

Nothing to report.

Tab 7 ATTORNEY'S REPORT

Nothing report.

Directors' and General Manager's Comments

Director Bellah provided information on his attendance at the Council meeting and advised that the Upper Colorado River Basin was discussed as well as storage in Lake Mead and Lake Powell.

Future Agenda Items

- **LAFCO – Discuss Redevelopment Oversight Board Appointments for Special Districts – County of Los Angeles**

Late Business

None.

A motion was made by Director Lima, seconded by Director Rios, and unanimously carried to adjourn the meeting. The meeting was adjourned at 7:37 p.m.

SZU PEI LU-YANG
Board President

Attest: _____
TOM COLEMAN
Board Secretary