



Minutes of the Regular Meeting
of the Board of Directors of the Rowland Water District
March 14, 2017 - 6:00 p.m.
Location: District Office

PLEDGE OF ALLEGIANCE

ROLL CALL OF DIRECTORS

President Szu Pei Lu-Yang
Vice President Robert W. Lewis
Director Anthony J. Lima
Director John Bellah
Director Teresa P. Rios

ABSENT:

None.

OTHERS PRESENT:

Joseph P. Byrne, Legal Counsel, Best Best & Krieger
Erin La Combe Gilhuly, CV Strategies
Kirk Howie, Three Valleys Municipal Water District
Teri Malkin, Resident

ROWLAND WATER DISTRICT STAFF

Tom Coleman, General Manager
Rose Perea, Director of Administrative Services
Dave Warren, Director of Operations
Sean Henry, Finance Officer

ADDITION(S) TO THE AGENDA

None.

PUBLIC COMMENT ON NON-AGENDA ITEMS

None.

Tab 1 - CONSENT CALENDAR

Upon motion by Director Lewis, seconded by Director Lima, the Consent Calendar was unanimously approved.

Ayes: Directors Lu-Yang, Bellah, Lima, Lewis and Rios
Noes: None
Abstain: None
Absent: None

The approval of the Consent Calendar included:

1.1

Approval of the Minutes of Regular Board Meeting Held on February 14, 2017

1.2

Approval of the Minutes of Regular Board Meeting Held on February 21, 2017

1.3

Demands on General Fund Account for January 2017

1.4

Investment Report for January 2017

1.5

Water Purchases for January 2017

Next Special Board Meeting
Next Regular Board Meeting

March 28, 2017, 5:00 p.m.
April 3, 2017, 6:00 p.m.

Tab 2 - ACTION ITEMS

2.1

Review and Approve Directors' Meeting Reimbursements for February 2017

Upon motion by Director Lewis, seconded by Director Lima, the Directors' Meeting Reimbursement Report was unanimously approved.

Ayes: Directors Lu-Yang, Bellah, Lima, Lewis and Rios
Noes: None
Abstain: None
Absent: None

2.2

Approve Change of Meeting Date from April 11, 2017 to April 3, 2017

After Discussion by the Board a motion was made by Director Lewis, seconded by Director Lima, and unanimously carried, to change the Regular Board Meeting date to April 3, 2017.

Ayes: Directors Lu-Yang, Bellah, Lima, Lewis and Rios
Noes: None
Abstain: None
Absent: None

2.3

Receive and File Rowland Water District’s Statement of Operations for Period Covering July 1, 2016 through December 31, 2016

After discussion by the Board, a motion was made by Director Lima, seconded by Director Lewis, and unanimously carried, to receive and file the District’s Statement of Operations for the period covering July 1, 2016 through December 31, 2016, as presented.

Ayes: Directors Lima, Lu-Yang, Lewis, Bellah and Rios
Noes: None
Abstain: None
Absent: None

2.4

Receive and File Rowland Water District’s Quarterly Investment Review as of December 31, 2016

After discussion by the Board, a motion was made by Director Lima, seconded by Director Rios, and unanimously carried, to receive and file the District’s Quarterly Investment Review as of December 31, 2016, as presented.

Ayes: Directors Lu-Yang, Bellah, Lima, Lewis and Rios
Noes: None
Abstain: None
Absent: None

2.5

Review and Approve Resolution No. 3-2017 Concurring in Nomination of Kathleen J. Tieg to the Executive Committee of the Association of California Water Agencies Joint Powers Insurance Authority (“ACWA/JPIA”)

Mr. Coleman advised the Board that Ms. Tieg is currently serving as President of ACWA and that her term will expire in December. She is currently seeking a position on the ACWA/JPIA Executive Committee.

After discussion by the Board, it was staff’s recommendation that the Board approve the Resolution nominating Kathleen J. Tieg to the Executive Committee of the ACWA/JPIA. A motion was made by Director Lewis, seconded by Director Lima, to approve Resolution No. 3-2017 as presented. The motion was unanimously approved by the following roll-call vote:

Ayes: Directors Lima, Lu-Yang, Lewis, Bellah and Rios
Noes: None
Abstain: None
Absent: None

Motion was passed by a vote of 5-0.

2.6

Review and Approve Resolution No. 3.1-2017 Concurring in Nomination of Thomas A. Cuquet to the Executive Committee of the Association of California Water Agencies Joint Powers Insurance Authority (“ACWA/JPIA”)

Mr. Coleman advised the Board that Mr. Cuquet is currently serving on the ACWA/JPIA Executive Board and is the Chair of the Property Committee that Mr. Coleman serves on.

After discussion by the Board, it was staff’s recommendation that the Board approve the Resolution nominating Thomas A. Cuquet to the Executive Committee of the ACWA/JPIA. A motion was made by Director Lewis, seconded by Director Lima, to approve Resolution No. 3.1-2017 as presented. The motion was unanimously approved by the following roll-call vote:

Ayes:	Directors Lima, Lu-Yang, Lewis, Bellah and Rios
Noes:	None
Abstain:	None
Absent:	None

Motion was passed by a vote of 5-0.

2.7

Public Relations (Rose Perea)

Rose Perea advised that the Cherry Blossom Festival was held at Schabarum Park on March 4, 2017. District staff manned a booth and handed out conservation materials.

The District received the Final Report for the 2016-2017 School year from the National Theatre for Children (NTC). From October 2016 through January 2017, NTC reached 1,602 students as well as their teachers and parents, achieving rave reviews from all involved. The *Water Pirates of Neverland* featured live in-school and online digital activities and games themed around the show. NTC scheduled 7 performances in 4 schools (Rorimer, Jellick, Wedgeworth and Bixby) in the Rowland Water District service area.

The Broadcast Media and Digital Art Contest application due date was March 9, 2017. First place is \$400, second place is \$300 and third place is \$150. Alvarado Intermediate School submitted an entry for judging.

The “Safe Communities Festival” usually held at the Rowland Heights County Park in March has been cancelled due to lack of funding.

Communications Outreach (CV Strategies)

Erin La Combe Gilhuly, CV Strategies, reported that they prepared a Holding Statement and Web slider in connection with the 218 Public Hearing which was held on February 14, 2017. They have drafted an opinion piece for staff review in connection with the water shortage and are in the process of preparing press releases in connection with current conservation mandates and the District’s “Fix-a-Leak Week”. Ms. Gilhuly provided an update on the District video and advised that the interviews had been completed and the script has been drafted for review. In connection with the CAPIO Conference which will be held April 3-7, 2017, Ms. Gilhuly advised that the District Consumer Confidence Report and Education Brochure had been submitted for award consideration.

Education Update

No comments.

2.6

Discussion of Upcoming Conferences, Workshops, or Events (Including Items that May Have Arisen after the Posting of the Agenda)

None.

Tab 3 LEGISLATIVE INFORMATION

3.1

Updates on Legislative Issues

None.

Tab 4 REVIEW OF CORRESPONDENCE

Mr. Coleman noted that the letter from the County Board of Supervisors which was included in the Board packet approved the District's request to change its District Board elections and consolidate the elections with the Statewide General Elections conducted by the County, effective November 2018.

Tab 5 COMMITTEE REPORTS

5.1

Three Valleys Municipal Water District

Director Lima reported on his attendance at the February 15, 2017 Board meeting and advised that the Miramar Plant operations and the budget were discussed. Kirk Howie, Three Valleys MWD, advised that SB231 and its impact on rates and property taxes was discussed.

5.2

Joint Powers Insurance Authority

Director Lewis advised that he will be attending the JPIA committee meetings at the ACWA Spring Conference in May.

5.3

Association of California Water Agencies

Director Lewis provided a summary report of the ACWA Legislative Days which he attended in Sacramento on May 8, 2017. He commented that a briefing on issues, legislation and ACWA's action plan for the year were provided.

5.4

Puente Basin Water Agency

Directors Lima and Lewis reported on their attendance at the March 7, 2017 Strategic Planning Workshop. The workshop was facilitated by Erin La Combe Gilhuly, CV Strategies. Agency goals, mission and vision statements, branding and the development of a microsite which would link to the Walnut and Rowland websites were discussed. A follow-up workshop is scheduled for May 2, 2017, 7:00 a.m. at Rowland Water District.

5.5

Project Ad-Hoc Committee

Nothing to report.

5.6

Regional Chamber of Commerce

Director Lewis reported on his attendance at the Government Affairs Committee meeting held on March 13, 2017, and advised that the Chamber discussed their position on several legislative proposals. He noted that the Chamber will be hosting a “New Faces of the San Gabriel Valley” luncheon on March 24, 2017, providing an opportunity to meet and hear from State Senator Josh Newman and Assemblyman Phillip Chen.

5.7

PWR Joint Water Line Commission

Director Lima reported on the meeting held on February 16, 2017 and advised that the Budget was reviewed. The annual rotation for the following positions was held: Scarlett Kwong, Walnut, Chair; Anthony Lima, Rowland, Vice-Chair; Ginna Escobar, Pomona, Commissioner. The next meeting will be held in June. General Manager, Tom Coleman, reported that the Joint Waterline had been successfully repaired and that the new 30” valve is operational.

5.8

Sheriff's Community Advisory Council

Nothing to report.

5.9

Rowland Heights Community Coordinating Council

Director Bellah reported on his attendance at the March 13, 2017 meeting and reported that a presentation was made by Jill Liu, Deputy Project Manager, Metropolitan Transit Authority on the proposed routes for the Metro Gold Line Eastside Project. The next meeting will be held on April 10, 2017.

Tab 6 OTHER REPORTS, INFORMATION ITEMS AND COMMENTS

6.1

Finance Report

Nothing further to report.

6.2

Operations Report

Director of Operations, Dave Warren, advised that the Whittier Booster Station is operational and that the District took a flow of 31 acre feet on February 28, 2017.

6.3

Personnel Report

Nothing to report.

Tab 7 ATTORNEY’S REPORT

Legal counsel, Joseph Byrne, discussed the City of San Jose’s Public Records Act (PRA) court case and the California Supreme Court determination that communications on personal devices (i.e. iPads, mobile phones, personal computers) that relate to the public business are subject to disclosure under the PRA. He also indicated that BBK is developing best practices for compliance with the court’s decision and will work with the District to implement them as necessary. He also advised that the California Water Commission has opened the application period for Proposition 1 Chapter 8 funding and it will remain open until August 14, 2017. This enables proponents of new water storage projects in California to submit applications for funding. Proposition 1—the Water Quality, Supply and Infrastructure Improvement Act, Chapter 8 provides \$2.7 billion for public benefits related to new water storage projects.

Directors’ and General Manager’s Comments

Directors Lewis and Bellah provided comments on the MWD Inspection Trip of Santa Rosa Plateau, Skinner Treatment Plant and Diamond Valley Lake they attended on March 10, 2017.

General Manager, Tom Coleman, advised the Board that new iPads will be issued to four members of the Board and that the old iPads should be returned to the District at the March 28, 2017 Special Board meeting.

Future Agenda Items

None.

Late Business

None.

A motion was made by Director Lima, seconded by Director Rios, and unanimously carried to adjourn the meeting. The meeting was adjourned at 7:33 p.m.

SZU PEI LU-YANG
Board President

Attest: _____
TOM COLEMAN
Board Secretary