



Minutes of the Regular Meeting
of the Board of Directors of the Rowland Water District
April 12, 2016 - 6:00 p.m.
Location: District Office

PLEDGE OF ALLEGIANCE

ROLL CALL OF DIRECTORS

President Szu Pei Lu-Yang
Vice President Robert W. Lewis
Director Anthony J. Lima
Director John Bellah
Director Teresa P. Rios

ABSENT:

None.

OTHERS PRESENT:

Joseph Byrne, Legal Counsel, Best Best & Krieger
Erin La Combe Gilhuly, CV Strategies
Janet Zimmerman, CV Strategies
Joe Ruzicka, Three Valleys Municipal Water District
Kirk Howie, Three Valleys Municipal Water District
Ethan Howie
David and Teri Malkin, Residents

ROWLAND WATER DISTRICT STAFF

Tom Coleman, General Manager
Rose Perea, Director of Administrative Services
Dave Warren, Director of Operations
Sean Henry, Finance Officer

ADDITION(S) TO THE AGENDA

Upon motion by Director Lewis, seconded by Director Lima, and unanimously carried, the Board made a finding that a request for sponsorship of the Kiwanis Ribfest had been received after the posting of the Agenda. The Board unanimously approved the addition of the item at Tab 2.6.

Ayes: Directors Lu-Yang, Bellah, Lima, Lewis and Rios
Noes: None
Abstain: None
Absent: None

PUBLIC COMMENT ON NON-AGENDA ITEMS

Resident, David Malkin, provided information on the “Big Yellow Bus Program”. He also advised the Board that Rowland Heights will be the first unincorporated area to have a “Day at the Los Angeles County Fair” on September 16, 2016. The day will feature a Community Days parade, High School marching band competition and Community Hero awards ceremony.

Tab 1 - CONSENT CALENDAR

Upon motion by Director Lewis, seconded by Director Lima, the Consent Calendar was unanimously approved.

Ayes: Directors Lu-Yang, Bellah, Lima, Lewis and Rios
Noes: None
Abstain: None
Absent: None

The approval of the Consent Calendar included:

- 1.1 Approval of the Minutes of Regular Board Meeting Held on March 8, 2016**
- 1.2 Approval of the Minutes of Special Board Meeting Held on March 21, 2016**
- 1.3 Approval of the Minutes of Special Board Meeting Held on March 23, 2016**
- 1.4 Demands on General Fund Account for February 2016**
- 1.5 Investment Report for February 2016**
- 1.6 Water Purchases for February 2016**

Special Board Meeting	April 26, 2016, 5:00 p.m.
Next Regular Board Meeting	May 10, 2016, 6:00 p.m.

Tab 2 - ACTION ITEMS

- 2.1 Approve Directors’ Meeting Reimbursements for March 2016**

Upon motion by Director Lima, seconded by Director Rios, the Directors’ Meeting Reimbursement Report was unanimously approved as presented.

Ayes: Directors Lu-Yang, Bellah, Lima, Lewis and Rios
Noes: None
Abstain: None
Absent: None

2.2

Review and Approve Gift Rules and Ticket Distribution Policy

After Discussion, upon motion by Director Lewis, seconded by Director Lima, the Gift Rules and Ticket Distribution Policy was unanimously approved as presented.

Ayes: Directors Lu-Yang, Bellah, Lima, Lewis and Rios
Noes: None
Abstain: None
Absent: None

2.3

Review and Approve Joint Use Agreement and Agreement for Relocation of Waterlines; Alameda Corridor-East Project Fullerton Road Grade Separation

General Manager, Tom Coleman, discussed the provisions of the Joint Use Agreement. He requested that the Board approve the Agreement as presented with the provision that staff be allowed to make minor changes to the Agreement as needed.

After Discussion, a motion was made by Director Lewis, seconded by Director Lima, and unanimously carried, to approve the Joint Use Agreement and Agreement for Relocation of Waterlines (Fullerton Road Grade Separation) as presented with the provision that staff be allowed the flexibility to make minor changes to the Agreement as needed.

Ayes: Directors Lu-Yang, Bellah, Lima, Lewis and Rios
Noes: None
Abstain: None
Absent: None

2.4

Public Relations

Mrs. Perea reported that staff was prepared to participate in the Safe Communities Festival at the Rowland Heights Park on Saturday, April 9, 2016, however, the event was cancelled due to rain.

RWD celebrated “Fix a Leak Week”, March 14-17, 2016 and handed out over 400 leak detection giveaways to customers and as an added bonus, the first 50 customers received low-flow showerheads. Annually over 1 trillion gallons of water are wasted in household leaks, which is equivalent to water use of more than 11 million homes.

The District has received approximately 150 posters thus far for judging to be submitted to MWD for the annual “Water is Life” poster contest. Fifteen (15) posters will be selected for submission to MWD – we have requested that all posters be submitted to RWD by April 28, 2016 so that they can be judged in house and mailed to MWD by June 8, 2016.

Communications Outreach

Erin La Combe Gilhuly, CV Strategies, reported that the District Strategic Plan was submitted to CAPIO and is a finalist in the statewide Strategic Planning Award category. They will announce the categories and award winners at the conference to be held the week of April 11, 2016. The CCR is in design to be finalized and printed in May with postcards mailed to all customers. The press release on the internship program has been drafted for distribution in April. Ms. Gilhuly also introduced a new member of her staff, Janet Zimmerman.

Education Update.

No comments.

2.5

Discussion of Upcoming Conferences, Workshops, or Events (Including Items that May Have Arisen after the Posting of the Agenda)

- **California Special Districts Association, Legislative Days, May 17-18, 2016, Sacramento, CA**

Upon motion by Director Lima, seconded by Director Rios, the Board unanimously approved the attendance at the Conference by Director Bellah.

Ayes: Directors Lu-Yang, Bellah, Lima, Lewis and Rios

Noes: None

Abstain: None

Absent: None

2.6

Consider Sponsorship of the Kiwanis Annual Scholarship Dinner on May 1, 2016.

Mr. Malkin addressed the Board and requested a District sponsorship of the Kiwanis Annual Scholarship Dinner. After discussion between the members of the Board, and upon motion made by Director Rios, seconded by Director Lewis, and unanimously carried, the Board approved the sponsorship of the Kiwanis Club Annual Scholarship Dinner in the amount of \$500.00.

Ayes: Directors Lu-Yang, Bellah, Lima, Lewis and Rios

Noes: None

Abstain: None

Absent: None

Tab 3 LEGISLATIVE INFORMATION

3.1

Updates on Legislative Issues

General Manager, Tom Coleman, shared information on the Delta Wetlands and advised that the Metropolitan Water District in March 2016 approved a purchase agreement for lands known as Delta Wetlands Properties in the far western Delta. These properties represent an important investment in a crucial part of the Delta in line with a reliable water supply for California.

Tab 4 REVIEW OF CORRESPONDENCE

None.

Tab 5 COMMITTEE REPORTS

5.1

Three Valleys Municipal Water District

Director Lima reported on the April 6, 2016 Board meeting and advised that due to the increase in the MWD rate by 4%, Three Valleys will remove the current \$24.00 reduction in the Tier 1 rate and increase the rate by \$8.00 which will result in a net increase of \$32.00 per acre foot. The public hearing on the Urban Water Management Plan will be held in May. Director Lu-Yang advised that the \$3 million well project was discussed as a “pay-as-you-go” project.

5.2

Joint Powers Insurance Authority

Director Lewis advised that the JPIA meeting will be held on May 2, 2016, in Monterey, CA.

5.3

Association of California Water Agencies

Director Lewis reminded the Board that the ACWA Conference will be held May 3-5, 2016 in Monterey, CA.

5.4

Puente Basin Water Agency

Director Lewis reported on the April 7, 2016 meeting held at Walnut Valley Water District and advised that the Puente Basin Water Agency Budget for FY 2016-17 was approved. A construction update on the Cal Domestic, Puente Valley Operable Unit and Pomona projects was provided. With respect to the Integrated Regional Water Management \$3 million grant, the first check should be received shortly. Director Lima added that the Cal Domestic project is expected to be on line in May.

5.5

Project Ad-Hoc Committee

Nothing to report.

5.6

Regional Chamber of Commerce

Director Lewis advised that there will be an operating change made to the Government Affairs Committee (GAC). GAC members will serve one-year terms beginning August 1 and ending July 21 of the following year with no term limits. GAC members will be appointed by the GAC Chair and the President/CEO of the Chamber in consultation with the Chair of the Board of Directors.

5.7

PWR Joint Water Line Commission

Director Lima reported that the next meeting will be held in June.

5.8

Sheriff's Community Advisory Council

Nothing to report.

Tab 6 OTHER REPORTS, INFORMATION ITEMS AND COMMENTS

6.1

Finance Report

Finance Officer, Sean Henry, provided a Power Point presentation and advised that the water supply allocation cumulative total for February and March is 13%. Tracking will continue through October 2016. There has been an 8% decrease in potable water revenue and reserves were down 1.2% for the month of February.

6.2

Operations Report

Director of Operations, Dave Warren, advised that the pressure reducing station walls are going up. The Cal Domestic pipeline is fully loaded with water – no leaks. Anticipated operation will be in late May.

6.3

Personnel Report

General Manager, Tom Coleman, advised the Board that the District is advertising two job openings – Maintenance I and Sr. Customer Service representative.

Tab 7 ATTORNEY’S REPORT

Nothing to report.

Tab 8

CLOSED SESSION

- **Conference with Legal Counsel – Anticipated Litigation Initiation of Litigation Pursuant to Paragraph (4) of Subdivision (d) Section 54956.9**
(Two Potential Cases including one case under Los Angeles County Superior Court Case No. 786,656)

Legal counsel, Joe Byrne, announced the items to be discussed in closed session as listed and described in the Agenda and the meeting was adjourned to closed session at 7:20.

The closed session was adjourned and the Board resumed the meeting in open session at 8:30 p.m. Legal counsel, Joe Byrne, reported in open session that upon motion by Director Lima, seconded by Director Bellah, the Board approved initiating a petition in a matter, the details of which will be made available upon request once the petition is formally commenced.

Ayes: Directors Lu-Yang, Bellah, Lima, Lewis and Rios
Noes: None
Abstain: None
Absent: None

Directors’ and General Manager’s Comments

None.

Future Agenda Items

None.

Late Business

None.

A motion was made by Director Lima, seconded by Director Rios, and unanimously carried to adjourn the meeting. The meeting was adjourned at 8:43 p.m.

SZU PEI LU-YANG
Board President

Attest: _____
TOM COLEMAN
Board Secretary