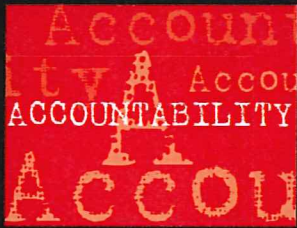
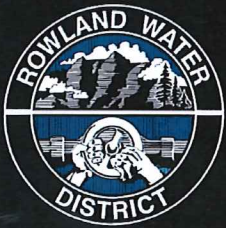


ROWLAND WATER DISTRICT

3021 South Fullerton Road
Rowland Heights, CA 91748
(562) 697-1726

RWD BOARD VISION



Our Mission:

"Bound by our core values -- Accountability, Communication and Teamwork -- we are committed to providing the highest level of service to our customers --
DEDICATED-RELIABLE-OUTSTANDING-PROFESSIONAL SERVICE"

Board of Directors Regular Meeting
March 8, 2016
6:00 p.m.



AGENDA
Regular Meeting of the Board of Directors
March 8, 2016
6:00 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL OF DIRECTORS

Szu Pei Lu-Yang, President
Robert W. Lewis, Vice President
Anthony J. Lima
John Bellah
Teresa P. Rios

ADDITION(S) TO THE AGENDA

PUBLIC COMMENT ON NON-AGENDA ITEMS

Any member of the public wishing to address the Board of Directors regarding items not on the Agenda within the subject matter jurisdiction of the Board should do so at this time. With respect to items on the agenda, the Board will receive public comments at the time the item is opened for discussion, prior to any vote or other Board action. A three-minute time limit on remarks is requested.

Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by telephoning Rose Perea, Secretary to the Board at (562) 697-1726, or writing to Rowland Water District, at P.O. Box 8460, Rowland Heights, CA 91748. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included, so that District staff may discuss appropriate arrangements. Anyone requesting a disability-related accommodation should make the request with adequate time prior to the meeting in order for the District to provide the requested accommodation.

Any member of the public wishing to participate in the meeting, who requires a translator to understand or communicate in English, should arrange to bring a translator with them to the meeting.

Materials related to an item on this Agenda submitted after distribution of the Agenda packet are available for public review at the District office, located at 3021 S. Fullerton Road, Rowland Heights, CA 91748.

Tab 1 CONSENT CALENDAR

All items under the Consent Calendar are considered to be routine matters, status reports, or documents covering previous Board instruction. The items listed on the Consent Calendar will be enacted by one motion, unless separate discussion is requested.

- 1.1 Approval of the Minutes of Regular Board Meeting held on February 9, 2016**
Recommendation: The Board of Directors approve the Minutes as presented.
- 1.2 Approval of the Minutes of Special Board Meeting held on February 23, 2016**
Recommendation: The Board of Directors approve the Minutes as presented.
- 1.3 Demands on General Fund Account for January 2016**
Recommendation: The Board of Directors approve the demands on the general fund account as presented.
- 1.4 Investment Report for January 2016**
Recommendation: The Board of Directors approve the Investment Report as presented.
- 1.5 Water Purchases for January 2016**
For information purposes only.

Next Special Board Meeting: **March 23, 2016, 5:00 p.m.**
Next Regular Board Meeting: **April 12, 2016, 6:00 p.m.**

Tab 2 ACTION ITEMS

This portion of the Agenda is for items where staff presentations and Board discussions are needed prior to formal Board action.

- 2.1 Review and Approve Directors' Meeting Reimbursements for February 2016**
Recommendation: The Board of Directors approve the Meeting Reimbursements as presented.
- 2.2 Presentation to Rowland Water District by Jerry Gladbach, ACWA/JPIA**
Intentionally left blank.
- 2.3 Review and Approve Second Amendment to Employment Agreement for General Manager**
Recommendation: No recommendation
- 2.4 Public Relations (Rose Perea)**
 - **Communications Outreach (CV Strategies)**
 - **Education Update***For information purposes only.*

- 2.5 Discussion of Upcoming Conferences, Workshops, or Events (Including Items that May Have Arisen after the Posting of the Agenda)**
- **2016 SOLAR CUP, May 13-15, 2016, Temecula, CA**
Intentionally left blank.

Tab 3 LEGISLATIVE INFORMATION

- 3.1 Updates on Legislative Issues**
Intentionally left blank.

Tab 4 REVIEW OF CORRESPONDENCE

Intentionally left blank.

Tab 5 COMMITTEE REPORTS

- 5.1 Three Valleys Municipal Water District (Directors Lu-Yang/Lima)**
- Agenda Regular Board Meeting held February 17, 2016
 - Action Line Regular Board Meeting held February 17, 2016

There are no tabs for the remainder of the meeting.

- 5.2 Joint Powers Insurance Authority (Director Lewis/Mr. Coleman)**
- 5.3 Association of California Water Agencies (Directors Lewis/Bellah)**
- 5.4 Puente Basin Water Agency (Directors Lima/Lewis)**
- 5.5 Project Ad-Hoc Committee (Directors Lima/Lu-Yang)**
- 5.6 Regional Chamber of Commerce-Government Affairs Committee (Directors Lewis/Bellah)**
- 5.7 PWR Joint Water Line Commission (Directors Lima/Rios)**
- 5.8 Sheriff's Community Advisory Council (Directors Lu-Yang/Rios)**

Tab 6 OTHER REPORTS, INFORMATION ITEMS AND COMMENTS

- 6.1 Finance Report (Mr. Henry)**
- 6.2 Operations Report (Mr. Warren)**
- 6.3 Personnel Report (Mr. Coleman)**

Tab 7 ATTORNEY'S REPORT (Mr. Joseph Byrne)

Directors' and General Manager's Comments

Future Agenda Items

Late Business

No action shall be taken on any items not appearing on the posted agenda, except upon a determination by a majority of the Board that an emergency situation exists, or that the need to take action arose after the posting of the agenda.

ADJOURNMENT

President SZU PEI LU-YANG, Presiding

Tab

1.1



Minutes of the Regular Meeting
of the Board of Directors of the Rowland Water District
February 9, 2016 - 6:00 p.m.
Location: District Office

PLEDGE OF ALLEGIANCE

ROLL CALL OF DIRECTORS

President Szu Pei Lu-Yang
Vice President Robert W. Lewis
Director Anthony J. Lima
Director John Bellah
Director Teresa P. Rios

ABSENT:

None.

OTHERS PRESENT:

Joseph Byrne, Legal Counsel, Best Best & Krieger
Erin La Combe Gilhuly, CV Strategies
Joe Ruzicka, Three Valleys Municipal Water District
Kirk Howie, Three Valleys Municipal Water District
Dan Horan, Three Valleys Municipal Water District
Harry Peterson, Resident

ROWLAND WATER DISTRICT STAFF

Tom Coleman, General Manager
Rose Perea, Director of Administrative Services
Dave Warren, Director of Operations
Sean Henry, Finance Officer

ADDITION(S) TO THE AGENDA

None.

PUBLIC COMMENT ON NON-AGENDA ITEMS

Resident, Harry Peterson, complimented the District on the updates made to the District website. He also asked for clarification on the Pathfinder pipeline. General Manager, Tom Coleman, answered his question and provided additional information which Mr. Peterson appreciated receiving.

Tab 1 - CONSENT CALENDAR

Upon motion by Director Lima, seconded by Director Rios, the Consent Calendar was unanimously approved.

Ayes: Directors Lu-Yang, Bellah, Lima, Lewis and Rios
Noes: None
Abstain: None
Absent: None

The approval of the Consent Calendar included:

1.1

Approval of the Minutes of Regular Board Meeting Held on January 12, 2015

1.2

Approval of the Minutes of Special Board Meeting Held on January 26, 2015

1.3

Demands on General Fund Account for December 2015

1.4

Investment Report for December 2015

1.5

Water Purchases for December 2015

Next Special Board Meeting February 23, 2016, 5:00 p.m.
Next Regular Board Meeting March 8, 2016, 6:00 p.m.

Tab 2 - ACTION ITEMS

2.1

Approve Directors’ Meeting Reimbursements for January 2016

Upon motion by Director Lima, seconded by Director Rios, the Directors’ Meeting Reimbursement Report was unanimously approved as presented.

Ayes: Directors Lu-Yang, Bellah, Lima, Lewis and Rios
Noes: None
Abstain: None
Absent: None

2.2

Review and Approve Revised “Board Vision and Procedures”

After discussion and upon motion by Director Lewis, seconded by Director Lima, the revised “Board Vision and Procedures” was unanimously approved as presented.

Ayes: Directors Lu-Yang, Bellah, Lima, Lewis and Rios
Noes: None
Abstain: None
Absent: None

2.3

Review and Approve Updated “Ethics Guidelines”

After discussion and upon motion by Director Lewis, seconded by Director Lima, the updated “Ethics Guidelines” were unanimously approved as presented.

Ayes: Directors Lu-Yang, Bellah, Lima, Lewis and Rios
Noes: None
Abstain: None
Absent: None

2.4

Review and Approve Updated “Emergency Media Protocol”

After discussion and upon motion by Director Lewis, seconded by Director Lima, the updated “Emergency Media Protocol” was unanimously approved as presented.

Ayes: Directors Lu-Yang, Bellah, Lima, Lewis and Rios
Noes: None
Abstain: None
Absent: None

2.5

Receive and File Rowland Water District’s Statement of Operations for Period Covering July 1, 2015 through December 31, 2015

Mr. Henry provided a Power Point presentation and explained the report covering the period July 1, 2015 through December 31, 2015, in detail and noted that due to the mandatory conservation measures in effect, potable water sales are down, which directly affects the decrease in revenue; however, District reserves have increased.

Mr. Henry answered questions posed by members of the Board and after discussion, a motion was made by Director Lewis, seconded by Director Lima, and unanimously carried, to receive and file the Statement of Operations as presented.

Ayes: Directors Lu-Yang, Bellah, Lima, Lewis and Rios
Noes: None
Abstain: None
Absent: None

2.6

Receive and File Rowland Water District’s Quarterly Investment Review as of December 31, 2015

Mr. Henry presented a Power Point presentation and reviewed each slide, summarizing the report for the Board and noted the balances as of December 31, 2015. He also indicated that interest rates are slowly increasing.

After discussion, a motion was made by Director Lima, seconded by Director Rios, to receive and file the Investment Report as presented. The motion was unanimously carried.

Ayes: Directors Lu-Yang, Bellah, Lima, Lewis and Rios
Noes: None
Abstain: None
Absent: None

2.7

Public Relations (Rose Perea)

Mrs. Perea reported that two teachers, one from Santa High School and one from Jellick Elementary, went on the MWD Colorado River Tour in January. The Second Solar Cup Technical Workshop (Mandatory) was held at Chapman University on January 30, 2016. The MWD Traveling Art Show will be displayed here at the District Office from March 8 through March 15, 2016.

Communications Outreach (CV Strategies)

Erin La Combe Gilhuly, CV Strategies, reported that the Education Brochure is near completion. CV Strategies has also completed and translated the “Shut Off” Notice into the required six languages. She called the Board’s attention to the article included in the Board packet which appeared in the San Gabriel Valley Tribune, “Rowland Water District Offers Tips to Prevent El Nino Water Damage” which appeared on January 29, 2016. She is also in the process of submitting the District’s latest Strategic Plan to ACWA, AWWA, CAPIO and The Strategic Planning Association for awards.

Education Update

No comments.

2.8

Discussion of Upcoming Conferences, Workshops, or Events (Including Items that May Have Arisen after the Posting of the Agenda)

- **Three Valleys Municipal Water District Leadership Breakfast, February 18, 2016, 7:30 a.m., Sheraton Fairplex Suites, Pomona, CA**
Staff was asked to make reservations for the attendance of Directors Lewis, Lima and Bellah at the Leadership Breakfast.
- **2016 ACWA Legislative Symposium, March 9, 2016, Sacramento, CA**
Upon motion by Director Bellah, seconded by Director Rios, the attendance at the Legislative Symposium by Director Lewis was unanimously approved.

Ayes: Directors Lu-Yang, Bellah, Lima, Lewis and Rios
Noes: None
Abstain: None
Absent: None

Tab 3 LEGISLATIVE INFORMATION

3.1

Updates on Legislative Issues

General Manager, Tom Coleman, provided an update on SB20 regarding the Public Goods Charge for water. A two-thirds vote is required for the bill to pass. The District is taking a position of opposition to this Bill.

Tab 4 REVIEW OF CORRESPONDENCE

Mr. Coleman reviewed the Memorandum distributed to the Directors at the meeting regarding the Filing of the Form 700 and the reporting requirements of the MWD Educational Tours.

Tab 5 COMMITTEE REPORTS

5.1

Three Valleys Municipal Water District

Director Lima reported on the January 20, 2016 Board meeting. President Lu-Yang reported on her attendance at the February 3, 2016 Board meeting and the new parking area which has been completed at the 3-Valleys site. She also advised that MWD anticipated 2017-2018 increases in rates were discussed. The 3-Valleys Strategic Plan was revised with respect to capital projects.

5.2

Joint Powers Insurance Authority

Mr. Coleman reported on his attendance at the February 8, 2016 JPIA Property Program Committee meeting. He advised that the Program is performing very well and that no rate increases were applied and that some enhancements of coverage were made.

5.3

Association of California Water Agencies

Nothing to report.

5.4

Puente Basin Water Agency

Director Lima advised that the next meeting is scheduled for February 11, 2016 at Walnut Valley Water District.

5.5

Project Ad-Hoc Committee

Nothing to report.

5.6

Regional Chamber of Commerce

Nothing to report.

5.7

PWR Joint Water Line Commission

The next meeting will be held on February 18, 2016.

5.8

Sheriff's Community Advisory Council

Nothing to report.

Tab 6 OTHER REPORTS, INFORMATION ITEMS AND COMMENTS

6.1

Finance Report

Finance Officer, Sean Henry's report was included in the Statement of Operations and the Quarterly Investment Report previously presented.

6.2

Operations Report

Director of Operations, Dave Warren, reported on the status of the water supply allocation and advised that the cumulative total was at 15.2%. He also reported on the status of the Pressure Reducing Station and the Cal Domestic pipeline with an anticipated tie-in date of February 15, 2016. The OPARC Program is underway and the painting of the fire hydrants is moving along at a faster pace than anticipated.

6.3

Personnel Report

Mr. Coleman reported that the new interns will commence their employment with the District on February 16, 2016.

Tab 7 ATTORNEY’S REPORT

Nothing to report.

Tab 8 CLOSED SESSION

Legal Counsel, Joe Byrne, adjourned the meeting to closed session at 7:29 p.m. and announced that the purpose of the closed session, and the provisions of the Brown Act authorizing the closed session were listed in the Agenda.

Public Employee Performance Evaluation Pursuant to Government Code Section 54957

Performance Review of General Manager. This matter may be discussed in open session.

The closed session was adjourned and the Board resumed the meeting in open session at 8:19 p.m. Legal Counsel, Joe Byrne, reported in open session that no reportable action was taken.

Tab9

Consider Amendment to Employment Agreement for General Manager

No action on this matter was taken; to be discussed at a future meeting.

Directors’ and General Manager’s Comments

Future Agenda Items

- Consider Amendment to Employment Agreement for General Manager

Late Business

None.

A motion was made by Director Lima, seconded by Director Lewis, and unanimously carried to adjourn the meeting. The meeting was adjourned at 8:22p.m.

SZU PEI LU-YANG
Board President

Attest: _____
TOM COLEMAN
Board Secretary

Tab

1.2



Minutes of the Special Meeting of
the Board of Directors of the Rowland Water District

February 23, 2016 – 5:00 p.m.

Location: District Office

PLEDGE OF ALLEGIANCE

ROLL CALL OF DIRECTORS

President Szu Pei Lu-Yang
Vice President John Bellah
Director Anthony J. Lima
Director Robert W. Lewis
Director Teresa P. Rios

ABSENT:

None.

OTHERS PRESENT:

None.

ROWLAND WATER DISTRICT STAFF:

Tom Coleman, General Manager

ADDITION(S) TO THE AGENDA

None.

PUBLIC COMMENT ON NON-AGENDA ITEMS

COMMENTS:

None.

Tab 1 ACTION ITEMS

1.1

CLOSED SESSION

Board President, Szu Pei-Lu-Yang, adjourned the meeting to closed session at 5:01 p.m. and announced the purpose of the closed session, and the provisions of the Brown Act authorizing the closed session.

**Conference with Labor Negotiators Pursuant to
Government Code 54957.6**

**Agency Designated Representative: Szu Pei Lu-Yang, Board President
Unrepresented Employee: Tom Coleman, General Manager**

The closed session was adjourned and the Board resumed the meeting in open session at 5:48 p.m. Board President, Szu Pei-Lu-Yang, reported in open session that no reportable action was taken.

Directors' and General Manager's Comments

The Board of Directors and staff discussed a letter received from La Habra Heights County Water District Board President, Mark Perumean.

Future Agenda Items

- **Approve Second Amendment to Agreement for Employment of General Manager**

Late Business

None.

Next Regular Board Meeting

March 8, 2016, 6:00 p.m.

A motion was made by Director Lima, seconded by Director Rios, and unanimously carried to adjourn the meeting. The meeting was adjourned at 6:21 p.m.

SZU PEI LU-YANG
Board President

Attest: _____
TOM COLEMAN
Board Secretary

Tab

1.3

Report Criteria:

Report type: GL detail

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
10816						
01/16	01/08/2016	10816	5900	THE GAS COMPANY	GAS UTILITY BILL (2 MONTHS)	520.62
Total 10816:						520.62
11516						
01/16	01/15/2016	11516	62558	PUENTE BASIN WATER AGENCY	PM 22/PM 9 CONNECTION	248,663.40
01/16	01/15/2016	11516	62558	PUENTE BASIN WATER AGENCY	TVMWD CONNECTION CAPACITY	1,409.90
01/16	01/15/2016	11516	62558	PUENTE BASIN WATER AGENCY	TVMWD EQUIVALENT SMALL METER	1,665.02
01/16	01/15/2016	11516	62558	PUENTE BASIN WATER AGENCY	TVMWD WATER USE CHARGE	1,360.71
01/16	01/15/2016	11516	62558	PUENTE BASIN WATER AGENCY	MWD CAPACITY CHARGE	9,993.79
01/16	01/15/2016	11516	62558	PUENTE BASIN WATER AGENCY	ADJUSTMENT FOR LA HABRA PRODUCTION	29,406.29
Total 11516:						292,499.11
12016						
01/16	01/20/2016	12016	1070	AMERICAN EXPRESS	CONFERENCE, MEETINGS & MISC EXPENSES	181.62
01/16	01/20/2016	12016	1070	AMERICAN EXPRESS	CONFERENCE, MEETINGS & MISC EXPENSES	221.29
01/16	01/20/2016	12016	1070	AMERICAN EXPRESS	CONFERENCE, MEETINGS & MISC EXPENSES	2,869.65
01/16	01/20/2016	12016	1070	AMERICAN EXPRESS	CONFERENCE, MEETINGS & MISC EXPENSES	906.01
01/16	01/20/2016	12016	1070	AMERICAN EXPRESS	CONFERENCE, MEETINGS & MISC EXPENSES	122.45
01/16	01/20/2016	12016	1070	AMERICAN EXPRESS	CONFERENCE, MEETINGS & MISC EXPENSES	793.46
Total 12016:						5,094.48
12116						
01/16	01/21/2016	12116	5800	SO CALIFORNIA EDISON	OFFICE & PUMPING POWER	13,312.07
01/16	01/21/2016	12116	5800	SO CALIFORNIA EDISON	OFFICE & PUMPING POWER	1,479.12
Total 12116:						14,791.19
20743						
01/16	01/05/2016	20743	400	AT&T MOBILITY	MOBILE PHONES, IPADS	2,233.99
Total 20743:						2,233.99
20744						
01/16	01/05/2016	20744	62524	BRITTNIE VAN DE CAR	MILEAGE REIMBURSEMENT	12.08
Total 20744:						12.08
20745						
01/16	01/05/2016	20745	62548	CORPORATE BUSINESS INTERIORS	BALANCE-CUSTOMER SERVICE RECONF.	1,239.30
Total 20745:						1,239.30
20746						
01/16	01/05/2016	20746	62505	D & H WATER SYSTEMS	RESERVOIR CONTROL SYSTEMS (RCS)	58,387.50
Total 20746:						58,387.50
20747						
01/16	01/05/2016	20747	62526	HARRINGTON INDUSTRIAL PLASTICS	SUPPLIES FOR RCS	626.12

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 20747:						626.12
20748						
01/16	01/05/2016	20748	379	HIGHROAD INFORMATION TECHNOL	2 RECEIPT PRINTERS & CABLES	1,157.70
Total 20748:						1,157.70
20749						
01/16	01/05/2016	20749	62435	INDUSTRY PUBLIC UTILITY COMMISS	PUMPING POWER-PUMPSTATION 2A	2,125.24
Total 20749:						2,125.24
20750						
01/16	01/05/2016	20750	244	INFOSEND INC	BILLING SERVICE	1,674.28
Total 20750:						1,674.28
20751						
01/16	01/05/2016	20751	62624	INTER VALLEY POOL SUPPLY INC	SUPPLIES FOR RES	177.85
01/16	01/05/2016	20751	62624	INTER VALLEY POOL SUPPLY INC	SUPPLIES FOR RES	44.06
01/16	01/05/2016	20751	62624	INTER VALLEY POOL SUPPLY INC	SUPPLIES FOR RES	19.93
Total 20751:						241.84
20752						
01/16	01/05/2016	20752	6800	J G TUCKER & SONS	CALIBRATION M4X4	56.00
Total 20752:						56.00
20753						
01/16	01/05/2016	20753	3300	LAGERLOF SENECA ET AL	EMERGENCY PREPARDNESS	359.79
01/16	01/19/2016	20753	3300	LAGERLOF SENECA ET AL	EMERGENCY PREPARDNESS	359.79-
Total 20753:						.00
20754						
01/16	01/05/2016	20754	62583	LINCOLN FINANCIAL GROUP	LIFE INSURANCE	255.96
01/16	01/05/2016	20754	62583	LINCOLN FINANCIAL GROUP	SHORT/LONG TERM DISABILITU	782.69
01/16	01/05/2016	20754	62583	LINCOLN FINANCIAL GROUP	DIRECTORS LIFE INSURANCE BENEFITS	34.40
Total 20754:						1,073.05
20755						
01/16	01/05/2016	20755	257	MCMASTER-CARR SUPPLY CO	MATERIAL FOR RCS	355.84
01/16	01/05/2016	20755	257	MCMASTER-CARR SUPPLY CO	MATERIAL FOR RCS	87.20
01/16	01/05/2016	20755	257	MCMASTER-CARR SUPPLY CO	TOOLS & SUPPLIES	60.33
01/16	01/05/2016	20755	257	MCMASTER-CARR SUPPLY CO	MATERIAL FOR RCS	41.84
Total 20755:						545.21
20756						
01/16	01/05/2016	20756	62601	ORCHARD DALE WATER DISTRICT	WHEELING AGREEMENT-ODWD	707.84
Total 20756:						707.84

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
20757						
01/16	01/05/2016	20757	62448	PARS	GASBY 45 MANAGEMENT FEE	418.67
Total 20757:						418.67
20758						
01/16	01/05/2016	20758	62125	PREMIER ACCESS	EMPLOYEES' DENTAL BENEFITS	2,251.71
01/16	01/05/2016	20758	62125	PREMIER ACCESS	RETIREEES' DENTAL BENEFITS	552.20
01/16	01/05/2016	20758	62125	PREMIER ACCESS	DIRECTORS DENTAL BENEFITS	442.19
Total 20758:						3,246.10
20759						
01/16	01/05/2016	20759	5000	PUENTE BASIN WATER AGENCY	ASSESSMENT FOR MEMBERSHIP DUES	1,395.00
01/16	01/05/2016	20759	5000	PUENTE BASIN WATER AGENCY	ASSESSMENT FOR PROFESSIONAL FEES	1,425.30
01/16	01/05/2016	20759	5000	PUENTE BASIN WATER AGENCY	ASSESSMENT FOR PROFESSIONAL FEES	3,351.67
01/16	01/05/2016	20759	5000	PUENTE BASIN WATER AGENCY	ASSESSMENT FOR ATTORNEY FEES	784.38
Total 20759:						6,956.35
20760						
01/16	01/05/2016	20760	62447	REEB GOVERNMENT RELATIONS LLC	LOBBYIST	1,500.00
Total 20760:						1,500.00
20761						
01/16	01/05/2016	20761	62562	RMC WATER AND ENVIRONMENT	Engineering services from Oct 31 to Nov 27.	7,259.40
Total 20761:						7,259.40
20762						
01/16	01/05/2016	20762	62502	S & J SUPPLY COMPANY, INC	CLOW 850 FIRE HYD DC 8H PENT 1-1/8"	1,185.00
01/16	01/05/2016	20762	62502	S & J SUPPLY COMPANY, INC	CLOW 865 FIRE HYD DC 8H PENT 1-1/8"	3,930.19
01/16	01/05/2016	20762	62502	S & J SUPPLY COMPANY, INC	MATERIAL FOR SERVICES	735.76
Total 20762:						5,850.95
20763						
01/16	01/05/2016	20763	2180	SWRCB-DWOCF	D4 CERTIFICATION-RYAN WHITE	105.00
Total 20763:						105.00
20764						
01/16	01/05/2016	20764	62501	TW TELECOM	INTERNET & DATA	1,460.61
Total 20764:						1,460.61
20765						
01/16	01/05/2016	20765	205	WARREN GRAPHICS	EMPLOYEE ABSENCE FORMS	100.44
01/16	01/05/2016	20765	205	WARREN GRAPHICS	OVERTIME REPORT FORM	257.12
Total 20765:						357.56
20766						
01/16	01/05/2016	20766	62618	WATER REPLENISHMENT DISTRICT	2015-16 CENTRAL BASIN WATERMASTER SERVICE	21.83

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 20766:						21.83
20772						
01/16	01/12/2016	20772	1000	ACWAJPIA	EMPLOYEE HEALTH BENEFITS	34,319.02
01/16	01/12/2016	20772	1000	ACWAJPIA	EMPLOYEE VISION BENEFITS	508.32
01/16	01/12/2016	20772	1000	ACWAJPIA	EMPLOYEE ASSISTANCE PROGRAM	56.40
01/16	01/12/2016	20772	1000	ACWAJPIA	EMPLOYEE DENTAL BENEFITS	3,070.14
01/16	01/12/2016	20772	1000	ACWAJPIA	RETIREEES HEALTH BENEFITS	11,331.91
01/16	01/12/2016	20772	1000	ACWAJPIA	DIRECTORS HEALTH BENEFITS	7,402.61
Total 20772:						56,688.40
20773						
01/16	01/12/2016	20773	3375	ANTHONY LIMA	MILEAGE REIMBURSEMENT	125.93
Total 20773:						125.93
20774						
01/16	01/12/2016	20774	3850	ATHENS SERVICES (MODERN SVC)	TRASH SERVICE	234.44
Total 20774:						234.44
20775						
01/16	01/12/2016	20775	62440	BNY MELLON NA	INVESTMENT MANAGEMENT FEES	3,141.35
Total 20775:						3,141.35
20776						
01/16	01/12/2016	20776	6966	CINTAS CORPORATION LOC 693	UNIFORM RENTAL	3,611.29
Total 20776:						3,611.29
20777						
01/16	01/12/2016	20777	32	DAVE MILLER	MILEAGE REIMBURSEMENT	21.85
01/16	01/12/2016	20777	32	DAVE MILLER	TOTAL EXPENSES-BOOT INSERTS	23.74
Total 20777:						45.59
20778						
01/16	01/12/2016	20778	16	DAVE WARREN	TOTAL EXPENSES-GAS	162.19
01/16	01/12/2016	20778	16	DAVE WARREN	TOTAL EXPENSES-WATERBOARD WORKSHOP	9.00
Total 20778:						171.19
20779						
01/16	01/12/2016	20779	1754	ED BUTTS FORD	MAINTENANCE TRUCK 8, 14	852.44
Total 20779:						852.44
20780						
01/16	01/12/2016	20780	2300	FEDERAL EXPRESS	POSTAGE	75.42
Total 20780:						75.42
20781						
01/16	01/12/2016	20781	2600	HACH COMPANY	WIMS SOFTWARE	8,104.40

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
01/16	01/12/2016	20781	2600	HACH COMPANY	ASSY PACK CHEMKEY, PEEK SALT BRIDGE	2,125.36
01/16	01/12/2016	20781	2600	HACH COMPANY	APPLIED CREDIT	3,116.51-
Total 20781:						<u>7,113.25</u>
20782						
01/16	01/12/2016	20782	379	HIGHROAD INFORMATION TECHNOL	UPS BATTERY REPLACEMENTS FOR APC UNIT	327.00
Total 20782:						<u>327.00</u>
20783						
01/16	01/12/2016	20783	27211	HILL BROS CHEMICAL CO	SUPPLIES FOR RES	1,120.52
Total 20783:						<u>1,120.52</u>
20784						
01/16	01/12/2016	20784	2724	HOME DEPOT CREDIT SERVICES	MATERIAL & SUPPLIES	184.60
01/16	01/12/2016	20784	2724	HOME DEPOT CREDIT SERVICES	MATERIAL & SUPPLIES	443.05
Total 20784:						<u>627.65</u>
20785						
01/16	01/12/2016	20785	62259	HYDRO-SCAPE PRODUCTS, INC	TOOL & SUPPLIES	70.77
Total 20785:						<u>70.77</u>
20786						
01/16	01/12/2016	20786	244	INFOSEND INC	BILLING SERVICE	31.71
Total 20786:						<u>31.71</u>
20787						
01/16	01/12/2016	20787	62624	INTER VALLEY POOL SUPPLY INC	SUPPLIES FOR RES	176.31
01/16	01/12/2016	20787	62624	INTER VALLEY POOL SUPPLY INC	SUPPLIES FOR RES	182.33
01/16	01/12/2016	20787	62624	INTER VALLEY POOL SUPPLY INC	SUPPLIES FOR RES	46.00
Total 20787:						<u>404.64</u>
20788						
01/16	01/12/2016	20788	62567	JOSHUA CLARK	TOTAL EXPENSES-T1 REVIEW COURSE	89.99
01/16	01/12/2016	20788	62567	JOSHUA CLARK	TOTAL EXPENSES-T1 EXAM FEES	30.00
Total 20788:						<u>119.99</u>
20789						
01/16	01/12/2016	20789	3300	LAGERLOF SENEAL ET AL	EORM PHASE 2 SERVICES	800.00
Total 20789:						<u>800.00</u>
20790						
01/16	01/12/2016	20790	62573	MANAGED MOBILE INC	FLEET MAINTENANCE	244.43
Total 20790:						<u>244.43</u>
20791						
01/16	01/12/2016	20791	28	MARCOS ASPEITIA IV	MILEAGE REIMBURSEMENT	52.33

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 20791:						52.33
20792						
01/16	01/12/2016	20792	62525	MORROW-MEADOWS CORPORATION	RCS SCADA CONNECTION AND PROGRAMMING	1,200.00
01/16	01/12/2016	20792	62525	MORROW-MEADOWS CORPORATION	CL2 ANALYZER DATA TO SCADA SYSTEM FROM J	450.00
Total 20792:						1,650.00
20793						
01/16	01/12/2016	20793	5000	PUENTE BASIN WATER AGENCY	ASSESSMENT FOR LA HABRA OPERATING EXPEN	496.57
01/16	01/12/2016	20793	5000	PUENTE BASIN WATER AGENCY	ASSESSMENT FOR CENTRAL BASIN WATERMAST	343.46
Total 20793:						840.03
20794						
01/16	01/12/2016	20794	5100	PUENTE READY MIX INC	WASH CONCRETE SAND	725.09
Total 20794:						725.09
20795						
01/16	01/12/2016	20795	62062	ROBERT LEAMY	MILEAGE REIMBURSEMENT	20.70
01/16	01/12/2016	20795	62062	ROBERT LEAMY	TOTAL EXPENSES-BOOT ALLOWANCE	381.45
Total 20795:						402.15
20796						
01/16	01/12/2016	20796	3360	ROBERT LEWIS	MILEAGE REIMBURSEMENT	119.60
01/16	01/12/2016	20796	3360	ROBERT LEWIS	TOTAL EXPENSES-ACWA CONFERENCE	15.00
Total 20796:						134.60
20797						
01/16	01/12/2016	20797	62460	RYAN WHITE	MILEAGE REIMBURSEMENT	14.38
01/16	01/12/2016	20797	62460	RYAN WHITE	TOTAL EXPENSES-D4 EXAM FEE	130.00
01/16	01/12/2016	20797	62460	RYAN WHITE	TOTAL EXPENSES-SCHOOL FALL 2015	365.00
Total 20797:						509.38
20798						
01/16	01/12/2016	20798	62502	S & J SUPPLY COMPANY, INC	HE188 6" X 18" CI HYD EXT CL BO 8H	217.68
Total 20798:						217.68
20799						
01/16	01/12/2016	20799	5625	SAN GABRIEL VALLEY WATER ASSN	2016 MEMBERSHIP DUES	100.00
Total 20799:						100.00
20800						
01/16	01/12/2016	20800	62249	SECURE SITE SOLUTIONS INC	BACK UP 11 BATTERY KITS FOR SECURITY & FIRE	221.27
Total 20800:						221.27
20801						
01/16	01/12/2016	20801	62166	SO CAL GAS CO	GAS UTILITY BILL-2505 ARTIGAS	54.35

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 20801:						54.35
20802						
01/16	01/12/2016	20802	143	ST JOSEPH HERITAGE HEALTHCARE	DMV EXAM-J JACOBSEN	80.00
Total 20802:						80.00
20803						
01/16	01/12/2016	20803	62045	SZU-PEI LU-YANG	MILEAGE REIMBURSEMENT	149.50
Total 20803:						149.50
20804						
01/16	01/12/2016	20804	62486	TERESA RIOS	TOTAL EXPENSES-ACWA CONFERENCE	228.32
Total 20804:						228.32
20805						
01/16	01/12/2016	20805	323	UPS	POSTAGE	49.43
01/16	01/12/2016	20805	323	UPS	POSTAGE	10.16
Total 20805:						59.59
20806						
01/16	01/19/2016	20806	4750	PWR JT WATER LINE COMMISSION	474.4 AC FT-NOV 2015 WATER	426,485.60
01/16	01/19/2016	20806	4750	PWR JT WATER LINE COMMISSION	MWD CAPACITY RESERVATION CHARGE	11,348.45
01/16	01/19/2016	20806	4750	PWR JT WATER LINE COMMISSION	TVMWD CONNECTED CAPACITY CHARGE	1,137.31
01/16	01/19/2016	20806	4750	PWR JT WATER LINE COMMISSION	TVMWD WATER USE CHARGE	2,208.05
Total 20806:						441,179.41
20807						
01/16	01/20/2016	20807	403	CASELLE INC	CONTRACT SUPPORT CHARGES	1,214.00
Total 20807:						1,214.00
20808						
01/16	01/20/2016	20808	62309	CITY OF INDUSTRY CITY HALL	RECYCLED WATER SYSTEM	10,291.65
Total 20808:						10,291.65
20809						
01/16	01/20/2016	20809	1270	CORELOGIC SOLUTIONS LLC	PROPERTY DATA INFO	100.00
Total 20809:						100.00
20810						
01/16	01/20/2016	20810	2125	DANIELS TIRE SERVICE	TIRE TRUCK #3	865.73
Total 20810:						865.73
20811						
01/16	01/20/2016	20811	2253	DUKE'S LANDSCAPING INC	GARDENING SERVICE	2,100.00
Total 20811:						2,100.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
20812						
01/16	01/20/2016	20812	244	INFOSEND INC	BILLING SERVICE	2,137.87
01/16	01/20/2016	20812	244	INFOSEND INC	BILLING SERVICE	10.95
Total 20812:						2,148.82
20813						
01/16	01/20/2016	20813	62066	JANITORIAL SYSTEMS	MONTHLY JANITORIAL SERVICES	600.00
01/16	01/20/2016	20813	62066	JANITORIAL SYSTEMS	WINDOW CLEANING INSIDE & OUT	300.00
Total 20813:						900.00
20814						
01/16	01/20/2016	20814	62128	LEWIS ENGRAVING INC	NAME PLATES-BELLAH & LU	32.29
Total 20814:						32.29
20815						
01/16	01/20/2016	20815	62583	LINCOLN FINANCIAL GROUP	LIFE INSURANCE	255.96
01/16	01/20/2016	20815	62583	LINCOLN FINANCIAL GROUP	SHORT/LONG TERM DISABILITY	782.69
01/16	01/20/2016	20815	62583	LINCOLN FINANCIAL GROUP	DIRECTORS LIFE INSURANCE BENEFITS	34.40
Total 20815:						1,073.05
20816						
01/16	01/20/2016	20816	62476	NETWORKFLEET INC	MONTHLY SERVICE	399.20
Total 20816:						399.20
20817						
01/16	01/20/2016	20817	62533	NICOLAY CONSULTING GROUP	GASB 45 ACTUARIAL	5,900.00
Total 20817:						5,900.00
20818						
01/16	01/20/2016	20818	62630	PEP BOYS	AUTO SUPPLIES	261.63
Total 20818:						261.63
20819						
01/16	01/20/2016	20819	5000	PUENTE BASIN WATER AGENCY	ASSESSMENT FOR ACCOUNTING FEES	1,750.00
01/16	01/20/2016	20819	5000	PUENTE BASIN WATER AGENCY	ASSESSMENT FOR PROFESSIONAL FEES	2,150.00
01/16	01/20/2016	20819	5000	PUENTE BASIN WATER AGENCY	ASSESSMENT FOR LA HABRA OPERATING EXPEN	474.40
Total 20819:						4,374.40
20820						
01/16	01/20/2016	20820	339	S C W U A	RESERVATION (4)	100.00
Total 20820:						100.00
20821						
01/16	01/20/2016	20821	62249	SECURE SITE SOLUTIONS INC	SYSTEM MAINTENANCE	2,283.00
Total 20821:						2,283.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
20822						
01/16	01/20/2016	20822	62481	STAPLES ADVANTAGE	OFFICE SUPPLIES	483.50
Total 20822:						483.50
20823						
01/16	01/20/2016	20823	6950	UNDERGROUND SERVICE ALERT	SERVICE ALERT	157.50
Total 20823:						157.50
20824						
01/16	01/20/2016	20824	62353	VERIZON BUSINESS	PHONE SYSTEM-VOIP/VOICE LINE	912.08
Total 20824:						912.08
20825						
01/16	01/20/2016	20825	62618	WATER REPLENISHMENT DISTRICT	GROUNDWATER PRODUCTION AND ASSESSMENT	18,513.86
Total 20825:						18,513.86
20826						
01/16	01/20/2016	20826	2212	WHITE NELSON DIEHL EVANS LLP	FINAL BILLING FISCAL YR 6/30/15	4,800.00
Total 20826:						4,800.00
20827						
01/16	01/28/2016	20827	1050	ACWA JOINT POWERS INSURANCE A	WORKERS' COMP QUARTERLY PREMIUM	10,914.00
Total 20827:						10,914.00
20828						
01/16	01/28/2016	20828	400	AT&T MOBILITY	MOBILE PHONES, IPADS	2,039.96
Total 20828:						2,039.96
20829						
01/16	01/28/2016	20829	212	COUNTY OF LA-PUBLIC WORKS	Permit Fees	492.00
01/16	01/28/2016	20829	212	COUNTY OF LA-PUBLIC WORKS	Permit Fees	492.00
Total 20829:						.00
20830						
01/16	01/28/2016	20830	62263	COUNTY OF LOS ANGELES	SERVICE CUTS	492.00
Total 20830:						492.00
20831						
01/16	01/28/2016	20831	379	HIGHROAD INFORMATION TECHNOLOGICAL	DATA CENTER	2,557.00
01/16	01/28/2016	20831	379	HIGHROAD INFORMATION TECHNOLOGICAL	MANAGED SERVICES	4,416.67
Total 20831:						6,973.67
20832						
01/16	01/28/2016	20832	62624	INTER VALLEY POOL SUPPLY INC	SUPPLIES FOR RES	229.98
01/16	01/28/2016	20832	62624	INTER VALLEY POOL SUPPLY INC	SUPPLIES FOR RES	129.14
01/16	01/28/2016	20832	62624	INTER VALLEY POOL SUPPLY INC	SUPPLIES FOR RES	199.32

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 20832:						558.44
20833						
01/16	01/28/2016	20833	62610	LA HABRA HEIGHTS COUNTY WATER	WHEELING CHARGE-LHH	5,100.00
01/16	01/28/2016	20833	62610	LA HABRA HEIGHTS COUNTY WATER	WATER PURCHASE	36,380.08
Total 20833:						41,480.08
20834						
01/16	01/28/2016	20834	62078	MCKINNEY CONSTRUCTION CO INC	1" Water Service	6,500.00
01/16	01/28/2016	20834	62078	MCKINNEY CONSTRUCTION CO INC	3/4" Water Service	5,900.00
Total 20834:						12,400.00
20835						
01/16	01/28/2016	20835	62447	REEB GOVERNMENT RELATIONS LLC	LOBBYIST	1,500.00
Total 20835:						1,500.00
20836						
01/16	01/28/2016	20836	62562	RMC WATER AND ENVIRONMENT	Engineering services Nov 28 to Dec 25, 2015.	1,449.00
Total 20836:						1,449.00
20837						
01/16	01/28/2016	20837	9358	SAN GABRIEL VALLEY WATER ASSO	RESERVATIONS (3)	75.00
Total 20837:						75.00
20838						
01/16	01/28/2016	20838	6300	STATE OF CALIFORNIA-EDD	UNEMPLOYMENT INSURANCE	135.29
Total 20838:						135.29
20839						
01/16	01/28/2016	20839	2180	SWRCB-DWOCP	T1 CERTIFCATION-JOSH CLARK	70.00
Total 20839:						70.00
20840						
01/16	01/28/2016	20840	62325	THE BANK OF NEW YORK MELLON	ADMINISTRATION FEE	770.00
01/16	01/28/2016	20840	62325	THE BANK OF NEW YORK MELLON	ADMINISTRATION FEE	2,080.00
Total 20840:						2,850.00
20841						
01/16	01/28/2016	20841	6615	TOP NOTCH TREE SERVICE	TREE TRIMMING HARBOR BOOSTER STATION	1,500.00
01/16	01/28/2016	20841	6615	TOP NOTCH TREE SERVICE	TREE TRIMMING OFFICE	600.00
01/16	01/28/2016	20841	6615	TOP NOTCH TREE SERVICE	TREE TRIMMING GRANBY BOOSTER STATION	4,500.00
Total 20841:						6,600.00
20842						
01/16	01/28/2016	20842	62462	VERIZON	CONFERENCE CALLING	2.39

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 20842:						2.39
20843						
01/16	01/28/2016	20843	2550	VERIZON CALIFORNIA	PHONE SERVICE	418.11
Total 20843:						418.11
20844						
01/16	01/28/2016	20844	7700	WALNUT VALLEY WATER DISTRICT	RECYCLED WATER	523.67
Total 20844:						523.67
20845						
01/16	01/28/2016	20845	62432	WASTE MANAGEMENT COMPANY	HAUL DIRT	150.00
Total 20845:						150.00
20846						
01/16	01/28/2016	20846	62568	XCEPTIONAL NETWORKS, INC	MONTHLY AGREEMENT	300.00
Total 20846:						300.00
20847						
01/16	01/29/2016	20847	382	W A RASIC CONSTRUCTION CO INC	FIRE & WATER SERVICE INSTALL-17490 COLIMA	17,432.50
Total 20847:						17,432.50
Grand Totals:						1,095,846.55

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
11141-0	63,752.75	.00	63,752.75
11184-0	9,343.70	.00	9,343.70
11505-0	39,524.90	492.00-	39,032.90
222100	3,968.30	1,099,814.85-	1,095,846.55-
51210-0	36,380.08	.00	36,380.08
51310-0	704,555.29	.00	704,555.29
51410-0	18,535.69	.00	18,535.69
51410-1	3,568.76	.00	3,568.76
51410-2	2,547.21	.00	2,547.21
51410-3	1,665.02	.00	1,665.02
51410-5	21,342.24	.00	21,342.24
51510-0	10,815.32	.00	10,815.32
51610-0	5,807.84	.00	5,807.84
51910-0	11,386.40	.00	11,386.40
52310-0	15,437.31	.00	15,437.31
54210-0	875.09	.00	875.09
54211-0	735.76	.00	735.76
54213-0	8,925.44	.00	8,925.44
54215-0	5,332.87	.00	5,332.87
54216-0	450.00	.00	450.00
56210-0	2,323.61	.00	2,323.61

GL Account	Debit	Credit	Proof
56211-0	6,410.02	.00	6,410.02
56214-0	605.95	.00	605.95
56215-0	100.00	.00	100.00
56216-0	524.86	.00	524.86
56217-0	516.37	.00	516.37
56218-0	3,000.00	.00	3,000.00
56218-1	784.38	.00	784.38
56218-2	1,159.79	359.79-	800.00
56219-0	7,895.06	.00	7,895.06
56220-0	9,918.98	.00	9,918.98
56223-0	1,036.78	.00	1,036.78
56311-0	10,914.00	.00	10,914.00
56312-0	20,819.80	.00	20,819.80
56320-0	860.28	.00	860.28
56411-0	34,319.02	.00	34,319.02
56413-0	5,321.85	.00	5,321.85
56414-0	135.29	.00	135.29
56415-0	508.32	.00	508.32
56416-0	511.92	.00	511.92
56417-0	11,884.11	.00	11,884.11
56418-0	1,565.38	.00	1,565.38
56419-0	56.40	.00	56.40
56421-0	7,913.60	.00	7,913.60
56710-0	244.43	.00	244.43
56811-0	4,800.00	.00	4,800.00
56812-0	1,311.20	.00	1,311.20
57312-0	574.15	.00	574.15
57314-0	221.27	.00	221.27
57320-0	335.00	.00	335.00
57321-0	2,205.36	3,116.51-	911.15-
57323-0	56.00	.00	56.00
Grand Totals:	<u>1,103,783.15</u>	<u>1,103,783.15-</u>	<u>.00</u>

Report Criteria:

Report type: GL detail

Report Criteria:
 Detail Report

Check Number	Date	Payee					
20601	01/19/2016	JUN GAO					
		Sequence	Source	Description	GL Account	Amount	Check Amount
		1	258672-63	Void - DEPOSIT REFUND-18132 LOS PALACIOS DR	22810-0	92.25-	92.25-
20767	01/06/2016	CHARLES TSANG					
		Sequence	Source	Description	GL Account	Amount	Check Amount
		1		Water Service Agreement-Refund	41910-0	5,351.24	5,351.24
20769	01/06/2016	CEG CONSTRUCTION					
		Sequence	Source	Description	GL Account	Amount	Check Amount
		1	14-15K	PROJECT REFUND-17651 RAILROAD	24110-0	14,659.14	14,659.14
Grand Totals:							19,918.13

Tab

1.4



Rowland Water District Memorandum

To: Thomas Coleman, General Manager

From: Sean S. Henry, Finance Officer

CC:

Date: February 1, 2016

Subject: Investment Update – January 2016

Economic Review: The next meeting of the Federal Reserve is scheduled for March 15th. The last meeting was held on January 27th. The Fed Funds rate was maintained at a target range of $\frac{1}{4}$ to $\frac{1}{2}$ percent. At the meeting, the Federal Reserve stated “labor market conditions improved further even as economic growth slowed late last year. Household spending and business fixed investment have been increasing at moderate rates in recent months, and the housing sector has improved further; however, net exports have been soft and inventory investment slowed. A range of recent labor market indicators, including strong job gains, points to some additional decline in underutilization of labor resources. Inflation has continued to run below the Committee’s 2 percent longer-run objective, partly reflecting declines in energy prices and in prices of non-energy imports.” The latest reading of the Consumer Price Index (CPI) for Los Angeles, Riverside and Orange Counties was 2.0 for the month of December. The previous reading was 1.6 in November.

LAIF Update: LAIF ended the month of December with a yield of 0.37%. This represents a .01 basis point increase from the month of November. A comparison with last year shows a .11 basis point increase from December 2014 when the yield stood at 0.26%.

RWD Investments: Rowland Water District’s bond portfolio carries an average yield of 1.19%. This represents no change from the month of December and a 0.82 basis point premium to LAIF. The District had no bond purchases or maturities in the month of December. The District CD Placement program carries an effective yield of 0.79% and an average maturity of 648 days.

Rowland Water District
3021 South Fullerton Road
Rowland Heights, CA 91748
Tel (562) 697-1726

ROWLAND WATER DISTRICT
SUMMARY OF CASH AND INVESTMENTS
FOR MONTH ENDED JANUARY 31, 2015



CASH	
Citizens Business Bank	1,155,064.62
Comerica Bank MMIA	21,235.75
TOTAL CASH	1,176,300.37

COMERICA SECURITIES CD PLACEMENT	NA	1mth - 2 Years	NA	NA	NA	0.79%	648	2,183,000.00	12.07%
LOCAL AGENCY INVESTMENT FUND (LAIF)	NA	NA	NA	NA	NA	0.37%	NA	2,221,107.55	12.28%

**BNY MELLON INVESTMENTS
(UNION BANK CUSTODIAN)**

Term	Quantity	Purchase Price	Current Price	Maturity Date	Effective Yield	Next Call	Current Value	% of Portfolio	
US Treasury Note	5 Year	250,000.00	100.266	100.288	03/31/16	2.25%	NA	250,720.00	1.39%
US Treasury Note	5 Year	250,000.00	101.219	100.489	07/31/16	1.50%	NA	251,222.50	1.39%
US Treasury Note	5 Year	250,000.00	101.231	100.297	10/31/16	1.00%	NA	250,742.50	1.39%
Fedl Natl Mtg Assn	5 Year	250,000.00	100.639	100.563	11/15/16	1.38%	NA	251,407.50	1.39%
US Treasury Note	5 Year	250,000.00	99.942	100.215	11/30/16	0.88%	NA	250,537.50	1.38%
Fed Natl Mtg Assn	5 Year	200,000.00	101.194	100.559	01/30/17	1.25%	NA	201,118.00	1.11%
Fed Natl Mtg Assn	5 Year	250,000.00	100.083	100.143	08/28/17	0.88%	NA	250,357.50	1.38%
US Treasury Note	5 Year	250,000.00	99.559	99.766	09/30/17	0.63%	NA	249,415.00	1.38%
Fed Natl Mtg Assn	5 Year	250,000.00	100.019	100.106	12/20/17	0.88%	NA	250,265.00	1.38%
Fed Home Loan Mtg Corp	5 Year	200,000.00	99.289	99.794	01/12/18	0.75%	NA	199,588.00	1.10%
US Treasury Note	5 Year	200,000.00	99.742	99.848	02/28/18	0.75%	NA	199,696.00	1.10%
US Treasury Note	4 Year	250,000.00	99.539	101.207	06/30/18	1.38%	NA	253,017.50	1.40%
Fed Natl Mtg Assn	5 Year	500,000.00	100.300	99.867	05/21/18	0.88%	NA	499,335.00	2.76%
US Treasury Note	5 Year	250,000.00	99.727	101.176	09/30/18	1.38%	NA	252,940.00	1.40%
US Treasury Note	5 Year	250,000.00	99.868	101.156	11/30/18	1.38%	NA	252,890.00	1.40%
US Treasury Note	5 Year	250,000.00	99.137	101.492	12/31/18	1.50%	NA	253,730.00	1.40%
US Treasury Note	5 Year	250,000.00	100.172	101.477	01/31/19	1.50%	NA	253,692.50	1.40%
US Treasury Note	5 Year	250,000.00	99.140	101.457	02/28/19	1.50%	NA	253,642.50	1.40%
US Treasury Note	5 Year	250,000.00	99.617	101.824	03/31/19	1.63%	NA	254,560.00	1.40%
US Treasury Note	5 Year	250,000.00	98.719	100.613	04/30/19	1.26%	NA	251,532.50	1.40%
US Treasury Note	5 Year	100,000.00	98.532	100.367	10/31/19	1.27%	NA	100,367.00	1.41%
US Treasury Note	5 Year	250,000.00	99.359	100.656	01/31/20	1.38%	NA	251,640.00	1.39%
US Treasury Note	5 Year	250,000.00	99.047	99.617	03/31/20	1.14%	NA	249,042.50	0.55%
US Treasury Note	5 Year	250,000.00	99.016	100.520	04/30/20	1.38%	NA	251,300.00	1.39%
Fed Natl Mtg Assn	5 Year	500,000.00	98.867	100.517	06/22/20	1.50%	NA	251,292.50	1.38%
Cash Reserve Account						0.01%		59,260.49	0.33%
Total BNY Mellon Investments								6,293,311.99	34.79%

**MERRILL LYNCH INVESTMENTS
(UNION BANK CUSTODIAN)**

Term	Quantity	Purchase Price	Current Price	Maturity Date	Effective Yield	Next Call	Current Value	% of Portfolio	
Fedl Natl Mtg Assn	5 Year	480,000.00	100.625	100.424	09/28/16	1.25%	NA	482,035.20	2.66%
Fedl Natl Mtg Assn	5 Year	500,000.00	100.898	100.563	11/15/16	1.38%	NA	502,815.00	2.78%
Fedl Home Loan Mtg Corp	5 Year	465,000.00	100.427	100.274	03/08/17	1.00%	NA	466,274.10	2.58%
Fedl Home Loan Mtg Corp	5 Year	250,000.00	102.124	100.612	05/12/17	1.25%	NA	251,530.00	1.39%
Fedl Home Loan Mtg Corp	5 Year	250,000.00	100.793	100.316	06/29/17	1.00%	NA	250,790.00	1.39%
Fedl Natl Mtg Assn	5 Year	485,000.00	101.342	100.143	08/28/17	0.88%	NA	485,693.55	2.68%
Fedl Natl Mtg Assn	5 Year	495,000.00	100.650	100.106	12/20/17	0.88%	NA	495,524.70	2.74%
Fedl Home Loan Mtg Corp	5 Year	495,000.00	100.066	99.794	01/12/18	0.75%	NA	493,980.30	2.73%
Fedl Natl Mtg Assn	5 Year	495,000.00	100.448	100.051	02/08/18	0.88%	NA	495,252.45	2.74%
Fedl Home Loan Mtg Corp	5 Year	495,000.00	100.392	99.970	03/07/18	0.88%	NA	494,851.50	2.74%
Fedl Natl Mtg Assn	5 Year	500,000.00	100.530	99.867	05/21/18	0.88%	NA	499,335.00	2.76%
Fedl Natl Mtg Assn	4 Year	250,000.00	98.671	100.542	09/27/18	1.27%	NA	251,355.00	1.39%
Fedl Natl Mtg Assn	5 Year	245,000.00	100.061	101.736	11/27/18	1.63%	NA	249,253.20	1.38%
Fedl Home Loan Mtg Corp	5 Year	275,000.00	99.581	100.346	08/01/19	1.25%	NA	275,951.50	1.53%
Fedl Home Loan Mtg Corp	5 Year	275,000.00	99.344	100.087	10/02/19	1.25%	NA	275,239.25	1.52%
Fedl Farm Credit Bank	5 Year	240,000.00	98.229	99.927	10/22/19	1.29%	NA	239,824.80	1.33%
ML Bank Deposit (Cash Account)						0.01%		8,015.73	0.04%
Total Merrill Lynch Investments								6,217,721.28	34.37%

TOTAL INVESTMENTS	16,915,140.82	100%
TOTAL CASH AND INVESTMENTS	18,091,441.19	
Weighted Average Yield of Total Investment Portfolio:	0.93%	

Market values determined by last business day of month values.
 All listed investments comply with the District's Statement of Investment Policy as established in Resolution 2-2007.
 The District's available cash and investment portfolio provides sufficient cash flow and liquidity to meet all normal obligations for at least a six-month period of time.
NOTE: All interest values shown above are based on annual rates of return.


 Sean S. Henry, Finance Officer



COMPARATIVE PURCHASED WATER REPORT FOR THE MONTH OF DECEMBER 2015

SOURCE / DESCRIPTION	2015			2014		
	ACRE-FEET	COST	COST/A.F.	ACRE-FEET	COST	COST/A.F.
WATER CHARGES:						
POTABLE WATER						
PUENTE BASIN WATER AGENCY / TVMWD	315.9	280,994.10	889.50	332.3	290,793.12	875.09
POMONA-WALNUT-ROWLAND JWLC	435.6	391,604.40	899.00	380.3	332,762.50	875.00
LA HABRA HEIGHTS	102.0	36,380.08	356.67	14.7	4,788.89	326.44
WATER REPLENISHMENT DISTRICT (WRD)	65.4	18,513.86	283.00	25.5	7,048.00	276.39
	918.9	727,492.44		752.8	635,392.5	
RECLAIMED WATER	46.5	10,815.32	232.59	27.0	6,216.24	230.23
TOTAL WATER CHARGES	965.4	738,307.76		779.8	641,608.75	
FIXED CHARGES:						
PUENTE BASIN WATER AGENCY / TVMWD						
CAPACITY RESERVATION		9,993.79			6,490.47	
CONNECTED CAPACITY		1,409.90			1,322.62	
WATER USE CHARGE		1,360.71			992.23	
EQUIV. SMALL METER		1,665.02			1,642.66	
SUBTOTAL		14,429.42			10,447.98	
PWR JWLC						
CAPACITY RESERVATION		11,348.45			7,370.26	
CONNECTED CAPACITY		1,137.31			1,066.91	
WATER USE CHARGE		2,208.05			2,301.90	
DEPRECIATION		1,389.00			1,389.00	
REPLACEMENT		1,910.00			1,910.00	
BUDGET ASSESSMENT		8,781.96			7,797.00	
SUBTOTAL		26,774.77			21,835.07	
LHH / OCWD						
WHEELING CHARGE	102.0	5,100.00	50.00	14.7	734.00	50.03
SUBTOTAL						
TOTAL FIXED CHARGES		46,304.19			32,283.05	
TOTAL PURCHASED WATER CHARGES		784,611.95			673,891.80	
AVERAGE WATER CHARGE:		\$ 812.72			\$ 864.22	

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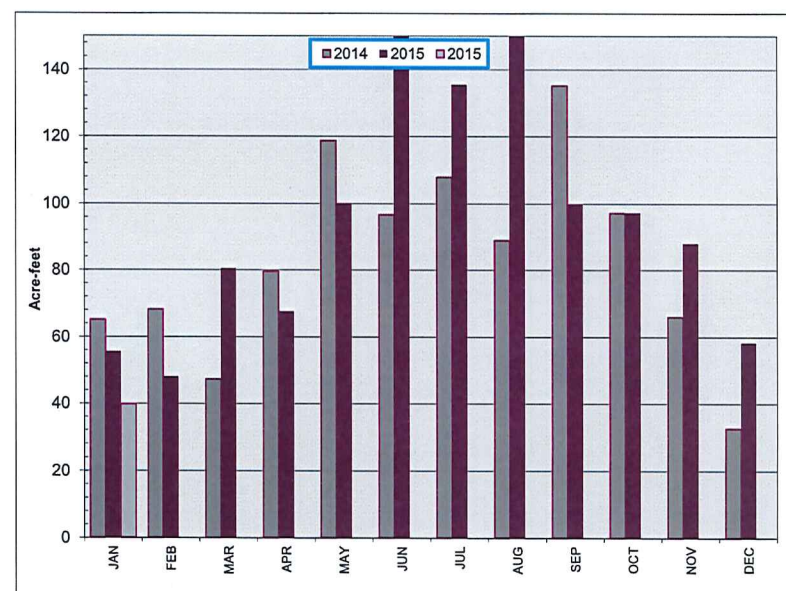
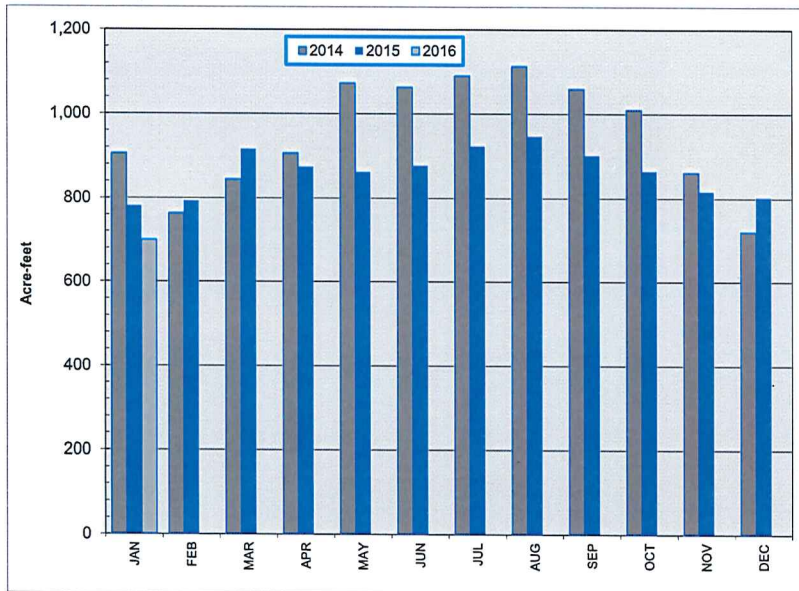


Water Purchases for CY 2016 (Acre-feet)

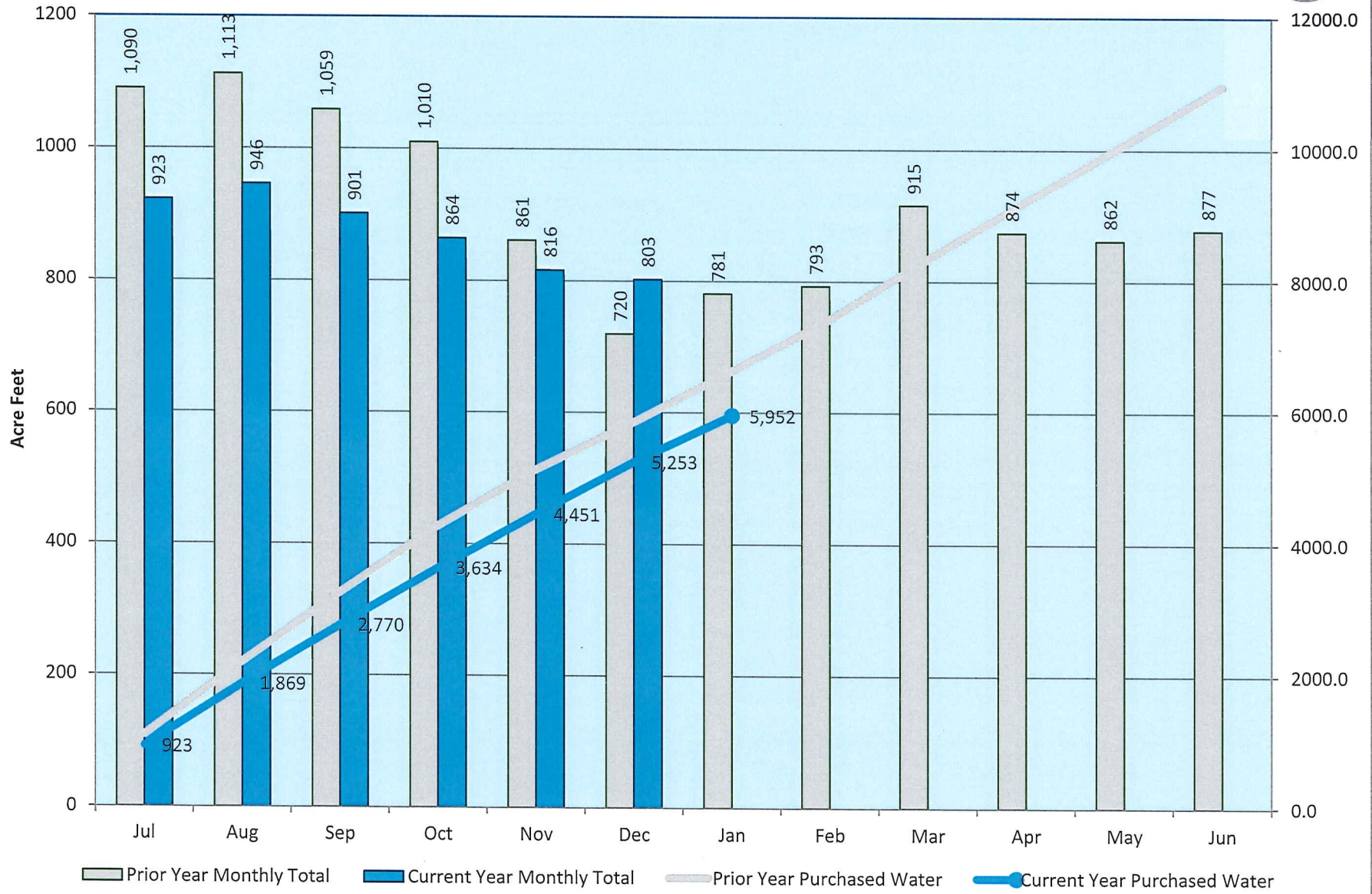


	POTABLE SYSTEM				TOTAL
	LHH	PM-22	JWL		
			PM-15	Miramar	
JAN	72.2	306.6	150.0	170.3	699.1
FEB					0.0
MAR					0.0
APR					0.0
MAY					0.0
JUN					0.0
JUL					0.0
AUG					0.0
SEP					0.0
OCT					0.0
NOV					0.0
DEC					0.0
TOTAL	72.2	306.6	150.0	170.3	699.1

RECYCLED SYSTEM					TOTAL
Well 1	Wet Well	WVWD	Industry	Potable Make-up	
0.0	3.5	0.0	36.3	0.0	39.8
					0.0
					0.0
					0.0
					0.0
					0.0
					0.0
					0.0
					0.0
					0.0
					0.0
					0.0
					0.0
0.0	3.5	0.0	36.3	0.0	39.8



Potable Water Purchases For FY 2015-2016 (Acre-feet)



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FEBRUARY 2016-DIRECTOR REIMBURSEMENTS

Director	Date of Meeting/Event	Meeting/Event Attended	Reimbursement	No Charge	Additional Comments <i>(Submit expense report if claiming mileage and/or meal reimbursement)</i>
Anthony J. Lima					
	2/3/2016	Three Valleys Board Meeting	\$110.00		Mileage
	2/9/2016	RWD Board Meeting	\$110.00		
	2/11/2016	PBWA Meeting at Walnut	\$110.00		Mileage
	2/17/2016	Three Valleys Board Meeting	\$110.00		Mileage
	2/18/2016	PWR Meeting at Walnut	\$110.00		Mileage
	2/18/2016	Three Valleys Leadership Breakfast		X	
	2/23/2016	RWD Special Board Meeting	\$110.00		
		TOTAL PAYMENT	\$660.00		
John Bellah					
	2/9/2016	RWD Board Meeting	\$80.00		
	2/10/16-2/12/16	Urban Water Institue Conferecne	\$240.00		Mileage
	2/23/2016	RWD Special Board Meeting	\$80.00		
		TOTAL PAYMENT	\$400.00		
Robert W. Lewis					
	2/9/2016	RWD Board Meeting	\$110.00		
	2/11/2016	PBWA Meeting at Walnut	\$110.00		
	2/18/2016	Three Valleys Leadership Breakfast		X	
	2/23/2016	RWD Special Board Meeting	\$110.00		
		TOTAL PAYMENT	\$330.00		
Szu-Pei Lu					
		TOTAL PAYMENT	\$0.00		
Teresa Rios					
	2/9/2016	RWD Board Meeting	\$110.00		
	2/18/2016	PWR Meeting at Walnut	\$110.00		
	2/23/2016	RWD Special Board Meeting	\$110.00		
		TOTAL PAYMENT	\$330.00		

APPROVED FOR PAYMENT:

Tom Coleman

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**SECOND AMENDMENT TO
AGREEMENT FOR EMPLOYMENT OF GENERAL MANAGER**

This Second Amendment (“Amendment”) to the Agreement for Employment of General Manager, originally dated December 1, 2014 (the “Employment Agreement”), between ROWLAND WATER DISTRICT (“District”) and TOM COLEMAN (“Manager”) is entered as of March __, 2016.

Except as modified in this Second Amendment, and as modified in the preceding First Amendment, the Employment Agreement between the District and the Employee shall remain in full force and effect.

The parties to this Second Amendment agree to the following changes:

Section 6 entitled “Compensation” is hereby amended to reflect a pay increase as follows:

“6. Compensation:

The District agrees to compensate Manager for the services provided herein at an annual base salary of \$187,968. This rate of base salary shall be retroactive to December 1, 2015 and includes a second step salary increase for the District General Manager position. On or before April 30, 2016, the Board of Directors shall conduct a performance evaluation of the General Manager. The District shall pay the Manager in accordance with the District’s procedures for payment of compensation to other employees of the District. The base annual salary shall be the minimum salary payment to the Manager and shall not be reduced during the term of this Agreement. The Board of Directors shall perform a review of the Manager’s performance in January of each calendar year thereafter. Should the Manager receive a satisfactory or better evaluation on his annual review, he shall be entitled to a step increase at the rate set forth in the District’s **five-step** salary increase range effective July 1st of the calendar year in which the evaluation is performed. In addition, the Manager shall receive any cost of living adjustment (COLA) increase as awarded to all employees of the District. Finally, the Board may provide an additional merit-based raise, at the Board’s sole discretion. From time to time, the Board of Directors may consider contributions to the Manager’s 457 Deferred Compensation Plan, or award additional employee benefits to the Manager.

The District and the Employee have duly executed this Second Amendment as of the date first written above.

ROWLAND WATER DISTRICT

Szu Pei Lu-Yang, Board President

APPROVED AS TO FORM

Joseph P. Byrne, District Counsel

Tom Coleman, Manager

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**Rowland Water District
Communication Strategies Update
March 8, 2016**

- **Consumer Confidence Report**
 - Annual Water Quality Report being developed
 - To be finalized and printed in May
- **Strategic Plan Awards Submittal**
 - CAPIO award submission completed (attached)
 - ACWA and AWWA submissions in development
- **OPARC Program**
 - Release distributed 2/29/16
- **El Nino Preparation**
 - Continuing to follow developments
 - Messaging on website, considering direct to customers
- **Educational Brochure**
 - Final brochure completed 1/29
 - For distribution by Brittanie to education stakeholders
 - Waiting on finalizing costs
- **Internship Program**
 - Release drafted
 - To be distributed in March
- **Shut-Off Communications**
 - Document complete and translated
- **Miscellaneous**
 - Conservation outreach updates as needed
 - Website (sliders and text updated as needed)
 - On-Hold Messages

• Press Releases

Date	News Story	In Process	Completed	Distributed
1/27/15	Strategic Planning Process	*****		
2/3/15	Capital Improvement Projects	*****		
3/9/15	Ethics Training		*****	*****
3/24/15	New Water Restrictions		*****	*****
3/26/15	Women Leaders Conference		*****	*****
4/2/15	Statement on Governor's Announcement		*****	*****
4/15/15	Announcement of 4/28 Meeting		*****	*****
5/9/15	Further Drought Updates	*****	*****	*****
7/1/15	CCR Available	*****	*****	*****
7/10/15	Business User Outreach	*****		
8/3/15	Updated Strategic Plan	*****	*****	*****
9/3/15	Buckboard Days Parade	*****	*****	*****
10/8/15	Board Member Retention	*****	*****	*****
1/21/16	El Nino Preparations	*****	*****	*****
2/29/16	OPARC Program	*****	*****	*****
3/1/16	Learning Center MOU/Interns	*****	*****	
3/1/16	Audit Review and Completion	*****	*****	

**COMMUNICATION & MARKETING
PROCESSES & CAMPAIGNS**

9. MULTI-YEAR STRATEGIC PLANNING AND EXECUTION

Research and Planning // Rowland Water District (RWD) initiated its strategic plan development with “Effective Action for Sustainable Progress” in mind. Through primary research and internal interviews with board members and key staff, the District pulled together general messaging objectives to guide the project forward. The primary messaging goal was to create an interactive, contemporary and engaging tool that would allow customers to participate and get the most out of their relationship with RWD.

The plan aimed to parallel its actions to the District’s core values of accountability, communication, and teamwork. The District expanded its research by categorizing key organizational aspects: communication, value, organizational development, water supply diversity, system reliability, capital investment and financial stewardship. The “divide and conquer” approach allowed RWD to streamline its goals and make them concrete and feasible.

In terms of communication, RWD focused towards going above and beyond in customer service. The District aimed to increase ratepayer and community participation in decision-making processes, as well as enhance field personnel customer service skills. This directly coincided with the District’s focus on value, since the District strived to incorporate more messaging into customer service relations about how the water system operates and affects customers. A steward of public trust for over 60 years, RWD’s strived to exemplify transparency and sustainability for future generations.

Rowland structured strategic organizational development through enhancing board development and training. Strengthening training would allow the board to actively educate internal and external stakeholders in an innovative and reliable manner. This went hand-in-hand with RWD’s goal to proactively pursue expansion and security of its water supply. Finally, to round out the strategic plan, RWD set financial stewardship goals for essential accountability and consideration.



Implementation // After the strategic plan’s adoption, Rowland Water District immediately published a press release announcing its launch. The release emphasized how the plan would address customers’ needs and advance the District’s goals. Representatives noted that the District is responsible for upholding a legacy of stewardship, and that the next sixty years would be as successful as the past sixty years with these tactical steps. The plan set out to become a living document for the District’s reference.

The strategic plan shifted into action as Rowland Water District simultaneously broke ground on its Regional Water Reliability Project. The associated Water Production and Delivery Agreement fulfilled RWD’s goal to enhance water supply reliability, as well as reduced

impacts of rising imported water costs. Furthermore, Rowland expanded its public transparency about recycled water by creating an informational “Recycled Water” link on its website that discussed rates and fees, various use, and frequently asked questions. These advances secured success as the District won an award for Recycled Water Small Agency of the Year by the WaterReuse Association.

The Board of Directors continued to demonstrate strategic initiative by adopting a new ethics policy and publishing the guidelines on RWD’s website. RWD Board President Szu Pei Lu-Yang stressed how public trust is fundamental to the Board and District decision-making. This adoption paralleled with the plan’s goal to uphold public stewardship on a long-term basis. In addition, the proactivity provided momentum for the District to award twelve grants to teachers to fund water-related projects from 2014 to 2015. Instructors from the Youth Science Center came into classrooms and taught students about the water cycle, the states of water, and where the local water supply comes from. This direct tie with the community made Rowland Water a beacon of stakeholder involvement and investment.



Results and Evaluation // In August 2015, Rowland Water District proudly reported that all goals set forth in the strategic plan were successfully implemented and achieved. The District secured multiple alternative water supply sources, increasing available drinking water by more than 5,000 acre-feet.

Dramatic enhancement in community outreach and facility design allowed for strengthened internal communication and knowledgeable customer service. For more accessible bill payment, RWD installed a user-friendly kiosk outside the lobby accessible 24/7. Furthermore, the District was recognized for their stakeholder efforts with the Walter O. Weight Award, issued by the Southern California Water Utilities Association (SCWUA). In terms of community outreach, RWD sponsored the Buckboard Days Parade with the theme “Nature in Our Own Backyard,” promoting daily conservation efforts in a familiar and friendly environment. An internship program was also developed in partnership with The Learning Centers at Fairplex to develop an internal employee pool and leverage talent within the greater industry.

As of 2015, RWD delivers 10 million gallons of safe drinking water to approximately 62,000 people every day. The water supply is delivered through 150 miles of potable water pipeline and 25 miles of recycled water pipeline. In addition to the obtained pipeline, RWD also secured significant grant funding for future projects and capital improvements, as well as obtained favorable bond ratings. Furthermore, RWD executed Capital Improvement Software to more efficiently manage projects and track finances.



Memorandum

To: Board of Directors

From: Brittnie Van De Car
Public Affairs Representative

Date: March 8, 2016

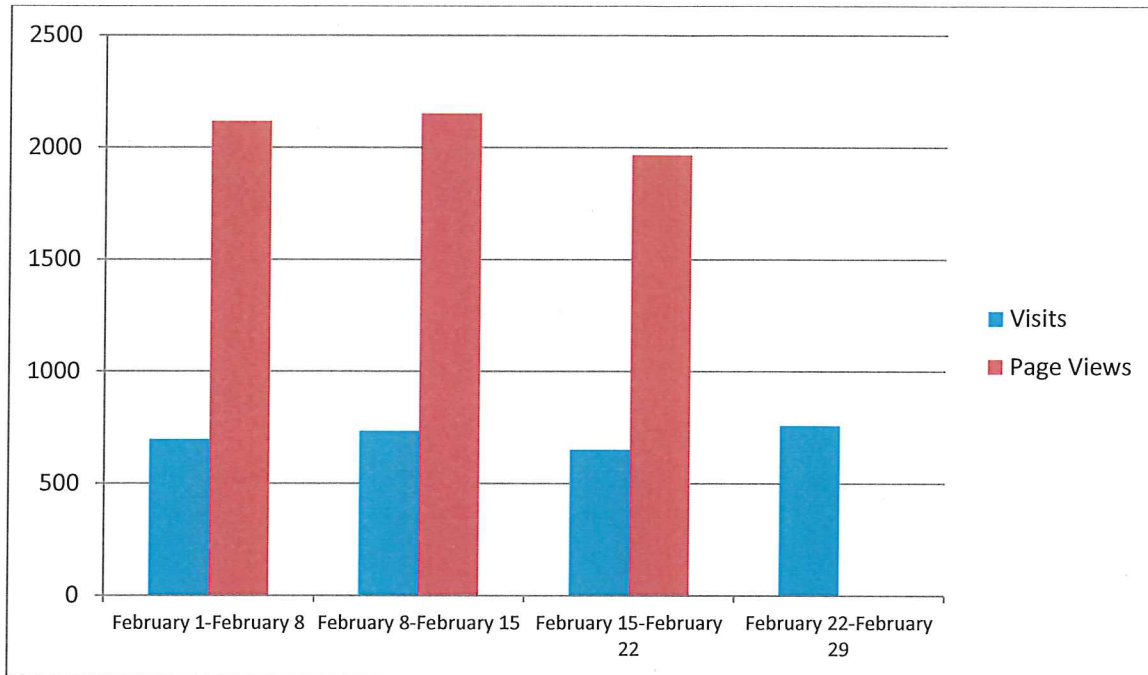
Re: Public Affairs & Education Update

- Classroom Presentations
 - **March 3rd**
 - Blandford Elementary School (2nd Grade)
 - 3 presentations
 - States of Water & Water Conservation BINGO
 - 66 students
 - **March 10th**
 - Blandford Elementary School (3rd Grade)
 - 2 presentations
 - Water Conservation Jeopardy
 - 44 students
 - **March 17th**
 - Blandford Elementary School (3rd Grade)
 - 2 presentations
 - Water Conservation Jeopardy
 - 44 students
 - **154 Students** reached in March through presentations
- Cherry Blossom Festival on March 5th at Schabarum Park
- Preparing for Fix a Leak Week (March 14-17th)
 - Promoting on the website and social media outlets
 - All customers that come into the office during that week will receive a free giveaway and information to help fix leaks
- Rose and I will be participating in Principal for the Day at Blandford Elementary School on March 16th
- Monitoring the top 100 users accounts
- Updating the Educational Brochure
 - Working with CV Strategies
- One student from Wilson High School received a \$500 scholarship in the WEWAC Scholar program
- Created a Survey Monkey to send out to the teachers that have participated in the classroom presentations.
 - The Teacher Evaluations are anonymous and provide valuable feedback
 - The feedback is used to develop and enhance future presentations



- Keeping up-to-date with the WaterSense partnership program:
 - Printing appropriate promotional material and placing it at the Customer Service Counter for distribution to customers
- Attending bi-monthly webinars on upcoming promotional items and programs put on by the Environmental Protection Agency (EPA) WaterSense program
- Updating the Lobby Player on a daily/weekly basis
- Checking the Google Analytics weekly (see attached data charts)
 - The “Website Visits and Pageviews” allows us to determine the number of **new** vs. **returning** visitors and the **source** of viewing
 - The “Pageviews” allows us to evaluate which pages on the website are viewed most frequently
- Adding all new customer emails to Constant Contact to be utilized as a customer newsletter database
 - Creating content, ideas and layout for quarterly e-newsletter
- Checking the District’s FaceBook and Twitter page weekly
 - Posting necessary information on the pages
- Maintain and view District website on a daily basis
 - Update pages
 - Make relevant changes
 - Updating the Drought Monitor page weekly
 - Upload the Board packet, minutes and agendas when necessary
- Attended the monthly WEWAC meeting on Wednesday, February 24, 2016

Website Visits and Pageviews



New vs. Returning Visitors



Source of Viewing



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As a matter of proper business decorum, the board of directors respectfully request that all cell phones be turned off or placed on vibrate. Also to prevent any potential distraction of the proceeding, we request that side conversations be taken outside of the meeting room

**AGENDA
REGULAR BOARD MEETING
THREE VALLEYS MUNICIPAL WATER DISTRICT**

Wednesday, February 17, 2016 at 8:00 AM

The mission of Three Valleys Municipal Water District is to supplement and enhance local water supplies to meet our region's needs in a reliable and cost-effective manner.

Item 1 – Call to Order

Kuhn

Item 2 – Pledge of Allegiance

Kuhn

Item 3 – Roll Call

**Executive
Assistant**

- Bob Kuhn, President, Division IV
- David De Jesus, Vice President, Division II
- Brian Bowcock, Secretary, Division III
- Joe Ruzicka, Treasurer, Division V
- Dan Horan, Director, Division VII
- Carlos Goytia, Director, Division I
- Fred Lantz, Director, Division VI

Item 4 – Additions to Agenda *(Government Code Section 54954.2(b)(2))*

Kuhn

Upon a determination by a two-thirds vote of the members of the board present at the meeting, or, if less than two-thirds of the members are present, a unanimous vote of the members present, that there is a need to take immediate action, and that the need for action came to the attention of the district subsequent to the agenda being posted. *The board shall call for public comment prior to voting to add any item to the agenda after posting.*

Item 5 – Reorder Agenda

Kuhn

Item 6 Public Comment *(Government Code Section 54954.3)*

Kuhn

Opportunity for members of the public to directly address the board on items of public interest that is within the subject matter jurisdiction of the district. The general public may also address the board on items being considered on this agenda. The district requests that all public speakers complete a speaker's card and provide it to the executive assistant.

We request that remarks be limited to five minutes or less.

Item 7 – Consent Calendar

Kuhn

The board is being asked to consider the consent calendar items 7.1 – 7.5 as listed below. Consent calendar items are routine in nature and may be considered and approved by a single motion. Any member of the board may request that a specific item be pulled from the consent calendar for further discussion.

7.1 – Receive, Approve and File Minutes – January 2016 [enc]

- January 6, 2016 – Regular Board Meeting
- January 20, 2016 – Regular Board Meeting

7.2 – Receive, Approve and File Financial Reports – January 2016 [enc]

- Change in Cash and Cash Equivalents Reports
- Consolidated Listing of Investment Portfolio and Investment Report
- YTD District Budget Monthly Status Reports
- Warrant Summary Disbursements

7.3 – Approve FY 2016-17 Strategic Plan Updates [enc]

This item was reviewed during the February 3, 2016 board meeting. Staff was directed to return to this meeting for action.

7.4 – Approve Annual Purchase Orders [enc]

This item was reviewed during the February 3, 2016 board meeting. Staff was directed to return to this meeting for action.

7.5 – Review Second Quarter Update – Reserve Schedule [enc]

The board will be provided a second quarter update of the district's reserve schedule.

Items 7.1 – 7.5 Board Action Required – Motion No. 16-02-5078
Staff Recommendation: Approve as presented

Item 8 – General Manager's Report

Hansen

Item 8.A – *Administration staff will provide brief updates on existing matters under their purview and will be available to respond to any questions thereof.*

8.A.1 – Legislative Update, February 2016 [enc]

The board will receive an update on the current legislative session.

8.A.2 – Approve Director Expense Forms, January 2016 [enc]

The board will consider approval of the January 2016 director expenses that include disclosure of per diem requests for meeting attendance, and an itemization of any expenses incurred by the district.

Item 8.A.2: Board Action Required – Motion No. 16-02-5079
Staff Recommendation: None

Item 8.B – *Engineering-Operations staff will provide brief updates on existing matters under their purview and will be available to respond to any questions thereof.*

8.B.1 – Chino Basin Boundary Modification for the Sustainable Groundwater Management Act (SGMA) [enc]

The board will direct staff to coordinate with Chino Basin Watermaster, Inland Empire Utilities Agency, and Western Municipal Water District to file an Initial Notification with the CA Department of Water Resources for the boundary update.

Item 8.B.1: Board Action Required – Motion No. 16-02-5080
Staff Recommendation: Approve as presented

8.B.2 – Calendar Year Imported Water Purchases – January 2016 [enc]

The board will review the imported water purchases including water supply allocation reports for the month ending January 2016.

8.B.3 – Miramar Operations Report – January 2016 [enc]

Includes a summary of the following reports for the Miramar Operations Plant; water quality, monthly production, monthly and year-to-date sales, hydro-generation production and operations / maintenance review.

Item 9 – Directors’ / General Manager Oral Reports

The foregoing reports are provided by directors as it concerns activities at meetings of which they are assigned to serve as the representative or alternate of the district.

9.A – Local Agency Formation Commission	Ruzicka
9.B – Pomona Walnut Rowland Joint Water Line (PWR-JWL)	Horan
9.C – Six Basins Watermaster	Bowcock
9.D – Main San Gabriel Basin Watermaster	Bowcock
9.E – Chino Basin Watermaster	Kuhn
9.F – San Gabriel Basin Water Quality Authority	Kuhn
9.G – San Gabriel Valley Council of Governments	Goytia
9.H – Metropolitan Water District	De Jesus
9.I – Additional Board Member or Staff Reports / Comments	All

Item 10 – Closed Session

Kuhn

Conference with Real Property Negotiators (*pursuant to Government Code Section 54956.8*)

Property: 613 West Baseline Avenue; Claremont, CA 91711

District Negotiator: Richard Hansen, General Manager

Negotiating Parties: Murali S. Chanduri and Swarna S. Chanduri

Negotiation: Price and Terms

Item 11 – Report Out Of Closed Session

Kuhn

Item 12 – Future Agenda Items

Kuhn

Item 13 – Adjournment

Board adjourned to March 2, 2016 regular board meeting at 8:00 a.m.

American Disabilities Act Compliance Statement
Government Code Section 54954.2(a)



Any request for disability-related modifications or accommodations (including auxiliary aids or services) that is sought in order to participate in the above agenda public meeting should be directed to the district's executive assistant at (909) 621-5568 at least 24 hours prior to meeting.

Agenda items received after posting
Government Code Section 54957.5

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the district office located at, 1021 East Miramar Avenue, Claremont, CA, 91711. The materials will also be posted on the district's website at www.threevalleys.com.

The Three Valleys MWD board meeting packets and agendas are available for review on the district's website at www.threevalleys.com. The website is updated on Sunday preceding any regularly scheduled board meeting.



Action Line

Regular Board Meeting February 17, 2016

FOR ADDITIONAL INFORMATION: 909-621-5568

BOARD MEMBERS

CARLOS GOYTIA
DIVISION I

DAVID DE JESUS
DIVISION II

BRIAN BOWCOCK
DIVISION III

BOB KUHN
DIVISION IV

JOSEPH RUZICKA
DIVISION V

FRED LANTZ
DIVISION VI

DAN HORAN
DIVISION VII

THREE VALLEYS MWD

1021 E. Miramar Avenue
Claremont, CA 91711
909-621-5568 — Phone
909-625-5470 — Fax
www.threevalleys.com

**Board meetings
are scheduled for
8:00 a.m. the first
and third
Wednesday of
each month at
1021 E. Miramar
Claremont, CA**

Approved: *Motion No. 16-02-5078* to approve Consent Calendar items 7.1—7.5 as follows: (7.1) Receive, approve and file, January 2016 board minutes for January 6 and January 20, 2016; (7.2) Ratify, receive, approve and file, January 2016 Financial Reports; (7.3) Approve FY 2016-17 Strategic Plan Updates; (7.4) Approve Annual Purchase Orders; (7.5) Review Second Quarter Update—Reserve Schedule. **Motion was approved by a 7-0 vote.**

Approved: *Motion No. 16-02-5079* to approve January 2016 Directors' Expense forms; **Motion was approved by a 7-0 vote.**

Approved: *Motion No. 16-02-5080* authorizing staff to coordinate with Inland Empire Utilities Agency, Western Municipal Water District and Chino Basin Watermaster to explore basin boundary modifications. **Motion was approved by a 7-0 vote.**

Closed Session Report:

The board convened for a closed session to review Conference with Real Property Negotiators for property located at 613 W. Baseline Avenue, Claremont, CA 91711 and Negotiating Parties, Murali S. Chanduri and Swarna S. Chanduri.

General Counsel Steven M. Kennedy reported the following: In lieu of initiation of litigation to pursue acquisition of the property identified above, the board authorized staff to move forward to negotiate and determine whether the district could acquire title of the property instead of initiating condemnation proceedings. Based upon that authority, staff proceeded to enter into a purchase and sales agreement with the seller(s) in the amount of \$610,000. The property closed escrow on February 11, 2016; the acquisition is now complete. There was no other information pursuant to the Brown Act to report.

This summary may not include all agenda items and should not be construed as minutes of the meeting.

TVMWD is a water resources management agency that covers approximately 133 square miles and is governed by an elected Board of seven officials. The present population is about 525,000. Since its formation, the Three Valleys Municipal Water District has installed some 37,000 feet of pipeline and delivered more than 175 billion gallons of water.



Action Line

Regular Board Meeting

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UPCOMING MEETING INFORMATION:

Wednesday, March 2, 2016 — Regular Board Meeting @ 8:00 a.m.

Wednesday, March 16, 2016 — Regular Board Meeting @ 8:00 a.m.