



Minutes of the Regular Meeting
of the Board of Directors of the Rowland Water District
October 13, 2015 - 6:00 p.m.
Location: District Office

PLEDGE OF ALLEGIANCE

ROLL CALL OF DIRECTORS

President Szu Pei Lu-Yang
Vice President Robert W. Lewis
Director Anthony J. Lima
Director John Bellah
Director Teresa P. Rios

ABSENT:

None

OTHERS PRESENT:

Joseph Byrne, Legal Counsel, Best Best & Krieger
Erin La Combe Gilhuly, CV Strategies
Joe Ruzicka, Three Valleys Municipal Water District
Kirk Howie, Three Valleys Municipal Water District
David Malkin, Resident

ROWLAND WATER DISTRICT STAFF

Tom Coleman, General Manager
Rose Perea, Director of Administrative Services
Dave Warren, Director of Operations

ADDITION(S) TO THE AGENDA

None.

PUBLIC COMMENT ON NON-AGENDA ITEMS

None.

2.3

Approve “Six Month Paid Internship Employment Agreement with Rowland Water District”

General Manager, Tom Coleman, discussed the provisions of the Agreement as it aligned with the Memorandum of Understanding (MOU) between the District and the Fairplex Education Foundation which was approved at the September 15, 2015 Board meeting. He requested that the Board approve the Agreement as presented providing staff with the flexibility to modify the Agreement as needed.

After Discussion, a motion was made by Director Lewis, seconded by Director Bellah, and unanimously carried, to approve the Agreement as presented with the provision that staff be allowed the flexibility to modify the Agreement as needed.

Ayes: Directors Lu-Yang, Bellah, Lima, Lewis and Rios
Noes: None
Abstain: None
Absent: None

2.4

Approve Moving Forward with the Implementation of the ACWA/JPIA High Deductible Health Plan (HDHP) and Health Savings Account (HSA) and with the Preparation of the Appropriate Documentation to Finalize

After discussion and upon motion made by Director Lewis, seconded by Director Lima, and unanimously carried, staff was instructed to move forward with the implementation of the ACWA/JPIA HDHP and HSA and to prepare the necessary documentation in order to finalize in time for the 2017 enrollment period.

Ayes: Directors Lu-Yang, Bellah, Lima, Lewis and Rios
Noes: None
Abstain: None
Absent: None

2.5

Public Relations (Rose Perea)

Mrs. Perea reported that staff is preparing for the Buckboard Days Parade to be held on October 17, 2015 and is getting the float ready for parade day. Brittnie Van de Car, Public Relations Representative, has scheduled 14 classroom presentations during the months of October and November. The rain barrel distribution took place on October 9, between the hours of 9:00 a.m. and 3:30 p.m. and it was a huge success. The District celebrated “Customer Appreciation Week” during the week of October 5-9, 2015, and distributed approximately 500 thank you envelopes containing poppy seeds, a pen and a refrigerator magnet to customers that came into the office and to those who picked up their rain barrels. Customers were provided coffee and cookies in the lobby on Monday, October 5, to jump start the week. “Staff Appreciation” week was celebrated in conjunction with the Customer Appreciation Week. Each day staff was provided with a different treat such as: popcorn on Monday, hot dogs on Tuesday, nacho bar on Wednesday, and cookie bar on Thursday, culminating with a Taco Man luncheon on Friday. Staff was very appreciative.

Communications Outreach (CV Strategies)

Erin La Combe-Gilhuly, CV Strategies, reported that the District's drought conservation efforts were featured in the September issue of the ACWA News. The truck "Drought/Conserve 20%" tailgate wraps were designed and produced by CV Strategies and the first three will be installed on District trucks tomorrow. The opinion piece on the conservation numbers and messaging regarding the struggles and challenges of the "one-size-fits-all" mandates handed down by the DWR is being drafted for publication in all local newspapers and media outlets. The press release on the re-appointments of Directors Rios and Lima has been prepared for distribution following their formal appointment by the Board of Supervisors in November. A press release will also be distributed to local media in connection with the Intern Program/District MOU with the Learning Center at the Fairplex.

Education Update

For information purposes only.

2.6

Discussion of Upcoming Conferences, Workshops, or Events (Including Items that May Have Arisen after the Posting of the Agenda)

- **ACWA 2015 Regulatory Summit, October 14, 2015, 9:00 a.m.- 5:00 p.m., Doubletree Hotel, Ontario, CA**

Upon motion by Director Lima, seconded by Director Rios, and unanimously carried, the Board approved the attendance of Directors Lewis and Bellah at the Summit and authorized the payment of the stipend to each.

Staff was asked to make reservations for Directors Bellah and Lewis to attend.

Tab 3 LEGISLATIVE INFORMATION

3.1

Updates on Legislative Issues

Legal counsel, Joe Byrne, discussed several water bills which were recently adopted by the Legislature and signed by the Governor.

Tab 4 REVIEW OF CORRESPONDENCE

None.

Tab 5 COMMITTEE REPORTS

5.1

Three Valleys Municipal Water District

Director Lima reported on the Board meeting held on October 7, 2015.

5.2

Joint Powers Insurance Authority

Director Lewis noted that a meeting will be held on November 30, 2015 prior to the commencement of the ACWA Fall Conference.

5.3

Association of California Water Agencies

Director Lewis advised that the Region 8 Slate had been elected.

5.4

Puente Basin Water Agency

Director Lima reported on the meeting held on October 8, 2015, and advised that the Cal Domestic project awarded to Doty Bros. has an anticipated completion date of February 2016. He also noted that progress with the WRRDA funding is presently stalled and requires legislative review and that due to the lack of congressional action, the contract with the Furman Group was terminated with the intention to move forward at a later date when Congress renews the WRRDA legislation.

5.5

Project Ad-Hoc Committee

Nothing to report.

5.6

Regional Chamber of Commerce

Director Lewis reported that the Public Policy Platform had been approved and that the operating procedures will be approved in December.

5.7

PWR Joint Water Line Commission

Director Lima reported that the next meeting will be held in October 15, 2015

5.8

Sheriff's Community Advisory Council

Nothing to report.

Tab 6 OTHER REPORTS, INFORMATION ITEMS AND COMMENTS

Due to Mr. Henry's absence from the meeting, Mr. Warren provided the reports in the following order:

6.2

Finance Report

Director of Operations, Dave Warren, presented a water supply allocation chart which illustrated an 18.9% reduction in water sales for the second month in a row. The revenue impact of reduced demand through August is down and District reserves are up.

6.1

Operations Report

Mr. Warren also provided pictures of a new 16" service installation at Nogales and Valley. He provided an update on the Cal Domestic/RWD Interconnection Permit Amendment which was submitted for approval on October 5, 2015.

6.3

Personnel Report

Nothing to report.

Tab 7 ATTORNEY’S REPORT

Legal counsel’s report was included in the Legislative Update portion of the Agenda.

Directors’ and General Manager’s Comments

Director Bellah provided his comments in connection with his attendance at the CUEMA Conference held on September 10, 2015, and the CSDA Conference held on September 21-24, 2015.

Director Rios thanked the District Public Relations Representative, Brittne Van De Car, for her assistance is providing her with conservation information for distribution to her students.

Future Agenda Items

None.

Late Business

None.

A motion was made by Director Lima, seconded by Director Rios, and unanimously carried to adjourn the meeting. The meeting was adjourned at 7:22 p.m.

SZU PEI LU-YANG
Board President

Attest: _____
TOM COLEMAN
Board Secretary