



Minutes of the Regular Meeting
of the Board of Directors of the Rowland Water District
April 9, 2013 - 6:00 p.m.
Location: District Office

PLEDGE OF ALLEGIANCE

ROLL CALL OF DIRECTORS

President Szu Pei Lu-Yang
Vice President John Bellah
Director Anthony J. Lima
Director Robert W. Lewis
Director Teresa P. Rios

ABSENT:

OTHERS PRESENT:

Janet Morningstar, Legal Counsel
Kirk Howie, Three Valleys Municipal Water District
Dan Horan, Three Valleys Municipal Water District
Joe Ruzicka, Three Valleys Municipal Water District
Erin Gilhuly, CV Strategies
David and Teri Malkin, Residents

ROWLAND WATER DISTRICT STAFF

Ken Deck, General Manager
Ted Carrera, Assistant General Manager
Rose Perea, Director of Administrative Services
Sean Henry, Finance Officer

ADDITION(S) TO AGENDA

None.

PUBLIC COMMENT ON NON-AGENDA ITEMS

Resident, Terry Malkin, suggested that the District's website provide a more detailed description of the expenses that are included in the service charge. Resident, David Malkin, thanked the District for their sponsorship of the Thirteenth Annual Scholarship Dinner to be held on April 28, 2013.

PUBLIC COMMENT ON AGENDA ITEMS

None.

Tab 1 - CONSENT CALENDAR

The Board discussed changing the Special Board meeting from April 23, to April 30, 2013, at 5:00 p.m. Upon motion by Director Lima, seconded by Director Lewis, the Consent Calendar was approved with the change of the special board meeting date to April 30, 2013. The motion was unanimously carried.

The approval of the Consent Calendar included:

1.1

Approval of the Minutes of Regular Board Meeting Held on March 12, 2013

1.2

Approval of the Minutes of Special Board Meeting Held on March 26, 2013

1.3

Demands on General Fund Account for March 2013

1.4

Investment Report for March 2013

1.5

Water Purchases for February 2013

Next Special Board Meeting: April 30, 2013, 5:00 p.m.

Next Regular Board Meeting: May 14, 2013, 6:00 p.m.

Tab 2 - ACTION ITEMS

2.1

Approve Directors' Meeting Reimbursements for March 2013

President Lu-Yang noted that she had omitted a meeting attendance on her meeting reimbursement schedule. Mr. Deck recommended adopting a policy with respect to the payment of the Directors' meeting reimbursements, which is different than current practice of preparing checks prior to the Directors' approval of their reimbursement schedules. Under the proposed policy the District would issue the checks to the Directors after the meeting reimbursements have been approved to ensure that all meeting stipends are properly included. Upon motion by Director Lima, seconded by Director Lewis, the Directors' Meeting Reimbursement Report was approved as amended, with the recommended policy regarding future Directors' reimbursements. The motion was unanimously carried.

2.2

Review and Approve District's Financial Contribution to Candidate's Statement for District Elections

Upon motion by Director Lewis, seconded by Director Rios, and unanimously carried, this matter was tabled for next month's Board meeting.

2.3

Review and Approve Conveyance of Interest in Real Property by Easement Deed from Rowland Ranch Properties, LLC, a California Limited Liability Corporation (Grantor) to Rowland Water District (Grantee), 1015 North Nogales Street, Rowland Heights, CA

General Manager Ken Deck reported that the Rowland Ranch Properties, LLC, had accepted the District's counter-offer to purchase an easement across a portion of the parcel at 1015 Nogales Street, Rowland Heights, California, in the amount of \$40,577.00, which amount was calculated on the formula approved by the Board of Directors. The amount was less than the price authority granted to the General Manager by the Board, due to the elimination of parcels B, C, D and E from the area of the easement for which compensation was to be paid. These parcels are used for existing service connections and fire protection facilities serving the property owner's structures and would have been required to be dedicated at no cost to the District as a condition of service. Upon motion by Director Lewis, seconded by Director Lima, the acceptance of the conveyance of interest in a portion of the parcel at 1015 Nogales Street, Rowland Heights, California from ROWLAND RANCH PROPERTIES, LLC to Rowland Water District was approved. The motion was unanimously carried. The General Manager was instructed to issue the check in payment for the purchase of the easement and to execute and record the necessary conveyance documents.

2.4

Confirm General Manager's Authority to enter into Leases for Water Rights on behalf of the District as he deems necessary

General Manager, Ken Deck, discussed the need for flexibility in connection with entering into leases for water rights in the various basins on behalf of the District, due to the time sensitivity when these opportunities become available. After discussion and upon motion by Director Lewis, seconded by Director Lima, and unanimously carried, the Board approved the General Manager's authority to enter into leases for water rights in the various basins, in an amount which does not exceed the untreated Tier 1 Metropolitan Water District rate.

2.5

Communications/Education Outreach Update

Erin Gilhuly, CV Strategies, reviewed the Communications Outreach Update included in the Board packet and advised that CV Strategies is working on the press release for the District's award from the WaterReuse Association naming Rowland Water District "Recycled Water Small Agency of the Year". This article will also be included in the ACWA News. They have several other projects which they are completing for the District and will be concentrating next on the District's Consumer Confidence Report which will be ready for distribution in June. Resident, Terry Malkin, asked whether the press releases are also submitted to the Chinese media. Ms. Gilhuly advised that the press releases are in fact provided to the Chinese media.

2.6

Discussion of Upcoming Conferences, Workshops, or Events (Including Items that May Have Arisen after the Posting of the Agenda)

- 2013 Santa Ana River Watershed Conference, April 11, 2013, Westin South Coast Plaza, Costa Mesa, CA
Director Bellah has been registered to attend this conference. Director Lewis will also be attending.
- ACWA 2013 Spring Conference, May 6-9, 2013, Sacramento Convention Center, Sacramento, CA
Directors Lu-Yang, Bellah and Lewis have been registered for this conference.
- Special Districts Legislative Days, May 14-15, 2013, Sacramento, CA
Director Lewis requested that staff make arrangements for his attendance at this event.

Tab 3 LEGISLATIVE INFORMATION

3.1

Updates on Legislative Issues

For information purposes only.

Tab 4 REVIEW OF CORRESPONDENCE

For information purposes only.

Tab 5 COMMITTEE REPORTS

5.1

Three Valleys Municipal Water District

Director Lima reported on his attendance at the March 20, 2013 and April 3, 2013 Board meetings. He advised that Three Valleys has agreed to move forward with the Fulton Project which includes a reservoir.

5.2

Joint Powers Insurance Authority

Nothing to report.

5.3

Association of California Water Agencies

Nothing to report.

5.4

Project Ad-Hoc Committee

President Lu-Yang advised that two meetings had been held since the last Board meeting which discussed the status of various District projects. She advised that a President's Dinner has been scheduled for May 28, 2013, from 5:00 p.m. to 7:00 p.m. Director Lima added that the progress of the La Habra Heights Pipeline project was also discussed and that the anticipated completion date is in June 2013.

5.5

Regional Chamber of Commerce

President Lu-Yang reported that she attended the Chamber Women's Business Council meeting and the ForUs Foundation fundraiser which raised \$30,000.00, 100% of which goes directly to the students. Director Lewis reported on the two meetings of the Chamber Government Affairs Committee which he attended

5.6

PWR Joint Water Line Commission

Nothing to report.

5.7

Puente Basin Water Agency

Director Lima reported on his attendance at the April 4, 2013 meeting and advised that the 2013-2014 Annual Budget had been presented for review and approval.

5.8

Sheriff's Community Advisory Council

Nothing to report. The next meeting is scheduled for April 18, 2013.

5.9

Rowland Heights Community Coordinating Council

Director Rios reported that a representative from the Bureau of Alcohol, Tobacco and Firearms had spoken at the last meeting on several undercover operations which they are conducting throughout Los Angeles County. Director Bellah reported that a representative from Assemblyman Curt Hagman's office had reported on various measures which they are currently concentrating on in the State of California.

Tab 6 OTHER REPORTS, INFORMATION ITEMS AND COMMENTS

6.1

Public Relations

Mrs. Perea reported that Nogales High School had submitted two entries to the annual Video/PSA contest and that they had received an Honorable Mention for their submissions. The winning entries were First Place, Los Osos High School, Rancho Cucamonga; Second Place, Upland Junior High School; and Third Place Chaffey High School. The Awards Ceremony will be held on April 30, 2013, at the Upland Carnegie Hall. Invitations were delivered to Nogales this week. Edu-Grant Awardees Alvarado Intermediate \$750.00 (Water Curriculum Resources for School Library), Nogales High School \$750.00 (Special Education Classroom Water Education Books and Learning Games, grade 9-12), and Telesis Academy \$520.00 (Supplies to create a miniature version of the water cycle and complete experiments on how the water cycle helps our eco system), have utilized the grants for classroom projects and that classroom visits will be conducted to collect the final budgets and to view the projects. She is working closely with Brittnie on developing Community Outreach ideas. Brittnie has scheduled six classroom visits with Jellick Elementary and the District has scheduled next years' performances with the National Theatre for Children.

6.2

Personnel Report

Mr. Deck reported that the Facilities Maintenance Worker position had been eliminated, effective June 30, 2013.

6.3

Engineer's Report

Mr. Carrera provided the Board with a graph which illustrated the San Gabriel Canyon average year normal flow and the 2013 normal flow forecast. He noted that the lack of rainfall and snowpack, local water, will stress the normal flow. The normal average flow produces 120,000 acre feet, the 2012-13 normal flow through March 2013 has produced 8,900 acre feet and the normal flow forecasted to the end of the water year will produce 5,900 acre feet.

Tab 7 ATTORNEY'S REPORT (Ms. Morningstar)

Nothing to report.

Tab 8 CLOSED SESSION

- a. Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8
Property: Lease of Water Rights in the Main San Gabriel Basin
District Negotiator: Ken Deck, General Manager
Negotiating Parties: Covina Irrigating Company
Under Negotiation: Price and Terms

- b. Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8
Property: Lease of Water Rights in the Main San Gabriel Basin
District Negotiator: Ken Deck, General Manager
Negotiating Parties: Sierra Water Group
Under Negotiation: Price and Terms

- c. Conference with Real Property Negotiator Pursuant to Government Code Sec. 54956.8
Property: A Portion of the Parcel at 1015 Nogales Street, Rowland Heights, Ca APN# 8264-021-028
Negotiating Parties: John A. Rowland, Jr., Trustee
District Negotiator: Ken Deck, General Manager
Under Negotiation: Price and Terms of Sale

There was nothing to report in connection with any of the foregoing real property negotiations; therefore, a closed session was not necessary.

Directors' and General Manager's Comments

Director Lima advised that he is in the process of coordinating an Elected Officials' Symposium/Conference to be held in February, 2014. He noted that the conference will be a networking-type of conference and that possible topics will be shared services, the selection of new general managers and the criteria to be utilized, as well as providing information to new Directors.

Future Agenda Items

- Financial Contribution to Candidate's Statements for District Elections
- Receive and File 2013-2014 Puente Basin Water Agency Annual Budget

Late Business

None.

Next Special Meeting of the Board of Directors: April 30, 2013, 5:00 p.m.

Next Regular Meeting of the Board of Directors: May 14, 2013, 6:00 p.m.

A motion was made by Director Lima, seconded by Director Rios, and unanimously carried to adjourn the meeting. The meeting was adjourned at 7:14 p.m.

SZU PEI LU-YANG
Board President

Attest: _____
KEN DECK
Board Secretary