

ROWLAND WATER DISTRICT

3021 South Fullerton Road
Rowland Heights, CA 91748
(562) 697-1726

RWD BOARD VISION



Our Mission:

"Bound by our core values -- Accountability, Communication and Teamwork -- we are committed to providing the highest level of service to our customers --

DEDICATED-RELIABLE-OUTSTANDING-PROFESSIONAL SERVICE"

Board of Directors Regular Meeting

May 14, 2013

6:00 p.m.



AGENDA
Regular Meeting of the Board of Directors
May 14, 2013
6: 00 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL OF DIRECTORS

Szu Pci Lu-Yang, President
John Bellah, Vice President
Anthony J. Lima
Robert W. Lewis
Teresa P. Rios

ADDITION(S) TO THE AGENDA

PUBLIC COMMENT ON NON-AGENDA ITEMS

Any member of the public wishing to address the Board of Directors regarding items not on the Agenda within the subject matter jurisdiction of the Board should do so at this time. With respect to items on the agenda, the Board will receive public comments at the time the item is opened for discussion, prior to any vote or other Board action. A three-minute time limit on remarks is requested.

Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by telephoning Rose Perea, Secretary to the Board at (562) 697-1726, or writing to Rowland Water District, at P.O. Box 8460, Rowland Heights, CA 91748. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included, so that District staff may discuss appropriate arrangements. Anyone requesting a disability-related accommodation should make the request with adequate time prior to the meeting in order for the District to provide the requested accommodation.

Any member of the public wishing to participate in the meeting, who requires a translator to understand or communicate in English, should arrange to bring a translator with them to the meeting.

Materials related to an item on this Agenda submitted after distribution of the Agenda packet are available for public review at the District office, located at 3021 S. Fullerton Road, Rowland Heights, CA 91748.

Tab 1 CONSENT CALENDAR

All items under the Consent Calendar are considered to be routine matters, status reports, or documents covering previous Board instruction. The items listed on the Consent Calendar will be enacted by one motion, unless separate discussion is requested.

- 1.1 Approval of the Minutes of Regular Board Meeting held on April 9, 2013**
Recommendation: The Board of Directors approve the Minutes as presented.
- 1.2 Approval of the Minutes of Special Board Meeting held on April 30, 2013**
Recommendation: The Board of Directors approve the Minutes as presented.
- 1.3 Demands on General Fund Account for April 2013**
Recommendation: The Board of Directors approve the demands on the general fund account as presented.
- 1.4 Investment Report for April 2013**
Recommendation: The Board of Directors approve the investment report as presented.
- 1.5 Water Purchases for March 2013**
For information purposes only.

Next Special Board Meeting: May 28, 2013
Next Regular Board Meeting: June 11, 2013

Tab 2 ACTION ITEMS

This portion of the Agenda is for items where staff presentations and Board discussions are needed prior to formal Board action.

- 2.1 Review and Approve Directors' Meeting Reimbursements for April 2013**
Recommendation: The Board of Directors approve the reimbursements as presented.
- 2.2 Review and Approve Rowland Water District's Statement of Operations for Period Covering July 1, 2012 through March 31, 2013**
Recommendation: The Board of Directors approve the Statement of Operations as presented.
- 2.3 Review and Approve Rowland Water District's Quarterly Investment Review as of March 31, 2013**
Recommendation: The Board of Directors approve the Quarterly Investment Report as presented.

- 2.4 Review and Approve District's Financial Contribution to Candidate's Statement for District Elections**
Recommendation: Approve District payment of cost for all statements, up to a maximum word limitation of 200 words.
Intentionally left blank.
- 2.5 Review and Approve 2% Cost of Living Increase for all Employees Based on Merit**
Recommendation: The Board of Directors approve the 2% Cost of Living Increase as presented.
Intentionally left blank.
- 2.6 Review and Approve Rowland Water District Budget – Fiscal Year 2013-2014**
Recommendation: The Board of Directors approve the Budget as presented.
- 2.7 Receive and File 2013-2014 Puente Basin Water Agency Annual Budget**
Recommendation: The Board of Directors receive a file the Annual Budget.
- 2.8 Schedule Ethics Training for Members of the Board and Staff**
Intentionally left blank.
- 2.9 Review and Approve District's Social Media Policy**
Recommendation: The Board of Directors approve the Policy as presented.
- 2.10 Review and Approve Renewal of Reeb Government Relations, LLC Lobbying Firm Retention Contract**
Recommendation: The Board of Directors approve the renewal of the Contract as presented.
- 2.11 Communications/Education Outreach Update**
For information purposes only.
- 2.12 Discussion of Upcoming Conferences, Workshops, or Events (Including Items that May Have Arisen after the Posting of the Agenda)**
- Three Valleys Leadership Breakfast, June 6, 2013

Tab 3 LEGISLATIVE INFORMATION

- 3.1 Updates on Legislative Issues**
For Information Purposes only.

Tab 4 REVIEW OF CORRESPONDENCE
Intentionally left blank.

Tab 5 COMMITTEE REPORTS

- 5.1 Three Valleys Municipal Water District (Directors Lu-Yang/Lima)**
- Action Line Regular Board Meeting held April 17, 2013

There are no tabs for the remainder of the meeting.

- 5.2 **Joint Powers Insurance Authority** (Director Lewis/Mr. Deck)
- 5.3 **Association of California Water Agencies** (Directors Lewis/Bellah)
- 5.4 **Project Ad-Hoc Committee** (Directors Lima/Lu-Yang)
- 5.5 **Regional Chamber of Commerce** (Directors Lu-Yang/Lewis)
- 5.6 **PWR Joint Water Line Commission** (Directors Lima/Bellah)
- 5.7 **Puente Basin Water Agency** (Directors Lima/Lewis)
- 5.8 **Sheriff's Community Advisory Council** (Directors Lu-Yang/Rios)
- 5.9 **Rowland Heights Community Coordinating Council** (Directors Bellah/Rios)

Tab 6 OTHER REPORTS, INFORMATION ITEMS AND COMMENTS

- 6.1 **Public Relations** (Mrs. Perea)
- 6.2 **Personnel Report** (Mr. Deck)
- 6.3 **Engineer's Report** (Mr. Carrera)

Tab 7 ATTORNEY'S REPORT (Ms. Morningstar)

Directors' and General Manager's Comments

Future Agenda Items

Late Business

No action shall be taken on any items not appearing on the posted agenda, except upon a determination by a majority of the Board that an emergency situation exists, or that the need to take action arose after the posting of the agenda.

Next Special Board Meeting: May 28, 2013, 5:00 p.m.
Next Regular Board Meeting: June 11, 2013, 6:00 p.m.

ADJOURNMENT

President SZU PEI LU-YANG, Presiding

Tab

1.1



Minutes of the Regular Meeting
of the Board of Directors of the Rowland Water District
April 9, 2013 - 6:00 p.m.
Location: District Office

PLEDGE OF ALLEGIANCE

ROLL CALL OF DIRECTORS

President Szu Pei Lu-Yang
Vice President John Bellah
Director Anthony J. Lima
Director Robert W. Lewis
Director Teresa P. Rios

ABSENT:

OTHERS PRESENT:

Janet Morningstar, Legal Counsel
Kirk Howie, Three Valleys Municipal Water District
Dan Horan, Three Valleys Municipal Water District
Joe Ruzicka, Three Valleys Municipal Water District
Erin Gilhuly, CV Strategies
David and Teri Malkin, Residents

ROWLAND WATER DISTRICT STAFF

Ken Deck, General Manager
Ted Carrera, Assistant General Manager
Rose Perea, Director of Administrative Services
Sean Henry, Finance Officer

ADDITION(S) TO AGENDA

None.

PUBLIC COMMENT ON NON-AGENDA ITEMS

Resident, Terry Malkin, suggested that the District's website provide a more detailed description of the expenses that are included in the service charge. Resident, David Malkin, thanked the District for their sponsorship of the Thirteenth Annual Scholarship Dinner to be held on April 28, 2013.

PUBLIC COMMENT ON AGENDA ITEMS

None.

Tab 1 - CONSENT CALENDAR

The Board discussed changing the Special Board meeting from April 23, to April 30, 2013, at 5:00 p.m. Upon motion by Director Lima, seconded by Director Lewis, the Consent Calendar was approved with the change of the special board meeting date to April 30, 2013. The motion was unanimously carried.

The approval of the Consent Calendar included:

1.1

Approval of the Minutes of Regular Board Meeting Held on March 12, 2013

1.2

Approval of the Minutes of Special Board Meeting Held on March 26, 2013

1.3

Demands on General Fund Account for March 2013

1.4

Investment Report for March 2013

1.5

Water Purchases for February 2013

Next Special Board Meeting:	April 30, 2013, 5:00 p.m.
Next Regular Board Meeting:	May 14, 2013, 6:00 p.m.

Tab 2 - ACTION ITEMS

2.1

Approve Directors' Meeting Reimbursements for March 2013

President Lu-Yang noted that she had omitted a meeting attendance on her meeting reimbursement schedule. Mr. Deck recommended adopting a policy with respect to the payment of the Directors' meeting reimbursements, which is different than current practice of preparing checks prior to the Directors' approval of their reimbursement schedules. Under the proposed policy the District would issue the checks to the Directors after the meeting reimbursements have been approved to ensure that all meeting stipends are properly included. Upon motion by Director Lima, seconded by Director Lewis, the Directors' Meeting Reimbursement Report was approved as amended, with the recommended policy regarding future Directors' reimbursements. The motion was unanimously carried.

2.2

Review and Approve District's Financial Contribution to Candidate's Statement for District Elections

Upon motion by Director Lewis, seconded by Director Rios, and unanimously carried, this matter was tabled for next month's Board meeting.

2.3

Review and Approve Conveyance of Interest in Real Property by Easement Deed from Rowland Ranch Properties, LLC, a California Limited Liability Corporation (Grantor) to Rowland Water District (Grantee), 1015 North Nogales Street, Rowland Heights, CA

General Manager Ken Deck reported that the Rowland Ranch Properties, LLC, had accepted the District's counter-offer to purchase an easement across a portion of the parcel at 1015 Nogales Street, Rowland Heights, California, in the amount of \$40,577.00, which amount was calculated on the formula approved by the Board of Directors. The amount was less than the price authority granted to the General Manager by the Board, due to the elimination of parcels B, C, D and E from the area of the easement for which compensation was to be paid. These parcels are used for existing service connections and fire protection facilities serving the property owner's structures and would have been required to be dedicated at no cost to the District as a condition of service. Upon motion by Director Lewis, seconded by Director Lima, the acceptance of the conveyance of interest in a portion of the parcel at 1015 Nogales Street, Rowland Heights, California from ROWLAND RANCH PROPERTIES, LLC to Rowland Water District was approved. The motion was unanimously carried. The General Manager was instructed to issue the check in payment for the purchase of the easement and to execute and record the necessary conveyance documents.

2.4

Confirm General Manager's Authority to enter into Leases for Water Rights on behalf of the District as he deems necessary

General Manager, Ken Deck, discussed the need for flexibility in connection with entering into leases for water rights in the various basins on behalf of the District, due to the time sensitivity when these opportunities become available. After discussion and upon motion by Director Lewis, seconded by Director Lima, and unanimously carried, the Board approved the General Manager's authority to enter into leases for water rights in the various basins, in an amount which does not exceed the untreated Tier 1 Metropolitan Water District rate.

2.5

Communications/Education Outreach Update

Erin Gilhuly, CV Strategies, reviewed the Communications Outreach Update included in the Board packet and advised that CV Strategies is working on the press release for the District's award from the WaterReuse Association naming Rowland Water District "Recycled Water Small Agency of the Year". This article will also be included in the ACWA News. They have several other projects which they are completing for the District and will be concentrating next on the District's Consumer Confidence Report which will be ready for distribution in June. Resident, Terry Malkin, asked whether the press releases are also submitted to the Chinese media. Ms. Gilhuly advised that the press releases are in fact provided to the Chinese media.

2.6

Discussion of Upcoming Conferences, Workshops, or Events (Including Items that May Have Arisen after the Posting of the Agenda)

- 2013 Santa Ana River Watershed Conference, April 11, 2013, Westin South Coast Plaza, Costa Mesa, CA
Director Bellah has been registered to attend this conference. Director Lewis will also be attending.
- ACWA 2013 Spring Conference, May 6-9, 2013, Sacramento Convention Center, Sacramento, CA
Directors Lu-Yang, Bellah and Lewis have been registered for this conference.
- Special Districts Legislative Days, May 14-15, 2013, Sacramento, CA
Director Lewis requested that staff make arrangements for his attendance at this event.

Tab 3 LEGISLATIVE INFORMATION

3.1

Updates on Legislative Issues

For information purposes only.

Tab 4 REVIEW OF CORRESPONDENCE

For information purposes only.

Tab 5 COMMITTEE REPORTS

5.1

Three Valleys Municipal Water District

Director Lima reported on his attendance at the March 20, 2013 and April 3, 2013 Board meetings. He advised that Three Valleys has agreed to move forward with the Fulton Project which includes a reservoir.

5.2

Joint Powers Insurance Authority

Nothing to report.

5.3

Association of California Water Agencies

Nothing to report.

5.4

Project Ad-Hoc Committee

President Lu-Yang advised that two meetings had been held since the last Board meeting which discussed the status of various District projects. She advised that a President's Dinner has been scheduled for May 28, 2013, from 5:00 p.m. to 7:00 p.m. Director Lima added that the progress of the La Habra Heights Pipeline project was also discussed and that the anticipated completion date is in June 2013.

5.5

Regional Chamber of Commerce

President Lu-Yang reported that she attended the Chamber Women's Business Council meeting and the ForUs Foundation fundraiser which raised \$30,000.00, 100% of which goes directly to the students. Director Lewis reported on the two meetings of the Chamber Government Affairs Committee which he attended.

5.6

PWR Joint Water Line Commission

Nothing to report.

5.7

Puente Basin Water Agency

Director Lima reported on his attendance at the April 4, 2013 meeting and advised that the 2013-2014 Annual Budget had been presented for review and approval.

5.8

Sheriff's Community Advisory Council

Nothing to report. The next meeting is scheduled for April 18, 2013.

5.9

Rowland Heights Community Coordinating Council

Director Rios reported that a representative from the Bureau of Alcohol, Tobacco and Firearms had spoken at the last meeting on several undercover operations which they are conducting throughout Los Angeles County. Director Bellah reported that a representative from Assemblyman Curt Hagman's office had reported on various measures which they are currently concentrating on in the State of California.

Tab 6 OTHER REPORTS, INFORMATION ITEMS AND COMMENTS

6.1

Public Relations

Mrs. Perea reported that Nogales High School had submitted two entries to the annual Video/PSA contest and that they had received an Honorable Mention for their submissions. The winning entries were First Place, Los Osos High School, Rancho Cucamonga; Second Place, Upland Junior High School; and Third Place Chaffey High School. The Awards Ceremony will be held on April 30, 2013, at the Upland Carnegie Hall. Invitations were delivered to Nogales this week. Edu-Grant Awardees Alvarado Intermediate \$750.00 (Water Curriculum Resources for School Library), Nogales High School \$750.00 (Special Education Classroom Water Education Books and Learning Games, grade 9-12), and Telesis Academy \$520.00 (Supplies to create a miniature version of the water cycle and complete experiments on how the water cycle helps our eco system), have utilized the grants for classroom projects and that classroom visits will be conducted to collect the final budgets and to view the projects. She is working closely with Brittnie on developing Community Outreach ideas. Brittnie has scheduled six classroom visits with Jellick Elementary and the District has scheduled next years' performances with the National Theatre for Children.

6.2

Personnel Report

Mr. Deck reported that the Facilities Maintenance Worker position had been eliminated, effective June 30, 2013.

6.3

Engineer's Report

Mr. Carrera provided the Board with a graph which illustrated the San Gabriel Canyon average year normal flow and the 2013 normal flow forecast. He noted that the lack of rainfall and snowpack, local water, will stress the normal flow. The normal average flow produces 120,000 acre feet, the 2012-13 normal flow through March 2013 has produced 8,900 acre feet and the normal flow forecasted to the end of the water year will produce 5,900 acre feet.

Tab 7 ATTORNEY'S REPORT (Ms. Morningstar)

Nothing to report.

Tab 8 CLOSED SESSION

- a. Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8
Property: Lease of Water Rights in the Main San Gabriel Basin
District Negotiator: Ken Deck, General Manager
Negotiating Parties: Covina Irrigating Company
Under Negotiation: Price and Terms

- b. Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8
Property: Lease of Water Rights in the Main San Gabriel Basin
District Negotiator: Ken Deck, General Manager
Negotiating Parties: Sierra Water Group
Under Negotiation: Price and Terms

- c. Conference with Real Property Negotiator Pursuant to Government Code Sec. 54956.8
Property: A Portion of the Parcel at 1015 Nogales Street, Rowland Heights, Ca APN# 8264-021-028
Negotiating Parties: John A. Rowland, Jr., Trustee
District Negotiator: Ken Deck, General Manager
Under Negotiation: Price and Terms of Sale

There was nothing to report in connection with any of the foregoing real property negotiations; therefore, a closed session was not necessary.

Directors' and General Manager's Comments

Director Lima advised that he is in the process of coordinating an Elected Officials' Symposium/Conference to be held in February, 2014. He noted that the conference will be a networking-type of conference and that possible topics will be shared services, the selection of new general managers and the criteria to be utilized, as well as providing information to new Directors.

Future Agenda Items

- Financial Contribution to Candidate's Statements for District Elections
- Receive and File 2013-2014 Puente Basin Water Agency Annual Budget

Late Business

None.

Next Special Meeting of the Board of Directors: April 30, 2013, 5:00 p.m.
Next Regular Meeting of the Board of Directors: May 14, 2013, 6:00 p.m.

A motion was made by Director Lima, seconded by Director Rios, and unanimously carried to adjourn the meeting. The meeting was adjourned at 7:14 p.m.

SZU PEI LU-YANG
Board President

Attest: _____
KEN DECK
Board Secretary

Tab

1.2



Minutes of the Special Meeting of
the Board of Directors of the Rowland Water District

April 30, 2013 – 5:00 p.m.
Location: District Office

PLEDGE OF ALLEGIANCE

ROLL CALL OF DIRECTORS

President Szu Pei Lu-Yang
Vice President John Bellah
Director Anthony J. Lima
Director Robert W. Lewis
Director Teresa P. Rios

ABSENT:

None

OTHERS PRESENT:

None.

ROWLAND WATER DISTRICT STAFF:

Ken Deck, General Manager
Ted Carrera, Assistant General Manager
Rose Perca, Director of Administrative Services
Scan Henry, Finance Officer

PUBLIC COMMENT ON NON-AGENDA ITEMS

COMMENTS:

None.

Tab 1 ACTION ITEMS

1.1

Board Workshop to Review District Budget for Fiscal Year 2013-2014

Finance Officer, Sean Henry, reviewed and commented on the line items contained in the draft budget and answered questions posed by members of the Board. Mr. Deck provided supplemental information on the revenue and operating expenses contained in the budget. Staff was asked to present the Budget for approval at the next regularly scheduled Board meeting.

Directors' and General Manager's Comments

None

Future Agenda Items

None.

Late Business

None

Next Regular Meeting of the Board of Directors:

May 14, 2013

A motion was made by Director Lima, seconded by Director Lewis, and unanimously carried to adjourn the meeting. The meeting was adjourned at 6:08 p.m.

SZU PEI LU-YANG
Board President

Attest: _____
KEN DECK
Board Secretary

Tab

1.3

Report Criteria:

Report type: GL detail

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
04/13	04/28/2013	16412		Void Check		.00
Total :						.00
16304						
04/13	04/03/2013	16304	1050	ACWA JOINT POWERS INSURANCE A	WORKERS' COMP QUARTERLY PREMIUM	16,446.00
Total 16304:						16,446.00
16305						
04/13	04/03/2013	16305	3850	ATHENS SERVICES (MODERN SVC)	TRASH SERVICE	198.21
Total 16305:						198.21
16306						
04/13	04/03/2013	16306	62534	CINTAS DOCUMENT MANAGEMENTJ	SHREDDING SERVICE	40.00
Total 16306:						40.00
16307						
04/13	04/03/2013	16307	2125	DANIELS TIRE SERVICE	TIRE WALTON TRAILER	265.46
Total 16307:						265.46
16308						
04/13	04/03/2013	16308	15	DAVE SHUBIN	REIMBURSABLE EXPENSE-AWWA CONFERENCE	33.18
Total 16308:						33.18
16309						
04/13	04/03/2013	16309	16	DAVE WARREN	REIMBURSABLE EXPENSE-AWWA CONFERNECE	346.70
Total 16309:						346.70
16310						
04/13	04/03/2013	16310	32	DAVID A MILLER	REIMBURSEMENT-WORK BOOTS & INSERTS	170.57
Total 16310:						170.57
16311						
04/13	04/03/2013	16311	24701	GRAINGER	TOOLS & SUPPLIES	69.27
Total 16311:						69.27
16312						
04/13	04/03/2013	16312	244	INFOSEND INC	BILLING SERVICE	2,946.25
Total 16312:						2,946.25
16313						
04/13	04/03/2013	16313	3050	INLAND WATER WORKS SUPPLY CO	1" MUE NL FIP AMS LW	474.00
04/13	04/03/2013	16313	3050	INLAND WATER WORKS SUPPLY CO	1" MUE NL CTS110 AMS	576.00
04/13	04/03/2013	16313	3050	INLAND WATER WORKS SUPPLY CO	BOLT 3168SS. 75 X 3	630.00
04/13	04/03/2013	16313	3050	INLAND WATER WORKS SUPPLY CO	3/4" 316SS NUT	196.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
04/13	04/03/2013	16313	3050	INLAND WATER WORKS SUPPLY CO	TAX	168.84
Total 16313:						2,044.84
16314						
04/13	04/03/2013	16314	2120	J W D'ANGELO CO	SUPPLIES FOR SERVICES	253.40
04/13	04/03/2013	16314	2120	J W D'ANGELO CO	SUPPLIES FOR SERVICES	126.71
Total 16314:						380.11
16315						
04/13	04/03/2013	16315	62066	JANITORIAL SYSTEMS	MONTHLY JANITORIAL SERVICES	600.00
Total 16315:						600.00
16316						
04/13	04/03/2013	16316	62448	PARS	GASBY 45 MANAGEMENT FEE	300.00
Total 16316:						300.00
16317						
04/13	04/03/2013	16317	4500	PETTY CASH	MISC EXPENSE	122.53
Total 16317:						122.53
16318						
04/13	04/03/2013	16318	62447	REFEER GOVERNMENT RELATIONS LLC	LOBBYIST	1,500.00
Total 16318:						1,500.00
16319						
04/13	04/03/2013	16319	62249	SECURE SITE SOLUTIONS INC	REPLACE FIRE ALARM	1,744.00
Total 16319:						1,744.00
16320						
04/13	04/03/2013	16320	6300	STATE OF CALIFORNIA-EDD	UNEMPLOYMENT INSURANCE PREMIUM	9,164.70
Total 16320:						9,164.70
16321						
04/13	04/09/2013	16321	3375	ANTHONY LIMA	MILEAGE REIMBURSEMENT	97.18
Total 16321:						97.18
16322						
04/13	04/09/2013	16322	62045	SZU-PEI LU-YANG	MILEAGE REIMBURSEMENT	23.17
04/13	04/09/2013	16322	62045	SZU-PEI LU-YANG	MILEAGE REIMBURSEMENT	23.17
04/13	04/09/2013	16322	62045	SZU-PEI LU-YANG	MILEAGE REIMBURSEMENT	51.98
Total 16322:						51.98
16325						
04/13	04/12/2013	16325	1000	ACWA/JPIA	EMPLOYEE HEALTH BENEFITS	39,946.18
04/13	04/12/2013	16325	1000	ACWA/JPIA	EMPLOYEE VISION BENEFITS	682.04
04/13	04/12/2013	16325	1000	ACWA/JPIA	EMPLOYEE ASSISTANCE PROGRAM	92.04
04/13	04/12/2013	16325	1000	ACWA/JPIA	RETIREE'S HEALTH BENEFITS	7,082.26

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 16325:						47,802.52
16326						
04/13	04/12/2013	16326	1625	ANTHEM BLUE CROSS	RETIREE HEALTH BENEFITS	3,177.88
Total 16326:						3,177.88
16327						
04/13	04/12/2013	16327	62440	BNY MELLON N.A.	INVESTMENT MGMT FEE	3,217.50
Total 16327:						3,217.50
16328						
04/13	04/12/2013	16328	402	BOOMERANG BLUEPRINT	24" POT RELOC-COPIES	148.89
Total 16328:						148.89
16329						
04/13	04/12/2013	16329	1079	CA-NV SECTION AWWA	BACKFLOW REFRESHER-MARCOS ASPETTIA	195.00
Total 16329:						195.00
16330						
04/13	04/12/2013	16330	6968	CINTAS CORPORATION LOC 693	UNIFORM RENTAL	1,814.82
Total 16330:						1,814.82
16331						
04/13	04/12/2013	16331	62309	CITY OF INDUSTRY CITY HALL	RECYCLED WATER SYSTEM	12,698.59
Total 16331:						12,698.59
16332						
04/13	04/12/2013	16332	62522	CORRPRO COMPANIES INC.	ANNUAL CATHODIC PROTECTION SURVEYS - RES	1,500.00
Total 16332:						1,500.00
16333						
04/13	04/12/2013	16333	2165	DEPARTMENT OF PUBLIC HEALTH	WATER SYSTEM FEES	4,662.00
Total 16333:						4,662.00
16334						
04/13	04/12/2013	16334	2253	DUKE'S LANDSCAPING INC	GARDENING SERVICE-FEBRUARY	1,695.00
Total 16334:						1,695.00
16335						
04/13	04/12/2013	16335	62239	FRANKLIN TRUCK PARTS	AUTO SUPPLIES	3.31
Total 16335:						3.31
16336						
04/13	04/12/2013	16336	2724	HOME DEPOT CREDIT SERVICES	MATERIAL & SUPPLIES	324.22
04/13	04/12/2013	16336	2724	HOME DEPOT CREDIT SERVICES	MATERIAL & SUPPLIES	27.19
04/13	04/12/2013	16336	2724	HOME DEPOT CREDIT SERVICES	MATERIAL & SUPPLIES	212.33

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
04/13	04/12/2013	16336	2724	HOME DEPOT CREDIT SERVICES	MATERIAL & SUPPLIES	145.24
Total 16336:						708.98
16337						
04/13	04/12/2013	16337	244	INFOSEND INC	BILLING SERVICE	1,780.97
04/13	04/12/2013	16337	244	INFOSEND INC	BILLING SERVICE	18.14
Total 16337:						1,799.11
16338						
04/13	04/12/2013	16338	3050	INLAND WATER WORKS SUPPLY CO	5 / 8X3 / 4X3 / 4 MUE NL CTS110 AMS LW	816.00
04/13	04/12/2013	16338	3050	INLAND WATER WORKS SUPPLY CO	1" MUE NL MIP X CTS110 CORP	264.00
04/13	04/12/2013	16338	3050	INLAND WATER WORKS SUPPLY CO	3/4" MUE NL CTS110 X CTS110 CPLG	347.00
04/13	04/12/2013	16338	3050	INLAND WATER WORKS SUPPLY CO	1" MUE NL CTS110 X CTS110 CPLG	273.00
04/13	04/12/2013	16338	3050	INLAND WATER WORKS SUPPLY CO	TAX	153.00
04/13	04/12/2013	16338	3050	INLAND WATER WORKS SUPPLY CO	WHEELER #75 SHUT-OFF TOOL, PLASTIC	253.25
04/13	04/12/2013	16338	3050	INLAND WATER WORKS SUPPLY CO	WHEELER #70 SHUT-OFF TOOL	437.75
04/13	04/12/2013	16338	3050	INLAND WATER WORKS SUPPLY CO	TAX	62.19
04/13	04/12/2013	16338	3050	INLAND WATER WORKS SUPPLY CO	Materials purchased for 12" water main on Fullerton ro	874.18
04/13	04/12/2013	16338	3050	INLAND WATER WORKS SUPPLY CO	FISHER FX3 MAG LOCATER	670.35
04/13	04/12/2013	16338	3050	INLAND WATER WORKS SUPPLY CO	6" ROMAC XR501 FLEX CPLG FESS 12CR	546.00
04/13	04/12/2013	16338	3050	INLAND WATER WORKS SUPPLY CO	12" ROMAC XR501 FLEX CPLG FESS 12CR	2,736.00
04/13	04/12/2013	16338	3050	INLAND WATER WORKS SUPPLY CO	TAX	295.38
04/13	04/12/2013	16338	3050	INLAND WATER WORKS SUPPLY CO	20 OZ AERVOE PAINT 212 PURPLE	88.00
04/13	04/12/2013	16338	3050	INLAND WATER WORKS SUPPLY CO	5/8" X 2 1/2" 316SS BOLT	420.00
04/13	04/12/2013	16338	3050	INLAND WATER WORKS SUPPLY CO	5/8" 316SS HEX NUT	220.00
04/13	04/12/2013	16338	3050	INLAND WATER WORKS SUPPLY CO	TAX	65.52
Total 16338:						8,521.62
16339						
04/13	04/12/2013	16339	62531	KEN GRODY FORD	MAINTENANCE TRUCK 20	338.37
Total 16339:						338.37
16340						
04/13	04/12/2013	16340	62454	LOS ANGELES COUNTY RECORDER	RECORDING OF EASEMENT DEEDS	78.00
Total 16340:						78.00
16341						
04/13	04/12/2013	16341	62533	NICOLAY CONSULTING GROUP	GASB 45 ACTURIAL	5,200.00
Total 16341:						5,200.00
16342						
04/13	04/12/2013	16342	189	NOBEL SYSTEMS	SOFTWARE DEVELOPENTE-DIG ALERT FOR IPA	10,800.00
Total 16342:						10,800.00
16343						
04/13	04/12/2013	16343	5000	PUENTE BASIN WATER AGENCY	ASSESSMENT FOR ATTORNEY FEE	935.00
04/13	04/12/2013	16343	5000	PUENTE BASIN WATER AGENCY	ASSESSMENT FOR ATTORNEY FEE	1,169.38
04/13	04/12/2013	16343	5000	PUENTE BASIN WATER AGENCY	ASSESSMENT FOR CONTRACTOR FEES	2,643.60

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 16343:						4,767.98
16344						
04/13	04/12/2013	16344	62536	ROWLAND RANCH PROPERTIES LLC	PIPELINE EASEMENT-NOGALES ST GRADE SEPA	40,577.00
Total 16344:						40,577.00
16345						
04/13	04/12/2013	16345	9358	SAN GABRIEL VALLEY WATER ASSO	RESERVATIONS (3)	75.00
Total 16345:						75.00
16346						
04/13	04/12/2013	16346	62166	SO CAL GAS CO	GAS UTILITY BILL-2505 ARTIGAS	53.68
Total 16346:						53.68
16347						
04/13	04/12/2013	16347	5800	SO CALIFORNIA EDISON	OFFICE & PUMPING POWER	12,258.02
04/13	04/12/2013	16347	5800	SO CALIFORNIA EDISON	OFFICE & PUMPING POWER	1,362.00
Total 16347:						13,620.02
16348						
04/13	04/12/2013	16348	3550	SOUTHERN COUNTIES FUELS	GASOLINE & DIESEL	4,910.61
Total 16348:						4,910.61
16349						
04/13	04/12/2013	16349	5900	THE GAS COMPANY	GAS UTILITY BILL	6.78
Total 16349:						6.78
16350						
04/13	04/12/2013	16350	6950	UNDERGROUND SERVICE ALERT	SERVICE ALERT	246.00
Total 16350:						246.00
16351						
04/13	04/12/2013	16351	62353	VERIZON BUSINESS	PHONE SYSTEM-VOIP/VOICE LINE	886.90
Total 16351:						886.90
16352						
04/13	04/12/2013	16352	7700	WALNUT VALLEY WATER DISTRICT	RECLAIMED WATER	499.45
Total 16352:						499.45
16353						
04/13	04/12/2013	16353	205	WARREN GRAPHICS	BACKFLOW FLYER	193.32
Total 16353:						193.32
16360						
04/13	04/15/2013	16360	4750	PWR JT WATER LINE COMMISSION	460.2 AC FT-FEB 2013 WATER	390,709.80
04/13	04/15/2013	16360	4750	PWR JT WATER LINE COMMISSION	MWD CAPACITY RESERVATION CHARGE	5,764.25

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
04/13	04/15/2013	18360	4750	PWR JT WATER LINE COMMISSION	TVMWD CONNECTED CAPACITY CHARGE	2,455.93
04/13	04/15/2013	18360	4750	PWR JT WATER LINE COMMISSION	TVMWD WATER USE CHARGE	5,860.90
Total 18360:						404,790.88
16366						
04/13	04/18/2013	16366	4600	AIRGAS USA LLC	TANK RENTAL	57.65
Total 16366:						57.65
16367						
04/13	04/18/2013	16367	1165	ANTIMITE TERMITE & PEST	PEST CONTROL-MONTHLY SERVICE	100.00
04/13	04/18/2013	16367	1165	ANTIMITE TERMITE & PEST	STINGING INSECT TREATMENT	125.00
Total 16367:						225.00
16368						
04/13	04/18/2013	16368	62071	CALIFORNIA LIVING INC	INTERIOR PLANT MAINTENANCE	430.00
Total 16368:						430.00
16369						
04/13	04/18/2013	16369	403	CASELLE INC	CONTRACT SUPPORT CHARGES	1,166.00
Total 16369:						1,166.00
16370						
04/13	04/18/2013	16370	62534	CINTAS DOCUMENT MANAGEMENT	SHREDDING SERVICE	40.00
Total 16370:						40.00
16371						
04/13	04/18/2013	16371	1270	DATA QUICK INFORMATION SYSINC	PROPERTY DATA INFO	100.00
Total 16371:						100.00
16372						
04/13	04/18/2013	16372	2253	DUKE'S LANDSCAPING INC	GARDENING SERVICE	1,695.00
Total 16372:						1,695.00
16373						
04/13	04/18/2013	16373	2300	FEDERAL EXPRESS	POSTAGE	13.98
Total 16373:						13.98
16374						
04/13	04/18/2013	16374	62095	FIVE STAR FIRE PROTECTION	TAMPER SWITCHES-NOGALES ST	695.00
Total 16374:						695.00
16375						
04/13	04/18/2013	16375	330	FUEL PRO INC	D/O INSPECTION	170.00
04/13	04/18/2013	16375	330	FUEL PRO INC	VAPOR RECOVERY TESTING	695.00
Total 16375:						865.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
16376						
04/13	04/18/2013	16376	9155	GRAND CENTRAL RECYCLING	CRUSHED MIXED BASE	27.86
Total 16376:						27.86
16377						
04/13	04/18/2013	16377	379	HIGHROAD INFORMATION TECHNOL	MANAGE SERVICE	4,416.87
04/13	04/18/2013	16377	379	HIGHROAD INFORMATION TECHNOL	DATA CENTER	3,059.63
Total 16377:						7,476.30
16378						
04/13	04/18/2013	16378	3050	INLAND WATER WORKS SUPPLY CO	1" CBT x FLR	78.48
Total 16378:						78.48
16379						
04/13	04/18/2013	16379	2120	J W D'ANGELO CO	SUPPLIES FOR MAINS	331.76
Total 16379:						331.76
16380						
04/13	04/18/2013	16380	397	JANET MORNINGSTAR	LEGAL FEES	3,437.50
Total 16380:						3,437.50
16381						
04/13	04/18/2013	16381	62066	JANITORIAL SYSTEMS	MONTHLY JANITORIAL SERVICES	600.00
Total 16381:						600.00
16382						
04/13	04/18/2013	16382	62020	LA COUNTY DEPT OF PUBLIC WORKS	ANNUAL STORMWATER CERTIFICATION FEE	171.00
Total 16382:						171.00
16383						
04/13	04/18/2013	16383	3299	LA HABRA FENCE COINC	REPAIR CUT IN EXISTING FENCE-2633 SALEROSO	478.00
Total 16383:						478.00
16384						
04/13	04/18/2013	16384	62476	NETWORKFLEET INC	MONTHLY SERVICE	399.20
Total 16384:						399.20
16385						
04/13	04/18/2013	16385	62125	PREMIER ACCESS	EMPLOYEES' DENTAL BENEFITS	3,179.05
04/13	04/18/2013	16385	62125	PREMIER ACCESS	RETIRES' DENTAL BENEFITS	406.43
Total 16385:						3,585.48
16386						
04/13	04/18/2013	16386	116	RECALL SECURE DESTRUCTION SVC.	SHREDDING SERVICE	239.05
Total 16386:						239.05

GL Period	Check Issue Date	Check Number	Vendor Number	Payco	Description	Check Amount	
16387	04/13	04/18/2013	16387	62240	REVEL ENVIRONMENTAL MFG	WWW-4-72, 4" DIA. WADDLE 6' FT.	228.90
Total 16387:						228.90	
16388	04/13	04/18/2013	16388	62249	SECURE SITE SOLUTIONS INC	SYSTEM MAINTENANCE	1,989.00
Total 16388:						1,989.00	
16389	04/13	04/18/2013	16389	62041	SOUTHERN CALIFORNIA EDISON CO	VIBRATION, MEG-OHM, PANEL & PUMP TEST	705.00
Total 16389:						705.00	
16390	04/13	04/18/2013	16390	143	ST JOSEPH HERITAGE HEALTHCARE	DMV EXAM-J JACOBSEN	85.00
Total 16390:						85.00	
16391	04/13	04/18/2013	16391	62521	TRIEPEI SMITH & ASSOCIATES	COMPLETION OF WEBSPEC DOCUMENT & INITIAT	2,510.00
Total 16391:						2,510.00	
16392	04/13	04/18/2013	16392	62154	UNITED BROTHERS MOTOR GROUP I	MAINTENANCE TRUCK #	42.78
Total 16392:						42.78	
16393	04/13	04/18/2013	16393	62557	URBAN FUTURES INC	CONTINING. DESCLOSURE/DISSEMINATION AGEN	2,000.00
Total 16393:						2,000.00	
16394	04/13	04/18/2013	16394	205	WARREN GRAPHICS	LANDSCAPE BILL STUFFER	221.40
04/13	04/18/2013	16394	205	WARREN GRAPHICS	PO BOX BILL STUFFER	941.76	
04/13	04/18/2013	16394	205	WARREN GRAPHICS	A/R PO BOX BILL STUFFER	207.36	
Total 16394:						1,370.52	
16395	04/13	04/25/2013	16395	339	S C W U A	RESERVATION (7)	175.00
04/13	04/25/2013	16395	339	S C W U A	RESERVATION (6)	25.00	
Total 16395:						150.00	
16396	04/13	04/26/2013	16396	1070	AMERICAN EXPRESS	CONFERENCE & MISC EXPENSES	1,792.91
04/13	04/26/2013	16396	1070	AMERICAN EXPRESS	CONFERENCE & MISC EXPENSES	234.57	
Total 16396:						2,027.48	
16397	04/13	04/28/2013	16397	62492	ASSURANT EMPLOYEE BENEFITS	EMPLOYEES BENEFITS-LIFE	173.18
04/13	04/28/2013	16397	62492	ASSURANT EMPLOYEE BENEFITS	SHORT/LONG TERM DISABILITY	928.21	

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
Total 16397:						1,101.39
16398						
04/13	04/26/2013	16398	400	AT&T MOBILITY	MOBILE PHONES, DATA CONNECT, & NOTEBOOK	1,539.34
Total 16398:						1,539.34
16399						
04/13	04/26/2013	16399	1476	BUSINESS CARD (VISA)	CONFERENCE & MISC EXPENSES	739.50
04/13	04/26/2013	16399	1476	BUSINESS CARD (VISA)	CONFERENCE & MISC EXPENSES	121.84
04/13	04/26/2013	16399	1476	BUSINESS CARD (VISA)	CONFERENCE & MISC EXPENSES	2,815.00
04/13	04/26/2013	16399	1476	BUSINESS CARD (VISA)	CONFERENCE & MISC EXPENSES	807.44
04/13	04/26/2013	16399	1476	BUSINESS CARD (VISA)	CONFERENCE & MISC EXPENSES	113.92
04/13	04/26/2013	16399	1476	BUSINESS CARD (VISA)	CONFERENCE & MISC EXPENSES	342.12
Total 16399:						5,039.82
16400						
04/13	04/26/2013	16400	371	CIVILTEC ENGINEERING INC	ENGINEERING-NOGALES ST	540.00
04/13	04/26/2013	16400	371	CIVILTEC ENGINEERING INC	ENGINEERING-RWD/CDWD	4,332.50
04/13	04/26/2013	16400	371	CIVILTEC ENGINEERING INC	ENGINEERING-INTERCONNECTION LHHCWD	2,470.00
Total 16400:						7,342.50
16401						
04/13	04/26/2013	16401	62351	ELITE EQUIPMENT INC.	REPAIR JUMPING JACK (PARTS/LABOR)	833.38
Total 16401:						833.38
16402						
04/13	04/26/2013	16402	5600	G M SAGER CONSTRUCTION	CONCRETE	1,334.00
Total 16402:						1,334.00
16403						
04/13	04/26/2013	16403	348	HDR ENGINEERING INC	MISC ENGINEERING-ON GOING POTABLE WATER	1,069.38
04/13	04/26/2013	16403	348	HDR ENGINEERING INC	MISC ENGINEERING-ON GOING RC WATER SUPP	1,344.47
04/13	04/26/2013	16403	348	HDR ENGINEERING INC	ENGINEERING-CUSTOMER DEVELOPMENT	16,898.23
Total 16403:						19,312.08
16404						
04/13	04/26/2013	16404	62265	HI-WAY SAFETY INC	Message Board	2,390.00
Total 16404:						2,390.00
16405						
04/13	04/26/2013	16405	62435	INDUSTRY PUBLIC UTILITY COMMISS	PUMPING POWER-PUMPSTATION 2A	3,528.77
Total 16405:						3,528.77
16406						
04/13	04/26/2013	16406	244	INFOSEND INC	BILLING SERVICE	2,025.50
Total 16406:						2,025.50

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Check Amount
16407						
04/13	04/26/2013	16407	62226	INLAND DESERT SECURITY &	ANSWERING SERVICE	246.60
Total 16407:						246.60
16408						
04/13	04/26/2013	16408	3050	INLAND WATER WORKS SUPPLY CO	12" DI 22 1/2 ELL	377.14
04/13	04/26/2013	16408	3050	INLAND WATER WORKS SUPPLY CO	1" Corp	100.28
Total 16408:						477.42
16409						
04/13	04/26/2013	16409	62448	PARS	GASBY 46 MANAGEMENT FEE	300.00
Total 16409:						300.00
16410						
04/13	04/26/2013	16410	62058	SOUTHERN CA. SECURITY CENTER	REKEY LOCK & INSTALL DEADBOLT	229.06
Total 16410:						229.06
16411						
04/13	04/26/2013	16411	62501	TW TELECOM	INTERNET & DATA	1,168.01
Total 16411:						1,168.01
16413						
04/13	04/26/2013	16413	382	W A RASIC CONSTRUCTION CO INC	LABOR, EQUIPMENT & MATERIALS-SAN JOSE ST	153,621.12
04/13	04/26/2013	16413	382	W A RASIC CONSTRUCTION CO INC	LABOR, EQUIPMENT & MATERIALS-SAN JOSE ST	66,650.68
Total 16413:						240,271.80
16414						
04/13	04/26/2013	16414	2550	VERIZON CALIFORNIA	PHONE SERVICE	516.35
Total 16414:						516.35
42313						
04/13	04/23/2013	42313	6600	THREE VALLEYS MUN WATER DIST	235 AC FT-FEB 2013 WATER	199,515.00
04/13	04/23/2013	42313	6600	THREE VALLEYS MUN WATER DIST	TVMWD CONNECTED CAPACITY	3,044.54
04/13	04/23/2013	42313	6600	THREE VALLEYS MUN WATER DIST	TVMWD EQUIVALENT SMALL METER	3,811.55
04/13	04/23/2013	42313	6600	THREE VALLEYS MUN WATER DIST	TVMWD WATER USE CHARGE	1,769.32
04/13	04/23/2013	42313	6600	THREE VALLEYS MUN WATER DIST	MWD CAPACITY CHARGE	4,943.57
Total 42313:						213,083.98
Grand Totals:						1,145,489.11

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
11505-0	321,816.61	.00	321,816.61
222100	48.17	1,145,517.28	1,145,469.11
22210-0	.00	.00	.00

GL Account	Debit	Credit	Proof
51310-0	590,224.80	.00	590,224.80
51410-1	7,630.22	.00	7,630.22
51410-2	5,500.47	.00	5,500.47
51410-3	3,811.65	.00	3,811.65
51410-5	10,707.82	.00	10,707.82
51510-0	13,198.04	.00	13,198.04
51810-0	2,643.80	.00	2,643.80
52210-0	850.24	.00	850.24
52310-0	15,786.79	.00	15,786.79
54210-0	6,130.73	.00	6,130.73
54211-0	3,026.63	.00	3,026.63
54213-0	2,207.06	.00	2,207.06
56210-0	5,795.10	.00	5,795.10
56211-0	5,817.50	.00	5,817.50
56216-0	1,691.74	.00	1,691.74
56217-0	172.33	23.17-	149.16
56218-0	4,937.50	.00	4,937.50
56218-1	2,124.38	.00	2,124.38
56219-0	4,882.31	.00	4,882.31
56220-0	11,154.31	.00	11,154.31
56221-0	907.44	.00	907.44
56223-0	4,987.77	.00	4,987.77
56311-0	16,446.00	.00	16,446.00
56312-0	23,177.48	.00	23,177.48
56320-0	566.84	25.00-	541.84
56411-0	39,946.18	.00	39,946.18
56413-0	3,179.05	.00	3,179.05
56414-0	9,164.70	.00	9,164.70
56415-0	682.04	.00	682.04
56416-0	173.18	.00	173.18
56417-0	10,666.57	.00	10,666.57
56418-0	928.21	.00	928.21
56419-0	92.04	.00	92.04
56710-0	891.03	.00	891.03
56812-0	1,244.93	.00	1,244.93
57312-0	2,045.93	.00	2,045.93
57314-0	2,113.31	.00	2,113.31
57316-0	2,413.85	.00	2,413.85
57321-0	5,783.00	.00	5,783.00
Grand Totals:	<u>1,145,565.45</u>	<u>1,145,565.45-</u>	<u>.00</u>

Report Criteria:
 Report type: GL detail

Report Criteria:
Detail Report

Check Number	Date	Payee				
16280	04/11/2013	YI JIN				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1	845632-42	Void - DEPOSIT REFUND-2822 GALLIO AVE	22810-0	491.51-	491.51-
16354	04/12/2013	SHU JIE LIN				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1	871032-52	CREDIT REFUND-1677 AZUSA AVE	15210-0	26.23	26.23
16355	04/12/2013	UMBELINA DIAZ				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1	964654-73	CREDIT REFUND-18693 BELLORITA	15210-0	331.00	331.00
16356	04/12/2013	ROSE BI				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1	165384-98	CREDIT REFUND-18705 AGUIRO ST	15210-0	6.22	6.22
16357	04/12/2013	STEVEN NEWSOM				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1	168954-78	DEPOSIT REFUND-17041 BRACEWOOD DR	22810-0	359.42	359.42
16358	04/12/2013	FRANCISCO LAU				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1	659524-21	DEPOSIT REFUND-18627 NOTTINGHAM	22810-0	165.46	165.46
16359	04/12/2013	YI MEI WANG				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1	60828-43	DEPOSIT REFUND-3001 BLANDFORD AVE	22810-0	443.95	443.95
16361	04/18/2013	JOAN CAROL MUELLER				
	<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
	1	161850-74	DEPOSIT REFUND-18416 MACLAREN ST	22810-0	236.00	236.00

Check Number	Date	Payee						
16362	04/18/2013	CRAIG FINLAYSON						
			<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
			1	591049-94	DEPOSIT REFUND-18160 COMPANARIO	22810-0	432.42	432.42
16363	04/18/2013	MCDONALD'S USA LLC						
			<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
			1	11-12L	PROJECT REFUND-2823 E VALLEY BLVD	24110-0	5,302.50	5,302.50
16364	04/18/2013	WALNUT CREEK ENERGY LLC						
			<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
			1	11-12I	PROJECT REFUND-911 BIXBY	24110-0	1,634.04	1,634.04
16365	04/18/2013	LOS ANGELES CO DEPT OF PUBLIC WORKS						
			<u>Sequence</u>	<u>Source</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>	<u>Check Amount</u>
			1	11-12H	PROJECT REFUND-2357U FULLERTON RD-IRR	24110-0	2,471.37	2,471.37
					Grand Totals:			<u>10,917.10</u>

Report Criteria:
Detail Report

Tab

1.4



Rowland Water District Memorandum

To: Kenneth Deck, General Manager

From: Sean S. Henry, Finance Officer

CC:

Date: May 1, 2013

Subject: Investment Update – April 2013

Economic Review: The next meeting of the Federal Reserve is scheduled for June 18th. The last meeting was held on April 30th. The Fed Funds rate remains at a target range of 0 to ¼ percent. At the meeting, the Federal Reserve stated that “economic activity has been expanding at a moderate pace. Labor market conditions have shown some improvement in recent months, on balance, but the unemployment rate remains elevated. Household spending and business fixed investment advanced, and the housing sector has strengthened further, but fiscal policy is restraining economic growth. Inflation has been running somewhat below the Committee’s longer-run objective, apart from temporary variations that largely reflect fluctuations in energy prices.” The latest reading of the Consumer Price Index (CPI) for Los Angeles, Riverside and Orange Counties was 1.3 for the month of March. The previous reading was 2.4 in February.

LAIF Update: LAIF ended the month of April with a yield of 0.26%. This represents a .03 basis point decrease from the month of March. A comparison with last year shows LAIF .11 basis points lower than April 2012 when the yield stood at 0.37%.

RWD Investments: Rowland Water District’s bond portfolio carries an average yield of 1.75%, a .08 basis point decrease from the month of March. This represents a 1.49 basis point premium to LAIF. The District had two bonds mature in the month of April. They were a U.S. Treasury Note with a five year term and interest rate of 3.13% and a FNMA Note with a five year term and interest rate of 3.25%. The District’s CD Placement Program has an effective yield of 0.44% with an average maturity of 669 days.

Rowland Water District
3021 South Fullerton Road
Rowland Heights, CA 91748
Tel (562) 697-1726

ROWLAND WATER DISTRICT
SUMMARY OF CASH AND INVESTMENTS
FOR MONTH ENDED APRIL 30, 2013



CASH	
Citizens Business Bank	928,612.92
Comerica Bank MMA	421,929.44
TOTAL CASH	1,350,542.36

COMERICA SECURITIES CD PLACEMENT	NA	1mth - 2 Years	NA	NA	NA	0.44%	669	1,751,000.00	9.79%
LOCAL AGENCY INVESTMENT FUND (LAIF)	NA	NA	NA	NA	NA	0.26%	NA	2,107,479.08	11.78%

**BNY MELLON INVESTMENTS
(UNION BANK CUSTODIAN)**

	Term	Quantity	Purchase Price	Current Price	Maturity Date	Effective Yield	Next Call	Current Value	% of Portfolio
Fedl Home Loan Mtg Corp	4 Year	250,000.00	106.933	100.589	06/28/13	3.75%	NA	251,472.50	1.41%
US Treasury Bill	5 Year	250,000.00	99.864	100.832	07/31/13	3.38%	NA	252,080.00	1.41%
Fedl Natl Mtg Assn	4 Year	250,000.00	101.968	101.892	12/11/13	2.41%	NA	254,230.00	1.42%
Fedl Home Loan Mtg Corp	5 Year	250,000.00	99.758	101.639	01/07/14	2.50%	NA	254,097.50	1.42%
Fed Natl Mtg Assn	5 Year	250,000.00	100.531	102.037	02/05/14	2.42%	NA	256,092.50	1.43%
Fed Natl Mtg Assn	5 Year	250,000.00	99.749	102.251	03/13/14	2.49%	NA	258,627.50	1.43%
Fed Farm Credit Bank	5 Year	250,000.00	99.782	102.371	04/17/14	2.63%	NA	258,927.50	1.43%
Fedl Home Loan Mtg Corp	5 Year	250,000.00	100.012	102.318	04/23/14	2.50%	NA	258,795.00	1.43%
Fed Natl Mtg Assn	5 Year	250,000.00	99.594	102.423	05/15/14	2.50%	NA	258,057.50	1.43%
Fed Natl Mtg Assn	5 Year	100,000.00	101.835	103.778	11/20/14	2.63%	NA	103,778.00	0.58%
Fed Home Loan Mtg Corp	5 Year	250,000.00	100.896	104.640	02/09/15	2.88%	NA	261,600.00	1.46%
US Treasury Note	5 Year	250,000.00	99.489	104.267	03/31/15	2.50%	NA	260,917.50	1.46%
US Treasury Note	5 Year	250,000.00	102.016	104.523	04/30/15	2.50%	NA	261,307.50	1.46%
Fedl Natl Mtg Assn	5 Year	250,000.00	102.061	104.589	07/28/15	2.38%	NA	261,472.50	1.46%
US Treasury Note	5 Year	250,000.00	100.266	105.656	08/31/16	2.25%	NA	264,140.00	1.48%
US Treasury Note	5 Year	250,000.00	101.219	103.688	07/31/16	1.50%	NA	259,220.00	1.45%
US Treasury Note	5 Year	250,000.00	101.231	102.086	10/31/16	1.00%	NA	255,215.00	1.43%
Fedl Natl Mtg Assn	5 Year	250,000.00	100.639	103.153	11/15/16	1.38%	NA	257,882.50	1.44%
US Treasury Note	5 Year	250,000.00	99.942	101.625	11/30/16	0.88%	NA	254,062.50	1.42%
Fed Natl Mtg Assn	5 Year	200,000.00	101.194	102.628	01/30/17	1.25%	NA	205,256.00	1.15%
Fed Natl Mtg Assn	5 Year	250,000.00	100.083	100.778	08/28/17	0.88%	NA	251,945.00	1.41%
US Treasury Note	5 Year	250,000.00	99.559	100.242	09/30/17	0.63%	NA	250,605.00	1.40%
Fed Natl Mtg Assn	5 Year	250,000.00	100.019	100.659	12/20/17	0.88%	NA	251,647.50	1.41%
Fed Home Loan Mtg Corp	5 Year	200,000.00	99.289	99.959	01/12/18	0.75%	NA	199,918.00	1.12%
US Treasury Note	5 Year	200,000.00	99.742	100.523	02/28/18	0.75%	NA	201,048.00	1.12%
Cash Reserve Account						0.00%		298,579.40	1.67%
Total BNY Mellon Investments								6,388,972.40	35.71%

**MERRILL LYNCH INVESTMENTS
(UNION BANK CUSTODIAN)**

	Term	Quantity	Purchase Price	Current Price	Maturity Date	Effective Yield	Next Call	Current Value	% of Portfolio
Fedl Home Loan Bank	5 Year	495,000.00	100.901	101.843	12/13/13	3.13%	NA	504,122.95	2.82%
Fedl Home Loan Bank	4 Year	240,000.00	100.441	101.594	09/12/14	1.38%	NA	243,925.60	1.36%
Fedl Home Loan Bank	5 Year	300,000.00	100.687	104.096	12/12/14	2.75%	NA	312,288.00	1.75%
Fedl Home Loan Bank	4 Year	245,000.00	99.270	101.489	12/12/14	1.25%	NA	248,599.05	1.39%
Fedl Natl Mtg Assn	5 Year	480,000.00	100.625	102.562	09/28/16	1.25%	NA	492,297.60	2.75%
Fedl Natl Mtg Assn	5 Year	500,000.00	100.898	103.153	11/15/16	1.38%	NA	515,765.00	2.88%
Fedl Home Loan Mtg Corp	5 Year	500,000.00	100.427	101.837	03/08/17	1.00%	NA	472,612.05	2.64%
Fedl Home Loan Mtg Corp	5 Year	250,000.00	102.124	102.633	05/12/17	1.25%	NA	256,582.50	1.43%
Fedl Home Loan Mtg Corp	5 Year	250,000.00	100.793	101.395	06/29/17	1.00%	NA	253,487.50	1.42%
Fedl Natl Mtg Assn	5 Year	485,000.00	101.342	100.778	08/28/17	0.88%	NA	488,773.30	2.73%
Fedl Natl Mtg Assn	5 Year	495,000.00	100.650	100.659	12/20/17	0.88%	NA	498,262.05	2.79%
Fedl Home Loan Mtg Corp	5 Year	495,000.00	100.066	99.959	01/12/18	0.75%	NA	494,797.05	2.77%
Fedl Natl Mtg Assn	5 Year	495,000.00	100.448	100.470	02/08/18	0.88%	NA	497,326.50	2.78%
Fedl Home Loan Mtg Corp	5 Year	495,000.00	100.392	100.383	03/07/18	0.88%	NA	496,895.85	2.78%
ML Bank Deposit (Cash Account)						0.00%		516,972.53	2.89%
Total Merrill Lynch Investments								6,292,607.43	35.17%

TOTAL INVESTMENTS
TOTAL CASH AND INVESTMENTS

	16,540,058.91	100%
Weighted Average Yield of Total Investment Portfolio:	1,14%	

Market values determined by last business day of month values.

All listed investments comply with the District's Statement of Investment Policy as established in Resolution 2-2007.

The District's available cash and investment portfolio provides sufficient cash flow and liquidity to meet all normal obligations for at least a six-month period of time.

NOTE: All interest values shown above are based on annual rates of return.


 Sean S. Henry, Finance Officer



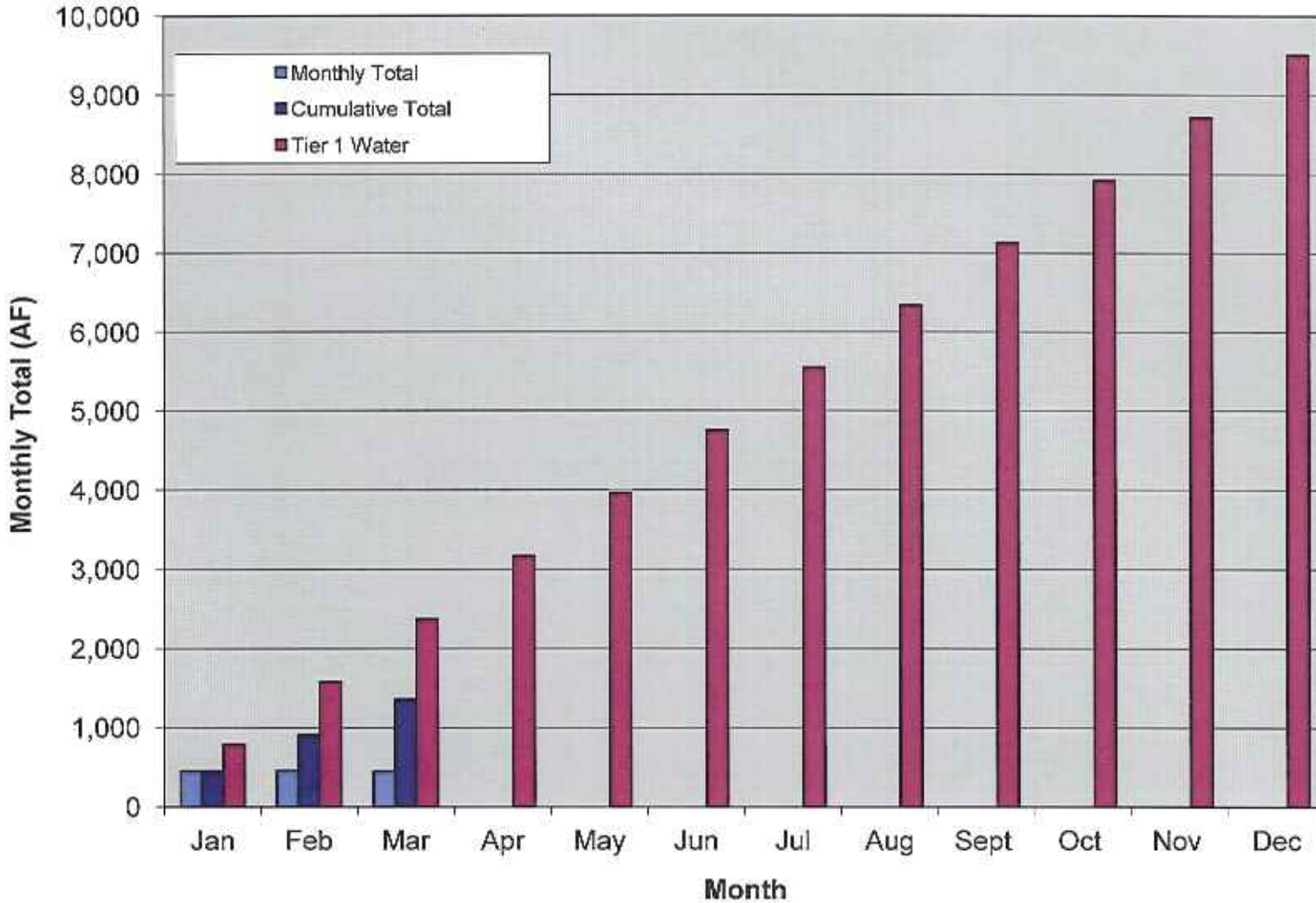
**COMPARATIVE PURCHASED WATER REPORT
FOR THE MONTH OF MARCH 2013**

SOURCE / DESCRIPTION	2013			2012		
	ACRE-FEET	COST	COST/A.F.	ACRE-FEET	COST	COST/A.F.
WATER CHARGES:						
POTABLE WATER						
TVMWD	398.0	337,902.00	849.00	370.8	294,044.40	793.00
PWR	449.7	381,795.30	849.00	416.6	330,363.80	793.00
	847.7	719,697.30		787.4	624,408.20	
RECLAIMED WATER	53.8	13,196.04	245.28	5.8	1,867.77	322.03
TOTAL WATER CHARGES	901.5	732,893.34		793.2	626,275.97	
FIXED CHARGES:						
TVMWD-						
CAPACITY RESERVATION		4,943.57			5,022.18	
CONNECTED CAPACITY		3,044.54			3,044.54	
WATER USE CHARGE		1,769.32			1,625.55	
EQUIV. SMALL METER		3,811.55			3,780.68	
SUBTOTAL		13,568.98			13,472.95	
PWR-						
CAPACITY RESERVATION		5,764.25			7,978.80	
CONNECTED CAPACITY		2,455.93			2,455.93	
WATER USE CHARGE		5,860.90			5,767.94	
DEPRECIATION		1,389.00			1,389.00	
REPLACEMENT		1,910.00			1,910.00	
PWR BUDGET ASSESSMENT		7,834.22			7,805.67	
SUBTOTAL		25,214.30			27,307.34	
TOTAL FIXED CHARGES		38,783.28			40,780.29	
TOTAL PURCHASED WATER CHARGES		771,676.62			667,056.26	
AVERAGE WATER CHARGE:		\$ 855.99			\$ 840.97	

Rowland JWL Purchases Tier-1 (in Acre-Feet)
Calendar Year 2013
Year to Date Invoiced as of 1/1/13

	ACTUAL			ESTIMATED		Percentage Difference
	Monthly Total	Cumulative Total	Balance in Tier 1 (9,508 AF)	Cumulative Total	Acre Foot Difference	
Jan	453.3	453.3	9,054.7	792	-339	-42.79%
Feb	460.2	913.5	8,594.5	1,585	-671	-42.35%
Mar	449.7	1,363.2	8,144.8	2,377	-1,014	-42.65%
Apr				3,169	-3,169	-100.00%
May				3,962	-3,962	-100.00%
Jun				4,754	-4,754	-100.00%
Jul				5,546	-5,546	-100.00%
Aug				6,339	-6,339	-100.00%
Sept				7,131	-7,131	-100.00%
Oct				7,923	-7,923	-100.00%
Nov				8,716	-8,716	-100.00%
Dec				9,508	-9,508	-100.00%

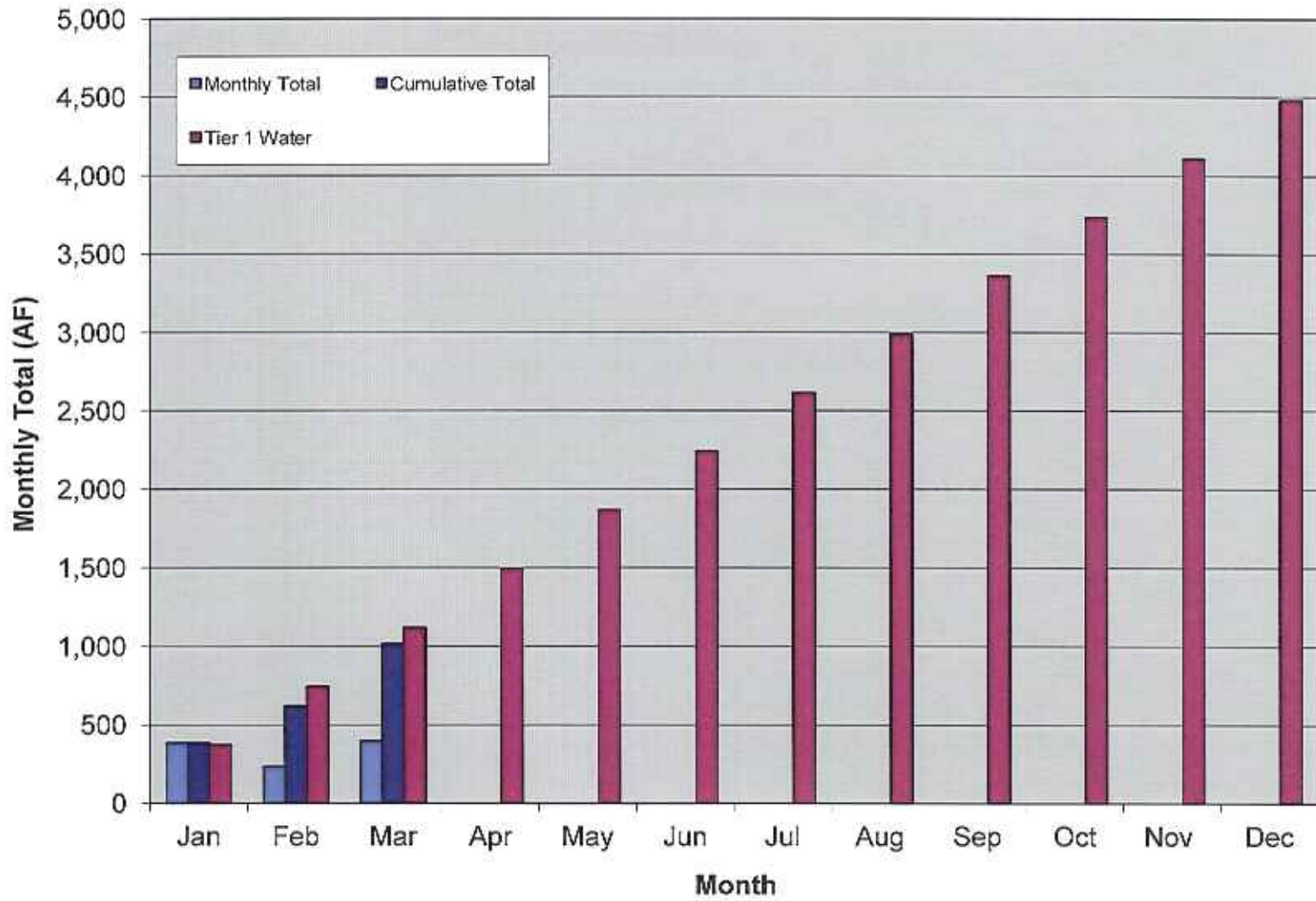
CY 2013 Rowland JWL Purchases



Rowland Imported Water Purchases PM-22 Tier 1 (in Acre-Feet)
Calendar Year 2013
Year to Date Invoiced as of 1/1/13

	ACTUAL			ESTIMATED		
	Monthly Total	Cumulative Total	Balance in Tier 1 (4,482 AF)	Cumulative Total	Acre Foot Difference	Percentage Difference
Jan	385.3	385.3	4096.7	373.5	11.8	3.16%
Feb	235	620.3	3861.7	747	-126.7	-16.96%
Mar	398	1018.3	3463.7	1120.5	-102.2	-9.12%
Apr				1494	-1494	-100.00%
May				1867.5	-1867.5	-100.00%
Jun				2241	-2241	-100.00%
Jul				2614.5	-2614.5	-100.00%
Aug				2988	-2988	-100.00%
Sep				3361.5	-3361.5	-100.00%
Oct				3735	-3735	-100.00%
Nov				4108.5	-4108.5	-100.00%
Dec				4482	-4482	-100.00%

CY 2013 PM-22 Water Purchases

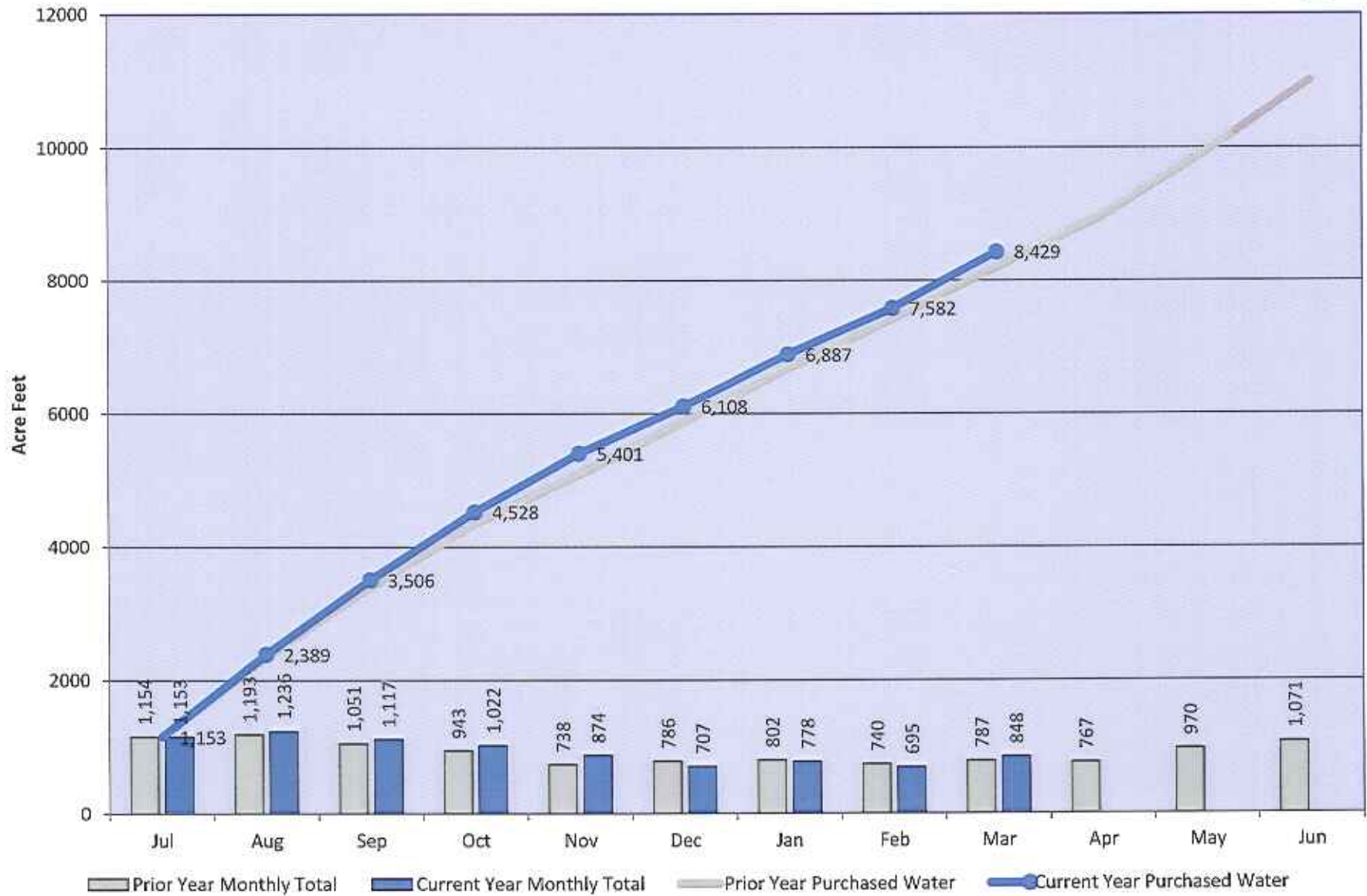


Tab

1.5

Potable Water Purchases For FY 2012-2013

(Acre-feet)



Tab

2.1



APRIL 2013-DIRECTOR REIMBURSEMENTS

Director	Date of Meeting/Event	Meeting/Event Attended	Reimbursement	No Charge	Additional Comments <i>(Submit expense report if claiming mileage and/or meal reimbursement)</i>
Anthony J. Lima					
	4/3/2013	Three Valleys Board Meeting	\$110.00		Mileage
	4/4/2013	PBWA Meeting at RWD	\$110.00		
	4/8/2013	Meeting with Dr. Mathis	\$110.00		Mileage
	4/9/2013	RWD Board Meeting	\$110.00		
	4/17/2013	Three Valleys Board Meeting	\$110.00		Mileage
	4/20/2013	Meeting with Dr. Mathis	\$110.00		
	4/30/2013	RWD Special Board Meeting	\$110.00		
		TOTAL PAYMENT	\$770.00		
John Bellah					
		TOTAL PAYMENT	\$0.00		
Robert W. Lewis					
	4/4/2013	PBWA Meeting at RWD	\$110.00		
	4/8/2013	San Gabriel Valley Gov. Affairs	\$110.00		
	4/9/2013	RWD Board Meeting	\$110.00		
	4/11/2013	San Ana Watershed Conference	\$110.00		Mileage
	4/30/2013	RWD Special Board Meeting	\$110.00		
		TOTAL PAYMENT	\$550.00		

Szu-Pei Lu					
4/6/2013	CEO Press Conferece	\$110.00			Mileage
4/9/2013	RWD Board Meeting	\$110.00			
4/11/2013	Regional Chamber of Commerce-HR	\$110.00			
4/12/2013	Regional Chamber of Commerce-Executive Meeting	\$110.00			
4/18/2013	Regional Chambar of Commerce-Quarterly Networking	\$110.00			
4/19/2013	CAUSE Dinner	\$110.00			Mileage
4/20/2013	Meeting with Dr. Mathis	\$110.00			Mileage
4/25/2013	CAC Meeting	\$110.00			
4/27/2013	Mei Mei Huff Swearing in for Lincoln Club	\$110.00			
4/30/2013	RWD Special Board Meeting	\$110.00			
	TOTAL PAYMENT	\$1,100.00			
Teresa Rios					
4/8/2013	RHCCC General Meeting	\$110.00			
4/9/2013	RWD Board Meeting	\$110.00			
4/30/2013	RWD Special Board Meeting	\$110.00			
	TOTAL PAYMENT	\$330.00			

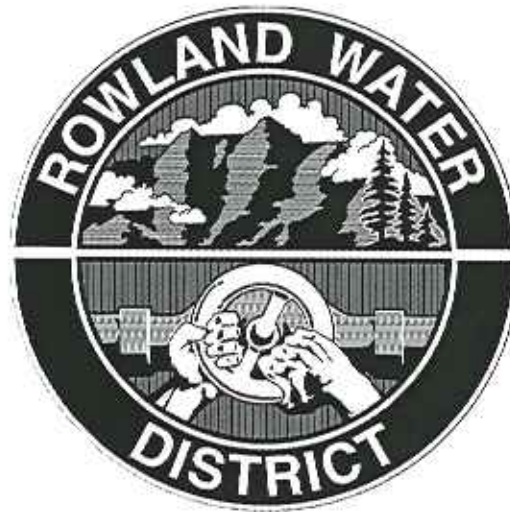
APPROVED FOR PAYMENT:

Ken Deck

Tab

2.2

ROWLAND WATER DISTRICT
STATEMENT OF OPERATIONS



Nine Months Ended March 31, 2013

	BUDGET FYE 6/30/2013	% OF BUDGET	AMOUNT	CY ACTUAL	PY ACTUAL	% OF SALES	VARIANCE FAVORABLE (UNFAVORABLE)	% OF BUDGET
WATER REVENUE	12,485,000	75%	9,363,750	8,697,725	7,903,089	71.19%	(666,025)	-7.11%
WATER METER CHARGES	5,190,000	75%	3,885,000	3,520,106	3,126,099	28.81%	(364,894)	-9.39%
	17,665,000		13,248,750	12,217,831	11,029,188	100.00%	(1,030,919)	-7.78%
COST OF SALES:								
WATER PURCHASED	9,300,000	75%	6,975,000	8,095,968	7,395,229	66.26%	(1,120,968)	-16.07%
FIXED CHARGES	375,000	75%	281,250	268,905	166,687	2.20%	12,345	4.39%
PUMPING POWER	270,000	75%	202,500	207,530	206,906	1.70%	(5,030)	-2.48%
TOTAL COST OF SALES	9,945,000		7,458,750	8,572,403	7,768,824	70.16%	(1,113,653)	-14.93%
GROSS PROFIT	7,720,000		5,790,000	3,645,428	3,260,364	29.64%	(2,144,572)	-37.04%
GROSS PROFIT %	44%		44%	30%	30%			
OTHER INCOME	700,000	75%	525,000	498,884	527,040	5.37%	78,167	17.23%
TOTAL OPERATING REVENUE	8,420,000		6,315,000	4,144,312	3,787,404	53.92%	(2,066,405)	-32.72%
OPERATING EXPENSES								
SALARIES AND WAGES	2,360,000	75%	1,770,000	1,638,898	1,621,536	13.41%	131,102	7.41%
EMPLOYEE & RETIREE BENEFITS	1,597,000	75%	1,197,750	1,178,672	1,033,160	9.85%	19,078	1.58%
DEBT SERVICE INTEREST EXPENSE	1,500,000	75%	1,125,000	592,925	598,625	4.85%	532,075	47.30%
ENGINEERING	10,000	75%	7,500	22,015	10,384	0.16%	(14,515)	-193.53%
WATER SUPPLY PLANNING & DEVELOP.	100,000	75%	75,000	52,381	-	0.43%	22,619	30.16%
OFFICE EXPENSES	215,000	75%	161,250	198,591	107,699	1.63%	(37,341)	-23.16%
MAINTENANCE OF WATER SYSTEM	350,000	75%	262,500	197,499	339,003	1.62%	65,001	24.76%
MAINTENANCE AND OPERATION	30,000	75%	22,500	15,441	11,423	0.13%	7,059	31.37%
EQUIPMENT EXPENSES	15,000	75%	11,250	5,393	4,030	0.04%	5,857	52.06%
PROFESSIONAL SERVICES	110,000	75%	82,500	83,380	76,898	0.68%	(890)	-1.07%
SERVICE CONTRACTS	275,000	75%	206,250	174,557	190,465	1.43%	31,693	15.37%
GENERAL LIABILITY INSURANCE	110,000	75%	82,500	111,161	103,837	0.91%	(28,661)	-34.74%
TOOLS AND SUPPLIES	25,000	75%	18,750	15,468	17,993	0.13%	3,262	17.50%
VEHICLE EXPENSES	80,000	75%	60,000	41,634	63,010	0.34%	18,366	30.61%
UTILITY SERVICES	65,000	75%	48,750	58,558	47,697	0.48%	(9,808)	-20.12%
DIRECTORS' COMPENSATION & BENEFITS	100,000	75%	75,000	88,031	67,447	0.72%	(13,031)	-17.37%
MEMBERSHIP DUES	45,000	75%	33,750	36,628	32,438	0.30%	(2,876)	-8.53%
WATER TESTS	30,000	75%	22,500	17,678	20,820	0.14%	4,822	21.43%
COMPLIANCE	70,000	75%	52,500	40,389	105,541	0.33%	12,111	23.07%
OPERATING ASSESSMENTS	60,000	75%	45,000	55,341	33,314	0.45%	(10,341)	-22.96%
WATER CONSERVATION	10,000	75%	7,500	1,442	2,500	0.01%	6,058	80.77%
CONFERENCES	60,000	75%	45,000	48,715	29,939	0.40%	(3,715)	-8.26%
SEMINARS & TRAINING	60,000	75%	45,000	26,013	38,173	0.21%	18,987	42.19%
BANK & INVESTMENT MGMT. FEES	80,000	75%	60,000	76,058	43,877	0.62%	(16,058)	-26.76%
COMMUNITY OUTREACH	120,000	75%	90,000	127,590	83,765	1.04%	(37,590)	-41.77%
MISCELLANEOUS EXPENSES	45,000	75%	33,750	31,455	38,675	0.26%	2,295	6.80%
TOTAL OPERATING EXPENSES	7,522,000		5,641,500	4,935,913	4,721,249	40.40%	705,587	12.51%
NET OPERATING INCOME	898,000	75%	673,500	(791,601)	(933,845)	-6.48%	(1,465,101)	-217.54%
INTEREST INCOME	350,000	75%	262,500	214,644	292,288	1.76%	(47,856)	-18.23%
NET INCOME	\$ 1,248,000		\$ 936,000	\$ (576,957)	\$ (641,557)	-4.72%	\$ (1,512,957)	-181.64%

SUPPLEMENTAL OTHER INCOME - 3/31/13

	<u>BUDGET FYE 6/30/2013</u>	<u>% OF BUDGET</u>	<u>AMOUNT</u>	<u>CY ACTUAL</u>	<u>PY ACTUAL</u>	<u>% OF SALES</u>	<u>VARIANCE FAVORABLE (UNFAVORABLE)</u>	<u>% OF BUDGET</u>
CUSTOMER PENALTIES	190,000	75%	95,000	140,259	141,913	1.51%	45,259	47.64%
CONNECTION FEES	40,000	75%	20,000	32,537	29,900	0.35%	12,537	62.69%
RECONNECTION FEES	20,000	75%	10,000	18,204	16,215	0.20%	8,204	82.04%
PROPERTY TAXES	250,000	75%	125,000	179,693	154,690	1.93%	54,693	43.75%
ACREAGE SUPPLY CHARGE	10,000	75%	5,000	-	-	0.00%	(5,000)	-100.00%
CONTRACT INCOME	125,000	75%	62,500	103,882	111,151	1.12%	41,382	66.21%
FLOW TESTS	5,000	75%	2,500	3,710	3,780	0.04%	1,210	48.40%
MISCELLANEOUS INCOME	60,000	75%	30,000	20,599	69,391	0.22%	(9,401)	-31.34%
TOTAL OTHER INCOME	<u>700,000</u>	75%	<u>525,000</u>	<u>498,884</u>	<u>527,040</u>	5.37%	<u>78,167</u>	<u>17.23%</u>

SUPPLEMENTAL EXPENSES - 3/31/13

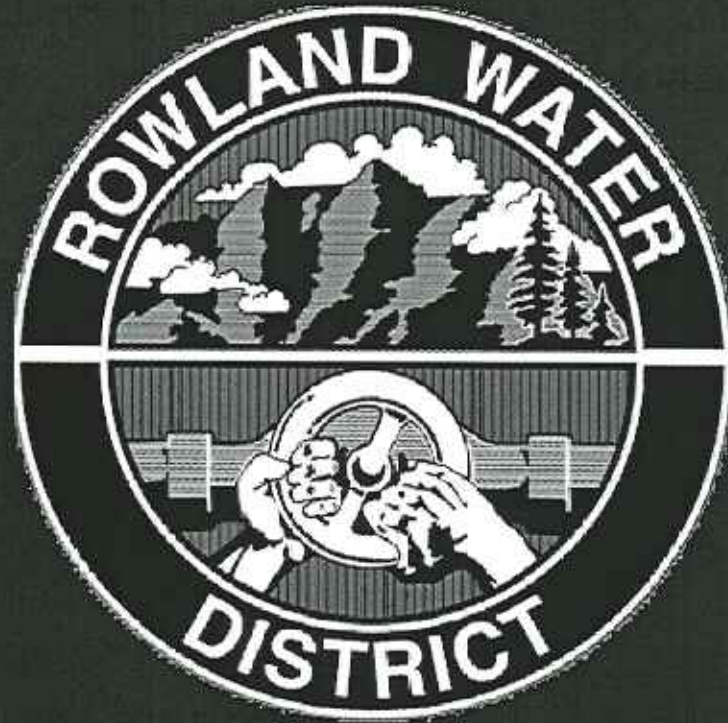
	CY Actual	PY Actual
<u>SALARIES & WAGES</u>		
ADMINISTRATIVE	674,372.00	677,768.00
CUSTOMER ACCOUNTS	92,421.00	91,457.00
MAINS AND SERVICES	454,860.00	446,359.00
WATER TREATMENT	417,245.00	405,952.00
TOTAL SALARIES & WAGES	<u>1,638,898.00</u>	<u>1,621,536.00</u>
<u>EMPLOYEE BENEFITS</u>		
DENTAL INSURANCE	24,446.00	27,721.00
EMPLOYEE ASSISTANCE PROGRAM	673.00	797.00
HEALTH INSURANCE	296,077.00	345,153.00
LIFE INSURANCE PLAN	1,473.00	2,074.00
DISABILITY INSURANCE	7,833.00	6,752.00
PAYROLL TAXES	95,359.00	83,832.00
PENSION CONTRIBUTIONS	465,266.00	452,517.00
PARS (GASB 45/OPEB)	135,000.00	-
RETIREES HEALTH INSURANCE	76,060.00	80,930.00
UNEMPLOYMENT INSURANCE	10,308.00	759.00
VISION INSURANCE PLAN	5,095.00	5,943.00
WORKER'S COMPENSATION INSURANCE	61,082.00	26,682.00
TOTAL EMPLOYEE BENEFITS	<u>1,178,672.00</u>	<u>1,033,160.00</u>
<u>OFFICE EXPENSES</u>		
INFO TECH. SUPPORT SERVICES	176,499.00	87,762.00
POSTAGE, PRINTING & STATIONARY	13,177.00	11,835.00
SHORTLIFE SUPPLIES	8,915.00	8,102.00
TOTAL OFFICE EXPENSES	<u>198,591.00</u>	<u>107,699.00</u>
<u>PROFESSIONAL SERVICES</u>		
AUDITING	19,325.00	18,800.00
LEGAL	64,055.00	58,098.00
TOTAL PROFESSIONAL EXPENSES	<u>83,380.00</u>	<u>76,898.00</u>
<u>MAINTENANCE OF WATER SYSTEM</u>		
HYDRANTS	9,907.00	4,209.00
MAINS	26,727.00	32,655.00
METERS	8,940.00	27,078.00
PUMPS	12,901.00	30,850.00
RECYCLED WATER	10,751.00	10,557.00
RESERVOIRS	13,684.00	80,563.00
SERVICES	77,893.00	82,991.00
TELEMETRY	14,680.00	59,562.00
VALVES	20,965.00	8,686.00
RECYCLED WATER - COI	1,051.00	1,852.00
TOTAL MAINTENANCE OF WATER SYSTEM	<u>197,499.00</u>	<u>339,003.00</u>

CAPITAL / CIP / WATER IN STORAGE EXPENDITURES - 3/31/2013

	CY Actual	PY Actual
OFFICE FURNITURE AND EQUIPMENT	-	8,650.00
OFFICE BUILDING	-	22,868.00
METERS	-	-
PUMPING PLANT	-	-
RESERVOIRS	106,575.00	-
SERVICES	41,883.00	8,298.00
TRANSMISSION / MAINS	-	4,637.00
TRANSPORTATION EQUIPMENT	121,336.00	6,934.00
TOTAL CAPITAL EXPENDITURES (NON CONSTRUCTION)	<u>269,794.00</u>	<u>51,387.00</u>
TOTAL CONSTRUCTION IN PROGRESS (CIP) EXPENDITURES	<u>1,205,174.00</u>	<u>1,171,807.00</u>
TOTAL CAPITAL / CIP EXPENDITURES	<u>1,474,968.00</u>	<u>1,223,194.00</u>
TOTAL WATER IN STORAGE EXPENDITURES	<u>1,057,000.00</u>	<u>1,120,000.00</u>

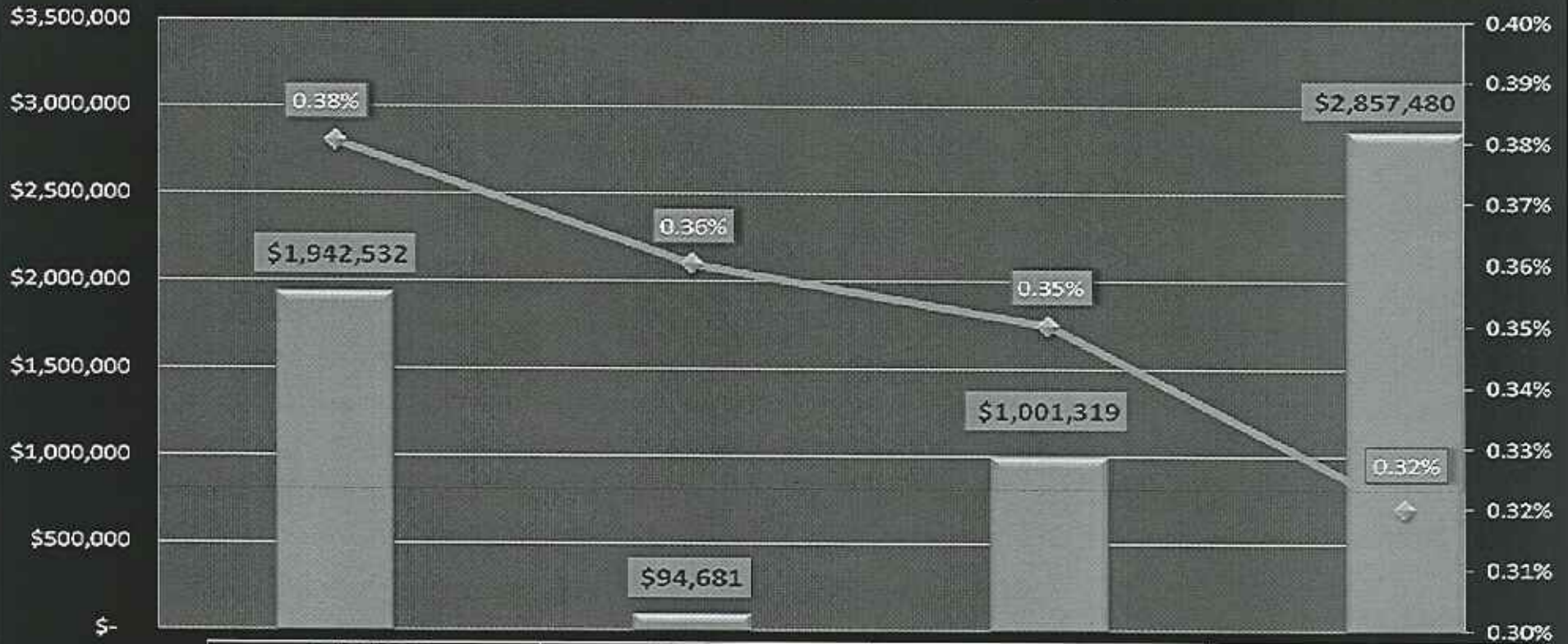
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Quarterly Investment Review

Local Agency Investment Fund (LAIF)

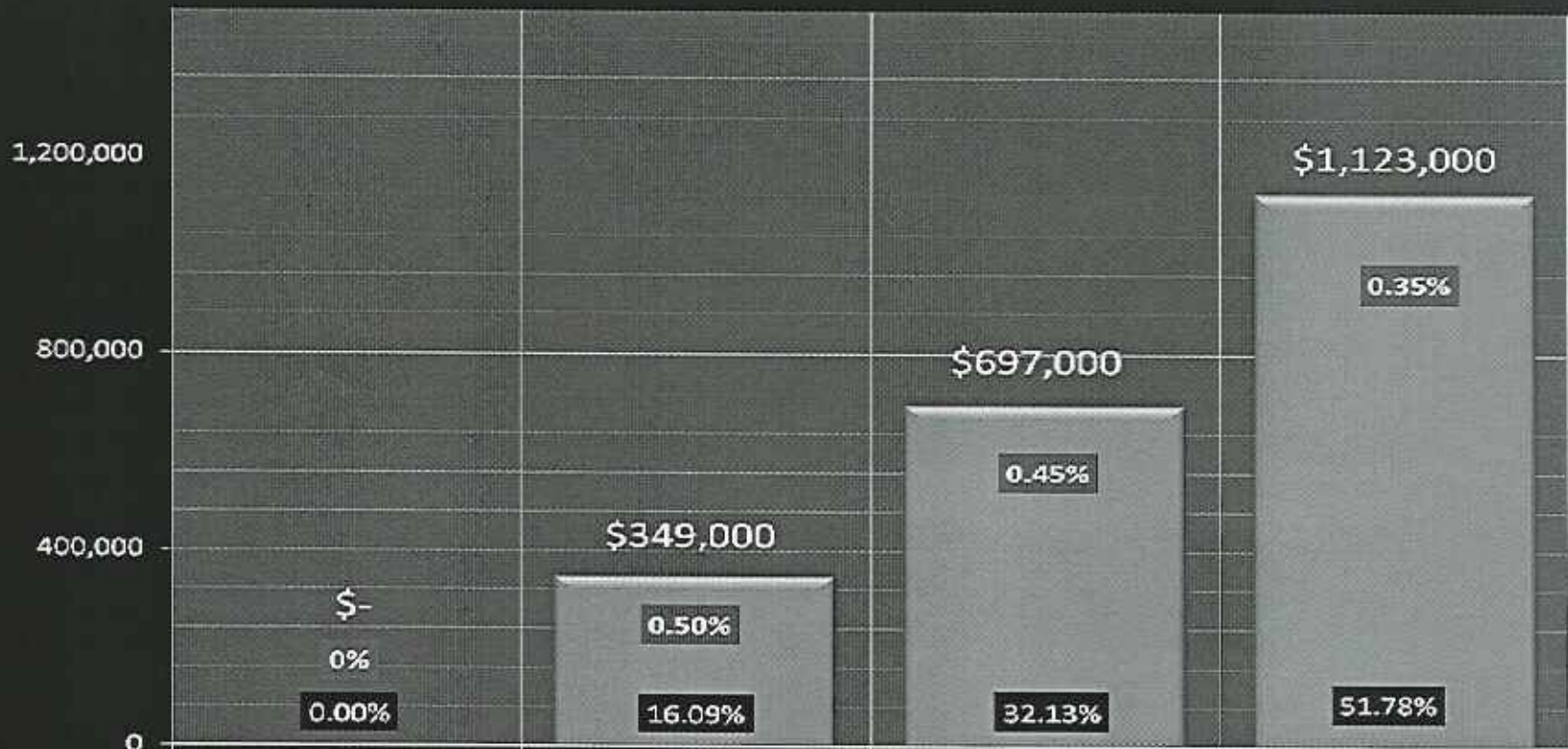


	3/31/2012	6/30/2012	9/30/2012	12/31/2012
Account Balance	\$1,942,532	\$94,681	\$1,001,319	\$2,857,480
Interest Rate	0.38%	0.36%	0.35%	0.32%



LAIF Quarterly Balances

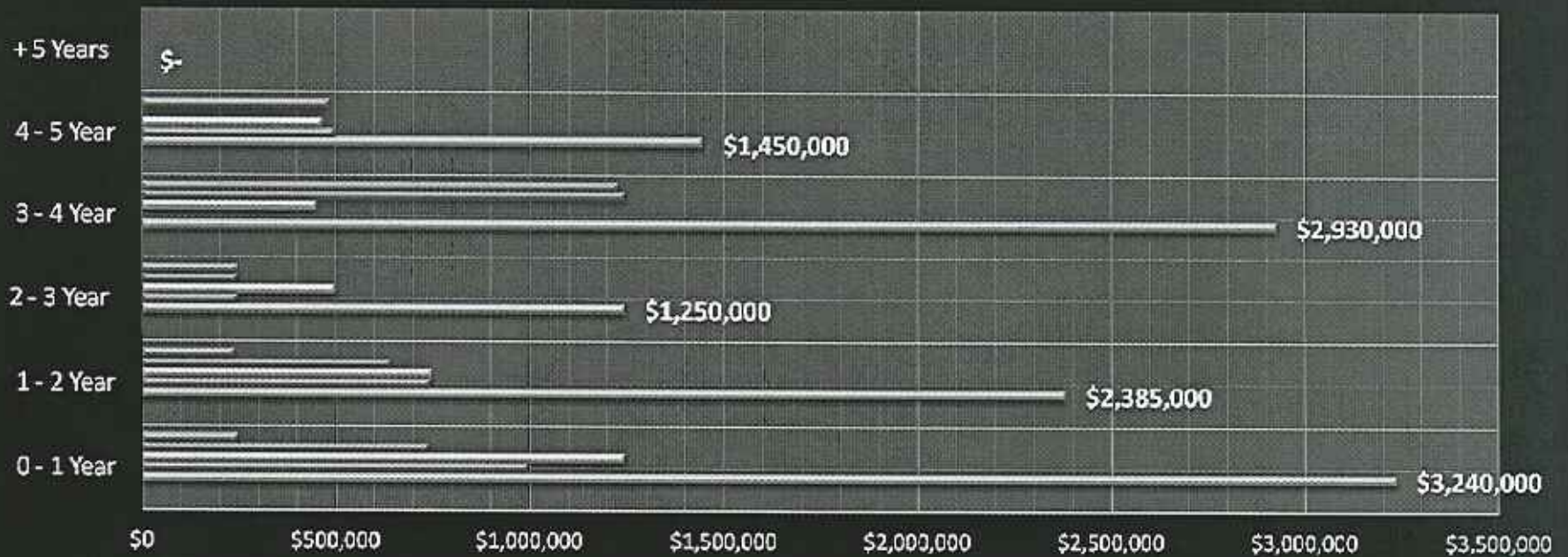
CD Investment Portfolio



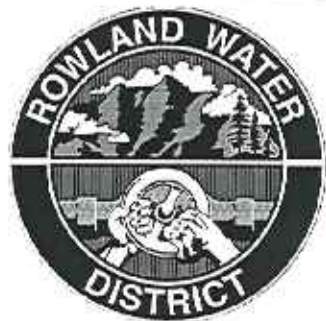
	July - Sept	Oct - Dec	Jan - Mar	Apr - June
Full Maturity	\$-	\$349,000	\$697,000	\$1,123,000
Interest Rate	0%	0.50%	0.45%	0.35%
% of Investment Portfolio	0.00%	16.09%	32.13%	51.78%



CD Placement Maturity Schedule



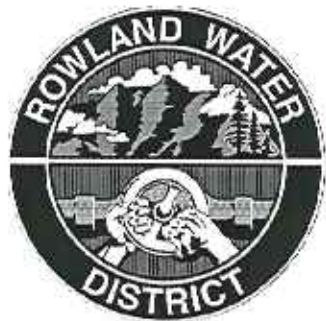
	0 - 1 Year	1 - 2 Year	2 - 3 Year	3 - 4 Year	4 - 5 Year	+ 5 Years
Jul - Sept	\$250,000	\$240,000	\$250,000	\$1,230,000	\$485,000	\$-
Oct - Dec	\$745,000	\$645,000	\$250,000	\$1,250,000	\$-	\$-
Jan - Mar	\$1,245,000	\$750,000	\$500,000	\$450,000	\$465,000	\$-
Apr - Jun	\$1,000,000	\$750,000	\$250,000		\$500,000	\$-
Total Bond Portfolio	\$3,240,000	\$2,385,000	\$1,250,000	\$2,930,000	\$1,450,000	\$-
Interest Rate	3.07%	2.36%	2.33%	1.21%	1.03%	0.00%
% of Portfolio	32.60%	20.28%	17.34%	8.16%	21.62%	0.00%



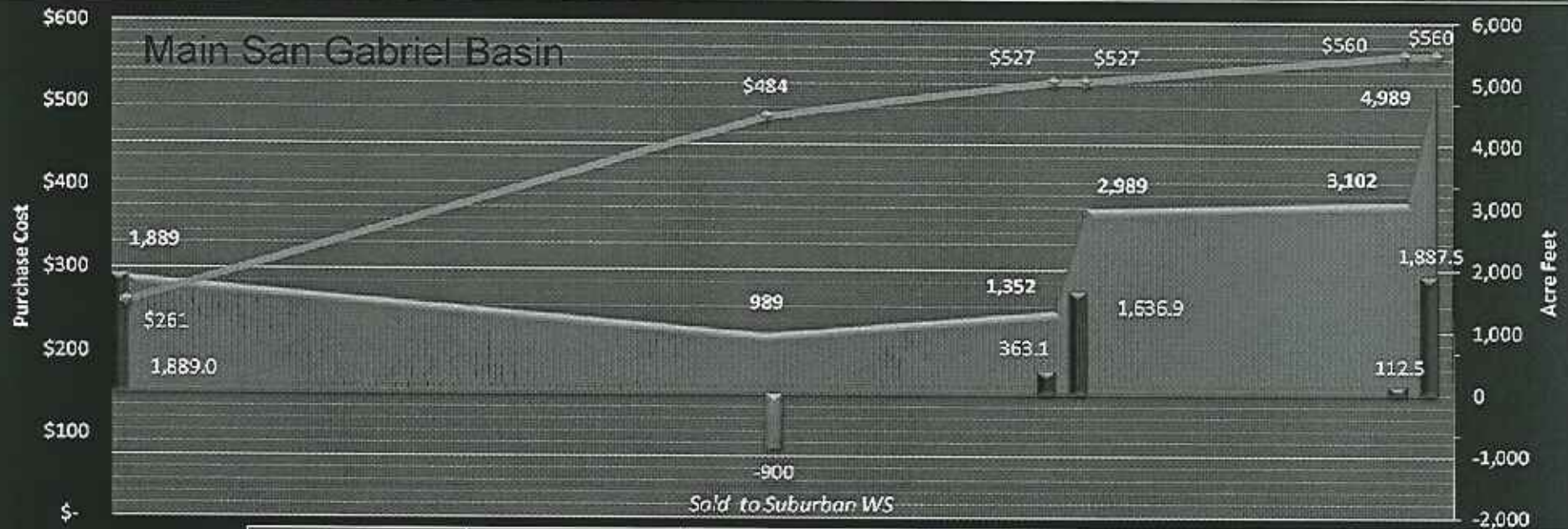
Bond Maturity Chart



	6/30/09	2/15/11	11/30/11	12/31/11	10/31/12	11/30/12
Total Investment	\$493,029	\$258,129	\$449,483	\$1,312,129	\$1,375,129	\$2,432,129
Purchase Cost	\$493,029	\$435,600	\$191,354	\$862,646	\$63,000	\$1,057,000
AF Purchased	1,889.0	900.0	363.1	1,636.9	112.5	1,887.5



Cash Value of Cyclic Storage Supplies



	6/30/09	2/15/11	11/30/11	12/31/11	10/31/12	11/30/12
Total Storage	1,889.0	989.0	1,352.1	2,989.0	3,101.5	4,989.0
AF Purchased	1,889.0	989.0	363.1	1,636.9	112.5	1,887.5
AF Sold		[900.0]				
Purchase Cost (\$/AF)	\$261	\$484	\$527	\$527	\$560	\$560



Water Purchased for Cyclic Storage

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ROWLAND WATER DISTRICT

BUDGET



* Includes 2.00% CPI Increase

FISCAL YEAR 2013-2014

**ROWLAND WATER DISTRICT
BUDGET SUMMARY
For Fiscal Budget Year
2013-2014**

	ADOPTED Budget 2012-2013	Current Year Actual 3/31/13	Projected Balance 6/30/13	PROPOSED Budget 2013-2014	\$ Amount Change from '12-'13 Budget	% Change from '12-'13 Budget
TOTAL REVENUE	\$ 18,735,000.00	12,921,742.00	17,933,220.00	\$ 20,510,000.00	1,775,000.00	9.47%
TOTAL OPERATING EXPENSES	12,550,000.00	9,891,767.00	13,654,212.00	14,440,000.00	1,890,000.00	15.06%
TOTAL ADMINISTRATIVE EXPENSES	940,000.00	812,981.00	1,000,528.00	1,070,000.00	130,000.00	13.83%
TOTAL PERSONNEL EXPENSES	3,957,000.00	2,817,570.00	3,744,130.00	4,449,000.00	492,000.00	12.43%
TOTAL EXPENSES	17,447,000.00	13,522,318.00	18,398,870.00	19,959,000.00	2,512,000.00	14.40%
EXCESS OF INCOME OVER EXPENSES	1,288,000.00	(600,576.00)	(465,650.00)	551,000.00	(737,000.00)	-57.22%
CAPITAL IMPROVEMENTS	1,210,000.00	312,000.00	312,000.00	610,000.00	(600,000.00)	-49.59%
CONSTRUCTION PROJECTS	995,000.00	695,056.00	845,056.00	1,350,000.00	355,000.00	35.68%
PROJECTED INCREASE (REDUCTION) IN RESERVE FUNDS	(917,000.00)	(1,607,632.00)	(1,622,706.00)	(1,409,000.00)	(492,000.00)	53.65%



ROWLAND WATER DISTRICT FISCAL BUDGET 2013-2014



	2012-2013 APPROVED	Current Year 3/31/13	Projected Balance 6/30/13	2013-2014 PROPOSED	Variance (+/-)	% Change	
REVENUE ITEMS							
<u>WATER SALES</u>	12,485,000	8,697,726	11,862,611	13,500,000	1,015,000	8.13%	This revenue category includes the water commodity charge for the residential, business, industrial, construction and recycled water classes of customers, and is based on 11,000 A.F. potable water and 2000 A.F. recycled water sales. The potable estimates a base rate of \$2.52 per H.C.F. from July to December and \$2.62 per H.C.F. from January to June. The recycled estimates a blended rate of \$1.19, \$1.46 and \$1.53 per H.C.F.
<u>WATER METER CHARGES</u>	5,180,000	3,520,106	5,040,106	6,000,000	820,000	15.83%	This revenue category includes water service charges billed either bi-monthly or monthly to each customer based on their respective meter sizes. This is a fixed amount which yields revenues to provide for the general overhead and other fixed costs of the District's operations
<u>PENALTY FEES</u>	190,000	140,259	190,259	190,000	-	0.00%	Late payments, door hangers and penalties to residential, construction, and fire service accounts.
<u>CONNECTION FEES</u>	40,000	32,537	43,507	40,000	-	0.00%	District's charges to create a new customer account and to reinstate a closed or inactive account.
<u>RECONNECTION FEES</u>	20,000	18,204	23,674	20,000	-	0.00%	District's charges to reinstate and turn on a locked-off account due to non-payment of a delinquent bill and/or tampering charges.

ROWLAND WATER DISTRICT
Fiscal Budget 2013-2014

	2012-2013 APPROVED	Current Year 3/31/13	Projected Balance 6/30/13	2013-2014 PROPOSED	Variance (+/-)	% Change	
REVENUE ITEMS							
<u>NEW SERVICE CONNECTIONS</u>	20,000	47,782	54,032	20,000	-	0.00%	District's revenue for project administration on new meter service installations.
<u>PROPERTY TAXES</u>	250,000	179,693	279,693	250,000	-	0.00%	District's percentage of property taxes revenue collected and distributed by the county.
<u>ACREAGE SUPPLY CHARGE</u>	10,000	0.00	0.00	10,000	-	0.00%	Represents the \$1,750.00 per acre charge imposed on developers for new developments and to tie into the existing water system.
<u>INTEREST INCOME</u>	350,000	157,245	277,000	300,000	(50,000)	-14.29%	Interest earnings on invested District funds. This constitutes current reserves at an estimated interest rate of 1.00%.
<u>CONTRACT INCOME</u>	125,000	103,882	128,109	125,000	-	0.00%	Revenue received from contracts with cell sites, work done on City of Industry Reclaimed System, Treasurer Fees from the Pomona-Walnut-Rowland Joint Water Line, etc.
<u>FIRE FLOW TESTS</u>	5,000	3,710	5,530	5,000	-	0.00%	Tests performed by District personnel to measure the volume of water available at a specified fire hydrant.
<u>MISCELLANEOUS INCOME</u>	60,000	20,599	28,699	50,000	(10,000)	-16.67%	Non-recurring income that is received on a non-continual basis. This includes returned check fees, gains on sale of assets and surplus equipment.
TOTAL REVENUE	18,735,000	12,921,742	17,933,220	20,510,000	1,775,000	9.47%	

	2012-2013 APPROVED	Current Year 3/31/13	Projected Balance 6/30/13	2013-2014 PROPOSED	Variance (+/-)	% Change	
EXPENSE ITEMS							
<u>OPERATING EXPENSES</u>							
<u>WATER PURCHASES</u>	9,300,000	8,095,968	10,472,835	9,900,000	600,000	6.45%	Estimates twelve months of wholesale purchases from MWD and TVMWD. This figure is based on our allocation from MWD in the amount of 11,000 A.F. potable and 1,500 A.F. recycled water for the fiscal year. It estimates a rate of \$849.00 per A.F. from July to December and \$875.00 per A.F. from January to June. The recycle estimates a rate of \$250.00 per A.F. (Calculation based on Tier I water purchases only)
<u>FIXED CHARGES</u>	375,000	268,905	351,855	325,000	(50,000)	-13.33%	Fixed charges imposed by MWD and TVMWD which include capacity, connected capacity, import water use, and equivalent small meter charges.
Import Water Use Connected Capacity Equivalent Small Meter Capacity Reservation Charge (CRC)							
<u>DEBT SERVICE EXPENSE</u>	1,500,000	592,925	1,575,232	2,800,000	1,300,000	86.67%	Yearly debt service payment on District's 2008 COP's & 2012 Revenue Bonds
<u>MAINTENANCE OF WATER SYSTEM</u>	350,000	167,499	264,499	350,000	-	0.00%	Includes various costs associated with the transmission and distribution of the total water system and general plant operations. This category has been expanded to include maintenance of City of Industry Recycled Water System.
Hydrants Mains Meters Pumps Recycled Water Reservoirs Services Telemetry Valves City of Industry (COI)							
<u>MAINTENANCE AND OPERATION</u>	30,000	15,441	23,073	30,000	-	0.00%	Represents various costs which are incurred in the maintenance and operation of District facilities including the general plant.
<u>VEHICLE EXPENSES</u>	80,000	41,634	68,744	80,000	-	0.00%	General maintenance of District vehicles, as well as, all gasoline purchased during the year.

ROWLAND WATER DISTRICT
Fiscal Budget 2013-2014

	2012-2013 APPROVED	Current Year 3/31/13	Projected Balance 6/30/13	2013-2014 PROPOSED	Variance (+/-)	% Change	
EXPENSE ITEMS							
<u>EQUIPMENT EXPENSES</u>	15,000	5,393	8,030	15,000	-	0.00%	Maintenance costs on District's large equipment including the backhoe, automated valve operator, compressor, fuel storage, arrow board, etc.
<u>PUMPING EXPENSES</u>	270,000	207,530	269,951	290,000	20,000	7.41%	Energy costs (electricity & natural gas) incurred to operate and maintain the various pump stations.
<u>ENGINEERING</u>	10,000	22,015	22,015	10,000	-	0.00%	Professional engineering services performed on smaller non-construction projects.
<u>OPERATING ASSESSMENTS</u>	60,000	55,341	68,254	80,000	20,000	33.33%	Assessment costs levied by agreements, including Pomona-Walnut-Rowland Joint Water Line Commission, Puente Basin Watermaster, Puente Basin Water Agencies, Public Water Agencies Group, etc.
<u>TOOLS & SUPPLIES</u>	25,000	15,468	21,328	25,000	-	0.00%	Short-lived operating supplies and small tools.
<u>WATER TESTS</u>	30,000	17,678	22,619	30,000	-	0.00%	Water compliance testing costs routinely completed to monitor District's water quality.
<u>WATER CONSERVATION</u>	10,000	1,442	1,542	10,000	-	0.00%	Conservation program including low-flush toilets, washer rebates, landscaping education, and all other water conservation expenses.
<u>COMMUNITY OUTREACH</u>	120,000	127,590	158,052	120,000	-	0.00%	Outreach programs that are not associated with water conservation. This includes the cost to complete the annual CCR (Consumer Confidence Report) and any other community outreach.
<u>SERVICE CONTRACTS</u>	275,000	174,557	255,932	275,000	-	0.00%	Service contracts for customer billing, landscape maintenance, security system, janitorial services, uniform cleaning, copier maintenance, etc.
<u>WATER SUPPLY PLANNING AND DEVELOPMENT</u>	100,000	52,381	69,841	100,000	-	100.00%	Engineering reports and studies created for the District for the development of future water sources that are not associated with a capital project at the time.
TOTAL OPERATING EXPENSES	12,550,000	9,891,767	13,654,212	14,440,000	1,890,000	15.06%	

	2012-2013 APPROVED	Current Year 3/31/13	Projected Balance 6/30/13	2013-2014 PROPOSED	Variance (+/-)	% Change	
EXPENSE ITEMS							
<u>ADMINISTRATIVE EXPENSES</u>							
<u>GENERAL LIABILITY INSURANCE</u>	110,000	111,161	111,161	125,000	15,000	13.64%	Includes liability, property and vehicle insurance based on the value of District assets.
<u>UTILITY SERVICES</u>	65,000	58,558	72,060	75,000	10,000	15.38%	Accounts for the portion of utilities used by the administration building and all telephone services.
<u>MEMBERSHIP DUES</u>	45,000	36,628	41,633	45,000	-	0.00%	District memberships in professional organizations.
<u>CONFERENCES</u>	60,000	48,715	57,738	65,000	5,000	8.33%	Costs associated with District staff and Directors attendance at annual conferences including ACWA, AWWA, CSDA, etc.
<u>SEMINARS AND TRAINING</u>	60,000	26,013	45,626	60,000	-	0.00%	Cost associated with attendance at seminars and training classes. This includes courses for staff continuing education and job specific workshops.
<u>OFFICE EXPENSES</u>	175,000	198,591	238,734	175,000	-	0.00%	Expenses for office supplies, printing services, stationery, computer support, office equipment maintenance.
		Office Supplies					
		Postage, Printing & Stationery					
		I. T. Support Services					
<u>COMPLIANCE</u>	70,000	40,389	49,452	70,000	-	0.00%	Costs incurred to comply with water regulations. Includes costs levied by the DHS, employee certifications, and various operating permits.
		Certification					
		Fees					
		Permits					
<u>UNCOLLECTABLE ACCOUNTS</u>	20,000	14,002	18,669	20,000	-	0.00%	Cost associated with accounts deemed uncollectable by the District.

ROWLAND WATER DISTRICT
Fiscal Budget 2013-2014

	2012-2013 APPROVED	Current Year 3/31/13	Projected Balance 6/30/13	2013-2014 PROPOSED	Variance (+/-)	% Change	
EXPENSE ITEMS							
<u>LEGAL SERVICES</u>	85,000	64,055	85,406	100,000	15,000	17.65%	Legal services performed for the District for monthly representation and special cases. This includes PWR JWLC, Puente Basin Water Agency, Puente Basin Watermaster and PWAG.
<u>AUDITING</u>	25,000	19,325	19,325	25,000	-	0.00%	Annual audit of the District's financial records and filing of the State Controller's Report.
<u>DIRECTORS' COMPENSATION & BENEFITS</u>	100,000	88,031	117,374	165,000	65,000	65.00%	Director compensation for attendance at regular and special board meetings, workshops, ad hoc committee meetings and other functions. This category has expanded to include all Director's health benefits.
<u>BANK & MANAGEMENT FEES</u>	80,000	76,058	101,410	100,000	20,000	25.00%	Cost associated with bank fees, credit/debit surcharges, and investment management fees.
<u>MISCELLANEOUS EXPENSES</u>	45,000	31,455	41,940	45,000	-	0.00%	Represents miscellaneous expenses incurred on an infrequent basis.
		Books & Subscriptions Travel Expense Non-Recurring Expenses					
TOTAL ADMINISTRATIVE EXPENSES	940,000	812,981	1,000,528	1,070,000	130,000	13.83%	

ROWLAND WATER DISTRICT
Fiscal Budget 2013-2014

	2012-2013 APPROVED	Current Year 3/31/13	Projected Balance 6/30/13	2013-2014 PROPOSED	Variance (+/-)	% Change
EXPENSE ITEMS						
<u>PERSONNEL EXPENSES</u>						
<u>SALARIES & WAGES</u>						
						Cost of salaries and wages per job category for all District employees including overtime, holiday, vacation, sick leave and stand-by pay.
Water Treatment	510,000	379,763	506,350	525,000	15,000	2.94%
Mains & Services	720,000	433,660	578,213	690,000	(30,000)	-4.17%
Customer Accounts	110,000	82,067	109,422	112,000	2,000	1.82%
Administrative	905,000	674,372	899,162	925,000	20,000	2.21%
Standby	75,000	46,282	61,709	77,000	2,000	2.67%
Overtime	40,000	22,754	30,338	41,000	1,000	2.50%
<i>Subtotal:</i>	2,360,000	1,638,898	2,185,194	2,370,000	10,000	0.42%
						*Admin. Emp. - 1.96% CPI
						*Field Emp. - 1.96% CPI
<u>INSURANCE AND EMPLOYMENT TAXES</u>						
						District cost for insurance and employment taxes.
Workers' Compensation	55,000	61,082	61,082	65,000	10,000	18.18%
Payroll Taxes	130,000	95,359	127,415	130,000	-	0.00%
Unemployment Insurance	20,000	10,308	10,928	20,000	-	0.00%
<i>Subtotal:</i>	205,000	166,749	199,425	215,000	10,000	4.88%
<u>EMPLOYEE & RETIREE BENEFITS</u>						
						Cost of all employee and Retiree benefits which are paid directly by the District.
Health Insurance	450,000	296,077	415,915	470,000	20,000	4.44%
Dental Insurance	40,000	24,446	33,983	40,000	-	0.00%
Vision Insurance	8,000	5,095	7,141	8,000	-	0.00%
Life Insurance	3,000	1,473	1,955	3,000	-	0.00%
Disability Insurance	10,000	7,833	10,425	12,000	2,000	20.00%
Retirees Health Benefits	120,000	76,060	96,527	120,000	-	0.00%
CalPERS Retirement System	550,000	485,266	505,637	550,000	-	0.00%
PARS Payment (OPEB Trust/Retiree Medical)	210,000	135,000	285,000	660,000	450,000	214.29%
Employee Assistance Program	1,000	673	928	1,000	-	0.00%
<i>Subtotal:</i>	1,392,000	1,011,923	1,359,511	1,864,000	472,000	33.91%
TOTAL PERSONNEL EXPENSES	3,957,000	2,817,570	3,744,130	4,449,000	492,000	12.43%
TOTAL EXPENSES	17,447,000	13,522,318	18,398,870	19,959,000	2,512,000	14.40%
NET INCOME	1,288,000	(600,576)	(465,650)	551,000	(737,000)	-57.22%

ROWLAND WATER DISTRICT
Explanation and Detail of Capital Budget Items
For Fiscal Budget Year 2013-2014

ESTIMATED NET INCOME FROM 2013-2014 OPERATING BUDGET	551,000.00
 PROPOSED CAPITAL IMPROVEMENT EXPENDITURES:	
Furniture and Office Equipment / Phone System	50,000.00
Vehicle Replacement - Four F-150 Trucks	80,000.00
Portable Booster Pump	70,000.00
Nitrification Control Analyzer, Tank Mixing System & Portable Treatment Trailer	100,000.00
Implementation of IT Master Plan	200,000.00
Valve Replacement	50,000.00
AMR Meter Expansion and Large Meter Replacement	60,000.00
TOTAL PROPOSED CAPITAL IMPROVEMENTS	610,000.00
 PROPOSED CONSTRUCTION PROJECTS:	
Reservoir Repair & Rehabilitation	600,000.00
Customer Service/Lobby/Library/Board Room	350,000.00
Nogales Grade Separation	400,000.00
TOTAL PROPOSED CAPITAL CONSTRUCTION PROJECTS	1,350,000.00
 TOTAL PROPOSED CAPITAL IMPROVEMENTS AND CONSTRUCTION PROJECTS	 1,960,000.00
ESTIMATED DECREASE IN DISTRICT RESERVES	(1,409,000.00)

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**Puente Basin Water Agency
Annual Budget
Fiscal Year 2013-2014**

	2010-11 Budget	2010-11 Actual	2011-12 Budget	2011-12 Actual	2012-13 Budget	2012-13 Year to Date	2013-14 Budget	Increase (Decrease)
<u>Operating Revenues:</u>								
Assessments - Members	\$ 101,500	\$ 21,312	\$ 104,685	\$ 22,148	\$ 132,500	\$ 23,768	\$ 115,000	\$ (17,500)
Total Revenues	101,500	21,312	104,685	22,148	132,500	23,768	115,000	(17,500)
<u>Administrative Expenses:</u>								
Legal fees	75,000	19,637	75,000	16,557	75,000	10,025	75,000	0
Accounting fees	0	0	3,185	3,185	5,000	0	5,000	0
Engineering fees	25,000	550	25,000	1,020	25,000	12,270	25,000	0
Administrative expense	1,500	1,125	1,500	1,386	2,500	1,473	10,000	7,500
<u>Planning:</u>								
Water Resources Development Plan	0	0	0	0	25,000	0	0	(25,000)
Total Expenses	\$ 101,500	\$ 21,312	\$ 104,685	\$ 22,148	\$ 132,500	\$ 23,768	\$ 115,000	\$ (17,500)

(1) Administrative expenses includes an increase related to the set-up of new accounting system

(2) Capital project budgets and corresponding project agreements will presented separately to the Commission for approval.

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POLICY AND PROCEDURE

APPROVED BY	POLICY TITLE	EFFECTIVE DATE
Board of Directors	SOCIAL MEDIA USE	May 14, 2013
		Page 1 of 5

I. **PURPOSE:**

The purpose of this policy is to establish the purposes and goals of the District in using social media, provide criteria for messages and information disseminated by the District on social media outlets, authorize specific District employees to use social media on behalf of the District, and establish rules to ensure that use of social media by the District will present accurate, complete and useful information about the District, its purposes and activities. This policy is intended to address the issues related to maintaining a District presence on various social media. The Board of Directors is mindful that social media is a rapidly evolving technology and intends that the District's experience with the use of social media will be evaluated on a regular basis to ensure that the purposes and goals of this policy are being achieved. This policy may be updated at any time to reflect changing technology, the District's experience using social media and its effectiveness.

An important purpose of using social media is to reach citizens who use these communication tools in order to improve and extend the District's communications, in order to provide information to the public, answer customer questions in a manner which provides the information to all customers, and to give the public an additional means of communicating with the District. Social media gives people the ability to use online technologies to share their opinions, experiences, knowledge and perspectives with each other. Social media is a way to reach people how they want to be reached and when they want to be reached. It is a much more interactive method of communication allowing a way for communication to flow in both directions.

The District's presence on social media sites and networks is an extension of the District's public affairs efforts and shall be jointly overseen by the General Manager, Director of Administrative Services and the Public Affairs Representative.

Social media, as used in this policy refers to any internet based networking website and technology that includes, but is not limited to, Facebook, Twitter, YouTube, blogs and LinkedIn.



POLICY AND PROCEDURE

APPROVED BY	POLICY TITLE	EFFECTIVE DATE
Board of Directors	SOCIAL MEDIA USE	May 14, 2013
		Page 2 of 5

Social media is by nature interactive. It is inherently less controllable than traditional media and should be undertaken with full awareness that not all comments and conversations will show the District in a positive light. In addition, by creating a presence on social media outlets, the District is potentially creating a community of users who can talk to each other about the District. However, it is an important opportunity to engage the community in a dynamic conversation, quickly convey information and to address any negative comments about District's programs and services taking place in the social media world.

II. POLICY:

1. All District social media sites shall be (1) approved for content by the Director of Administrative Services; (2) be posted by the Public Affairs Representative; and (3) all District messages and content must first be approved by the Director of Administrative Services to ensure consistent and targeted messaging. No employee shall post comments or information on any social media site established by the District without prior authorization of the Director of Administrative Services or the General Manager. In appropriate circumstances, employees may be asked by the Director of Administrative Services or the General Manager to respond to a question or comment on a social media site which pertains to that employee's area of expertise. Employees are encouraged to view the District's social media sites and offer suggestions or information to the Director of Administrative Services for responding to comments or questions.
2. The Director of Administrative Services and the Public Affairs Representative will work together as a team to use the District's presence on social media to provide effective, informative and accurate communication of the District's messages and to have meaningful dialogue with the public on relevant topics.
3. Employees authorized to represent the District on social media sites are responsible for complying with applicable federal, state, and local laws, and the District's Computer Use Policy. This includes adherence to established laws and policies regarding copyright, records retention, California Public Records Act, e-discovery laws, First Amendment, privacy laws and information security policies established by the District and therefore must be able to be managed, stored and retrieved to comply with these laws.



POLICY AND PROCEDURE

APPROVED BY	POLICY TITLE	EFFECTIVE DATE
Board of Directors	SOCIAL MEDIA USE	May 14, 2013
		Page 3 of 5

4. All social media sites and entries shall clearly indicate that any articles and any other content posted or submitted for posting are subject to public disclosure
5. The District reserves the right to restrict or remove any content that is deemed in violation of this policy or any applicable law.
6. Each District social media site shall include an introductory statement which clearly states the purpose and topical scope of the site. Where possible, a site should link back to the official District website for forms, documents and other information.
7. All employees authorized to use District social media sites, shall be trained regarding the terms of this policy, including their responsibilities to review content submitted for posting to ensure compliance with this policy.
8. All District social media sites shall clearly indicate that they are maintained by the District and shall have the District contact information prominently displayed.
9. All District authorized users must conduct themselves at all times as a representative of the District and in accordance with all personnel policies.
10. Employees found in violation of this policy may be subject to disciplinary action, up to and including termination of employment.
11. The Director of Administrative Services shall name a designee(s) to monitor content on each social media site to ensure adherence to this policy, appropriate messaging, consistent branding and to ensure that the content is consistent with the goals of the District.
12. Social media pages should be monitored daily. Comments that are offensive, contain profanity, are from vendors, or spam, should be deleted immediately.
13. Any employee who discovers negative comments about the District on the District's or other social media pages should contact the Director of Administrative Services in order to correct misinformation. Employees should never engage in an argument on the District's social media site.



POLICY AND PROCEDURE

APPROVED BY	POLICY TITLE	EFFECTIVE DATE
Board of Directors	SOCIAL MEDIA USE	May 14, 2013
		Page 4 of 5

14. Whenever possible, information to be disseminated by social media should first be posted on the District's website and then transferred to the District's social media sites by use of automatic transfer software. Employees authorized to maintain the District's social media sites should endeavor to respond to posts thoughtfully and selectively. Not all posts require a response.

III. SUBJECT MATTER GUIDELINES:

Authorized users are to use the following guidelines in social networking practices when interacting on District authorized social media sites:

- Be relevant to the District's purposes and activities.
- Double check the facts before making a posting to a site.
- Maintain professionalism, honesty and respect.
- Apply a "good judgment" test to every comment made.
- The tone of social media content is often informal, however staff is encouraged to write messages in a professional style, using proper grammar and punctuation.
- Linking to related District website pages is strongly encouraged whenever practical and appropriate.

IV. PROHIBITED CONTENT

All content posted by staff to the District's social media site shall support the District's social media goals described in this Policy. Staff is prohibited from posting content about the following:

- Actual or potential legal claims, lawsuits or other legal issues
- Personnel matters
- Personal opinion on District issues or any other issues
- Political issues, including opinion about elected officials or candidates for elective office and issues appearing on an election ballot
- Emergency situations, unless authorized by the General Manager
- Profane, obscene, or pornographic content and/or language
- Content that promotes, fosters or perpetuates discrimination on the basis of race, creed, color, age, religion, gender, disability, sexual orientation or national origin



POLICY AND PROCEDURE

APPROVED BY	POLICY TITLE	EFFECTIVE DATE
Board of Directors	SOCIAL MEDIA USE	May 14, 2013
		Page 5 of 5

- Threats to any person or organization
- Defamatory or personal attacks
- Information that may compromise the safety or security of the public or the District's infrastructure
- Content that violates a legal ownership interest, such as a copyright, of any party
- Solicitation of commerce
- Conduct in violation of any federal, state or local law

V. **ENFORCEMENT**

Employees who participate in social media communication deemed not to be in the best interest of the District and/or in violation of this policy may be subject to disciplinary action. Disciplinary action can be up to and including termination of employment.

Tab

2.10

Reeb Government Relations, LLC

1107 9th Street, Suite 230
Sacramento CA 95814
Phone: 916-558-1926
Facsimile: 916-558-1932
robertreeb@comcast.net

LOBBYING FIRM RETENTION CONTRACT

The following constitutes a lobbying firm retention contract between **REEB GOVERNMENT RELATIONS, LLC** ("RGR" hereinafter), or its legal successor in interest, and **ROWLAND WATER DISTRICT** ("RWD" hereinafter), or its legal successor in interest.

1. **SERVICES TO BE PERFORMED**— RWD engages the services of RGR as an independent contractor. RGR will provide advice and representation on behalf of certain local water agencies affiliated with Public Water Agencies Group, of which RWD is a participant. Services will relate to California state legislative and regulatory matters. Such services shall include:
 - A. Representation in the State Capitol and with the Executive Branch in regard to the 2013-14 California legislative program of the participating agencies.
 - B. Research and analysis of state legislative and regulatory issues and related initiatives; drafting legislation and amendments thereto relating to such issues.
 - C. Legislative reporting services as may be required by the participating agencies.
 - D. Participation and attendance at meetings, upon request by the participating agencies, including, but not limited to, meetings related to issues management and formation of lobbying coalitions.

RGR will work under the direction of a management steering committee of the participating agencies, which shall include RWD General Manager, and will coordinate services to be performed with same.

Rowland Water District
Lobbying Firm Retention Contract
Page 2 of 3

2. TERMS OF PAYMENT— RWD will pay RGR, according to terms and conditions set forth herein, a fee of EIGHTEEN THOUSAND AND NO/100 DOLLARS (\$18,000.00) for the period of July 1, 2013 through June 30, 2014. This amount shall be paid in twelve (12) equal installments of ONE THOUSAND FIVE HUNDRED AND NO/100 DOLLARS (\$1,500.00) due on the first (1st) of each month from July 2013 through June 2014, inclusive. Payment shall cover all time expended by RGR personnel unless otherwise agreed to by RGR and RWD.

- A. Invoices shall be submitted monthly by RGR for payment by RWD. Payment is past due the next business day following the fifteenth of the month. If RWD has any valid reason for disputing any portion of an invoice, RWD will so notify RGR within seven (7) calendar days of receipt of invoice, and if no such notification is given, the invoice shall be deemed valid. The portion of RGR's invoice that is not in dispute shall be paid in accordance with the procedures set forth herein.
- B. RWD shall reimburse RGR a proportionate share of all costs incurred in connection with the services rendered to the participating agencies. Reimbursable costs include, but are not limited to, travel costs, telephone, facsimile, copies, and delivery that are attributable to the services rendered. Travel costs are defined as air travel, lodging, meals and incidentals, ground transportation, and all costs associated with travel. All extraordinary travel expenses must receive RWD's prior approval. RGR shall provide to RWD substantiation of reimbursable costs incurred. In no event shall the aggregate amount of reimbursable costs payable by RWD during the term of the agreement exceed the amount of ONE THOUSAND FIVE HUNDRED AND NO/100 DOLLARS (\$1,500.00). Any expense incurred in excess of ONE THOUSAND FIVE HUNDRED AND NO/100 DOLLARS (\$1,500.00) relating to the RWD proportionate share shall be the legal responsibility of RGR.
- C. A finance charge of 1.5% per month on the unpaid amount of an invoice will be charged on past due accounts. Payments by RWD will thereafter be applied first to accrued interest and then to the principal unpaid balance. Any attorney fees, court costs, or other costs incurred in collection of delinquent accounts shall be paid by

**Rowland Water District
Lobbying Firm Retention Contract
Page 3 of 3**

RWD. If payment of invoices is not current, RGR may suspend performing further work.

3. **INDEPENDENT CONTRACTOR**—It is understood that RGR will function as an independent contractor and will hold itself out as such and will be without authority to obligate RWD for indebtedness, contracts, or other legal obligations.
4. **POLITICAL REFORM ACT**—RGR will be solely responsible for its filing and reporting obligations pursuant to the Political Reform Act of 1974, as it may be amended from time to time. RWD will be solely responsible for its filing and reporting obligations pursuant to the Political Reform Act of 1974, as it may be amended from time to time.
5. **GOVERNING LAW** - This agreement shall be governed by and construed pursuant to the laws of the State of California.
6. **ENTIRE AGREEMENT** - This is the entire agreement of the parties and no other representations, promises or agreements, oral or otherwise, shall be of any force or effect. This agreement may be supplemented, amended or revised only in writing by agreement of the parties.
7. **TERM OF CONTRACT**—This engagement shall be subject to review at any mutually agreed upon time. Either party may terminate this engagement without cause by giving written notice at least sixty (60) days prior to the date of termination. RWD's obligation to pay any further monthly installments shall cease upon the date of the termination and RWD shall have no further monetary obligation to RGR as of that date of termination. The effective date of this agreement is July 1, 2013, and it shall terminate on June 30, 2014.

**ROWLAND
WATER DISTRICT**
P. O. Box 8460
Rowland Heights CA 91748

**REEB GOVERNMENT
RELATIONS, LLC**
1107 9th Street, Suite 510
Sacramento CA 95814

By: Ken Deck
General Manager

By: Robert J. Reeb
President

Date:

Date:

Tab

2.11

**Rowland Water District
Communication Strategies Update
May 14, 2013**

- **Media Outreach**
 - Press Release/in process: Strategic Plan Development
 - Press Release/in process: Recycled Water Agency of the Year
- **Consumer Confidence Report**
 - Drafting articles for inclusion in annual water quality report
 - Topics to include GM letter, strategic plan, education/outreach and District's use of technology
 - Water quality tables are being compiled by Dave Warren
 - Layout and design are in development
- **Outreach Training**
 - Working with General Manager and Director of Administrative Services to help train new outreach personnel and develop strategies for optimal ROI
 - Upcoming: Writing Workshop schedule TBA
- **Potable Water Reliability Enhancement Project**
 - Simple fact sheet developed highlighting RWD's joint effort with Cal Domestic
 - One-sheets to be distributed to customers and other stakeholders
- **Legislative**
 - Additional legislative flyers produced and delivered for BOD use
- **District Art/Signage**
 - CV Strategies designer working with wall art company on options
 - Art work for banner and table cloths completed
 - Banner has been delivered; table cloth is being produced (possibly delivered by 5/14)
- **Board of Directors Message Decks**
 - 14 key topics highlighted on individual cards for use by BOD as simple talking points
 - Board members are reviewing cards
- **Customer Service**
 - Updating on-hold messages monthly
 - Phone system upgrade is complete and installed

- Sponsorships
 - Kiwanis Club outreach developed for April event

- Administrative
 - Continuing to update deliverable plan; on-track
 - CV Strategies will assist in website redesign as needed and provide any content
 - Holding regular calls with General Manager, Director of Administrative Services & Public Affairs Representative



Memorandum


To: Board of Directors

From: Brittnie Van De Car
Public Affairs Representative

Date: May 14, 2013

Re: Public Affairs Update

- Rose and I had individual meetings with principals from both Blandford and Northam Elementary to promote our new water education program.
- Water Cycle Bracelet Presentation at Jellick Elementary School.
 - 152 total students (K-2nd Grade)
 - 7 different classrooms (One being Special Education)
- Rose and I met with Juliann Ferguson (Energy Management Coordinator) from Rowland Unified School District to help promote the water education program and gain a partnership.
- Will be visiting schools (Nogales High School, Alvarado Intermediate School and Telesis Academy of Science and Math) throughout the month of May doing follow-ups on their Edu-Grants.
- Arranged and met with Jan Castle at the Hacienda-La Puente Unified School District to promote the water education program.
- Worked the "Family Resource Fair" at the end of April, which had a great turnout. We are wanted back to participate in the event annually.
- Promoting (in the Customer Service lobby and on the website) "Sprinkler Spruce-up" Program through the WaterSense partnership we have with the Environmental Protection Agency.
- Will be presenting the Water Cycle Bracelet at Blandford Elementary.
- Working with Rose and Ken on the final stages of the website migration.


Brittnie L. Van De Car
Public Affairs Representative

Tab

2.12

THREE VALLEYS MUNICIPAL WATER DISTRICT

LEADERSHIP BREAKFAST Thursday, June 6, 2013

We're BACK at the Sheraton Fairplex Hotel
(McKinley & White Avenues, Pomona)



Charles Wilson

Recognized as an organizational leader, Wilson is a proven consensus builder and strategic communications specialist who can develop high performance teams, which produce results. An excellent communicator who possesses strong written and public speaking skills with the ability to convincingly present view points before public audiences and the news media.

A frequent lecturer and university level instructor, Wilson was invited to provide advanced political campaign and communications seminars to train candidates and political parties in Novosibirsk, Russia. Wilson has also hosted and produced "Orange County Outlook," a locally produced television show highlighting current events, political debate and economic development activities in Orange County.

A graduate of UCLA, Charles earned his BA degree in political science with an emphasis in international relations and public administration. He has also done some work toward an MA in organizational leadership at Chapman University.

Charles Wilson, Senior Policy Manager Southern California Edison

CHALLENGES IN THE SOUTHERN CALIFORNIA ENERGY MARKET

Join us for this informative presentation!

DATE: Thursday, JUNE 6, 2013
LOCATION: SHERATON FAIRPLEX, 601 W. McKinley Ave.,
Pomona, CA 91768
TIME: 7:30am - 9:00am
RSVP: (909) 621-5568
COST: \$15 (includes breakfast)

Please note that we will NOT be collecting money at the door. If we do not receive your payment prior to the Breakfast, we will bill your agency.

Tab

3.1

**Newhall County, Rowland, and Orchard Dale water districts
2013-14 Regular Session, First Year - 5/3/2013**

AB 142 (Perea D) Water resources: infrastructure.

Current Text: Amended: 4/23/2013 [pdf](#) [html](#)

Introduced: 1/17/2013

Status: 5/2/2013-From committee: Do pass as amended and re-refer to Com. on APPR. (Ayes 10. Noes 0.) (April 30).

Is Urgency: N

Is Fiscal: Y

Location: 5/2/2013-A. SECOND READING

2Year Dead	Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
	1st House				2nd House							

Calendar: 5/6/2013 #100 ASSEMBLY ASSEMBLY SECOND READING FILE

Summary: Existing law establishes the Department of Water Resources in the Natural Resources Agency, and, among other things, empowers the department to conduct investigations of all or any portion of any stream, stream system, lake, or other body of water. This bill would require the Department of Water Resources to initiate and complete a comprehensive study of California's state and local water supply infrastructure needs and provide a report to the Legislature by July 1, 2014, that summarizes those findings.

Laws: An act relating to water resources.

Position

Watch

AB 145 (Perea D) State Water Resources Control Board: drinking water.

Current Text: Amended: 4/24/2013 [pdf](#) [html](#)

Introduced: 1/18/2013

Status: 5/1/2013-From committee: Do pass and re-refer to Com. on APPR. (Ayes 5. Noes 2.) (April 30). Re-referred to Com. on APPR.

Is Urgency: N

Is Fiscal: Y

Location: 5/1/2013-A. APPR.

2Year Dead	Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
	1st House				2nd House							

Summary: The California Safe Drinking Water Act (state act) provides for the operation of public water systems and imposes on the State Department of Public Health various duties and responsibilities. Existing law requires the department to conduct research, studies, and demonstration projects relating to the provision of a dependable, safe supply of drinking water, to adopt regulations to implement the state act, and to enforce provisions of the federal Safe Drinking Water Act. This bill would transfer to the State Water Resources Control Board the various duties and responsibilities imposed on the department by the state act. The bill would require these provisions to be implemented during the 2014-15 fiscal year. This bill contains other related provisions and other existing laws.

Laws: An act to add Sections 116271, 116272, and 116760.25 to the Health and Safety Code, relating to drinking water.

Position

Oppose Unless

Amended

AB 218 (Dickinson D) Employment applications: criminal history.

Current Text: Amended: 4/10/2013 [pdf](#) [html](#)

Introduced: 2/4/2013

Status: 5/1/2013-In committee: Set, first hearing. Referred to APPR. suspense file.

Is Urgency: N

Is Fiscal: Y

Location: 5/1/2013-A. APPR. SUSPENSE FILE

2Year Dead	Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
	1st House				2nd House							

Summary: Existing law prohibits both public and private employers from asking an applicant for employment to disclose, either in writing or verbally, any information concerning an arrest or detention that did not result in a conviction. This bill would prohibit a state or local agency from asking an applicant to disclose information regarding a criminal conviction, except as specified, until the agency

has determined the applicant meets the minimum employment qualifications for the position. This bill would include specified findings and declarations of the Legislature in support of this policy. This bill contains other related provisions and other existing laws.

Laws: An act to add Section 432.9 to the Labor Code, relating to employment.

Position

Oppose

AB 295 (Salas D) Water: water supply: infrastructure.

Current Text: Amended: 4/23/2013 [pdf](#) [html](#)

Introduced: 2/11/2013

Status: 5/2/2013-From committee: Do pass as amended and re-refer to Com. on APPR. (Ayes 10. Noes 0.) (April 30).

Is Urgency: N

Is Fiscal: Y

Location: 5/2/2013-A. SECOND READING

2Year Dead	Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
	1st House				2nd House							

Calendar: 5/6/2013 #101 ASSEMBLY ASSEMBLY SECOND READING FILE

Summary: Existing law requires the Department of Water Resources to update every 5 years the plan for the orderly and coordinated control, protection, conservation, development, and use of the water resources of the state, known as the California Water Plan. This bill would establish findings and declarations stating that the November 2014 ballot currently includes a bond measure for \$11.14 billion to fund projects related to water, that many Californians lack access to clean, safe, and affordable drinking water, and that it is in the general public interest to pass a general obligation bond to help fund projects that address the critical and immediate needs of disadvantaged, rural, or small communities and projects that leverage state and federal drinking water quality and wastewater treatment funds. The bill would also require the State Water Resources Control Board and the Drinking Water and Environmental Management Division of the State Department of Public Health to initiate and complete a comprehensive study relating to the need for state funding for water projects and, on or before July 1, 2014, to provide a report to the Legislature summarizing those findings.

Laws: An act relating to water.

Position

Oppose Unless

Amended

AB 803 (Gomez D) Water Recycling Act of 2013.

Current Text: Amended: 4/22/2013 [pdf](#) [html](#)

Introduced: 2/21/2013

Status: 5/1/2013-From committee: Do pass and re-refer to Com. on APPR. (Ayes 7. Noes 0.) (April 30). Re-referred to Com. on APPR.

Is Urgency: N

Is Fiscal: Y

Location: 5/1/2013-A. APPR.

2Year Dead	Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
	1st House				2nd House							

Summary: Existing law requires the State Department of Public Health to establish uniform statewide recycling criteria for each varying type of use of recycled water where the use involves the protection of public health. Existing regulations prescribe various requirements and prohibitions relating to recycled This bill , the Water Recycling Act of 2013, would provide that this notification requirement does not apply to an unauthorized discharge of effluent of treated sewage defined as recycled water, as defined. This bill contains other related provisions and other existing laws.

Laws: An act to amend Section 5411.5 of the Health and Safety Code, and to add Section 13263.7 to the Water Code, relating to recycled water.

Position

Support

AB 1043 (Chau D) Safe Drinking Water, Water Quality and Supply, Flood Control, River and Coastal Protection Bond Act of 2006: groundwater contamination.

Current Text: Amended: 4/16/2013 [pdf](#) [html](#)

Introduced: 2/22/2013

Status: 5/1/2013-From committee: Do pass and re-refer to Com. on APPR. with recommendation: to consent calendar. (Ayes 7. Noes 0.) (April 30). Re-referred to Com. on APPR.

Is Urgency: N

Is Fiscal: Y

Location: 5/1/2013-A. APPR.

2Year Dead	Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
	1st House				2nd House							

Summary: The Safe Drinking Water, Water Quality and Supply, Flood Control, River and Coastal Protection Bond Act of 2006 , an initiative statute approved by the voters as Proposition 84 at the November 7, 2006, statewide general election, makes approximately \$5.4 billion in bond funds available for safe drinking water, water quality and supply, flood control, natural resource protection, and park improvements. The initiative bond act makes \$60,000,000 available to the State Department of Public Health for the purpose of loans and grants for projects to prevent or reduce contamination of groundwater that serves as a source of drinking water and requires the department to require repayment for costs that are subsequently recovered from parties responsible for the contamination. Existing law requires the department, in collaboration with the Department of Toxic Substances Control , or DTSC, and the State Water Resources Control Board, to develop and adopt regulations governing the repayment of costs that are subsequently recovered from parties responsible for the contamination of groundwater. This bill would eliminate the requirement to develop and adopt regulations and instead would require a grantee of certain initiative bond act funds to take specific actions to recover the costs of cleanup and to utilize those funds for certain groundwater contamination cleanup projects, as specified. The bill would require the grantee, before expending the funds recovered from a responsible party, as defined, to submit an expenditure plan to DTSC for its review. The bill would require that funds recovered from a responsible party by a grantee and used by the grantee for the costs of the specified groundwater contamination cleanup projects be deemed to be repaid by the grantee to the state. This bill contains other related provisions and other existing laws.

Laws: An act to add Sections 75101.3 and 75101.4 to, and to repeal and add Section 75101 of, the Public Resources Code, relating to groundwater.

Position
Watch

AB 1212

(Levine D) Public contracts: bids:

Current Text: Introduced: 2/22/2013 [pdf](#) [html](#)

Introduced: 2/22/2013

Status: 3/7/2013-Referred to Com. on A. & A.R.

Is Urgency: N

Is Fiscal: Y

Location: 3/7/2013-A. A. & A.R.

2Year Dead	Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
	1st House				2nd House							

Summary: Existing law prohibits, except in specified circumstances, a state agency, political subdivision, municipal corporation, district, or public officer responsible for letting a public works contract from drafting bid specifications for that contract in a manner that limits the bidding to any one concern or product, unless the specification is followed by the words "or equal." Existing law requires that these bid specifications provide a period of time prior to or after, or prior to and after, the award of the contract to allow the contractor to submit data that demonstrates that a concern or product to be provided under the contract is equal to the concern or product identified in the bid specification. This bill would prohibit these bid specifications from requiring a bidder to provide submission of data substantiating a request for a substitution of "an equal" item prior to the bid or proposal submission deadline.

Laws: An act to amend Section 3400 of the Public Contract Code, relating to public contracts.

Position
Oppose

AB 1235

(Gordon D) Local agencies: financial management training.

Current Text: Introduced: 2/22/2013 [pdf](#) [html](#)

Introduced: 2/22/2013

Status: 5/2/2013-From committee: Do pass and re-refer to Com. on APPR. (Ayes 7. Noes 2.) (May 1). Re-referred to Com. on APPR.

Is Urgency: N

Is Fiscal: Y

Location: 5/2/2013-A. APPR.

2Year Dead	Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
	1st House				2nd House							

Summary: Existing law provides for the establishment and operations of cities, counties, cities and counties, districts, and other local government agencies, the composition of their governing bodies, and the payment of governing body members for attending meetings and performing other duties,

and prescribes conflicts of interest. Existing law requires that all local agency officials, as specified, receive ethics training. This bill would require that if a local agency provides any type of compensation, salary, or stipend to, or reimburses the expenses of, a member of the legislative body, all local agency officials, except a member whose term of office ends before January 1, 2015, in local agency service as of January 1, 2014, or thereafter receive training in financial management, as specified. This bill would provide that if any entity develops criteria for the financial management training, then the Treasurer's office and the Controller's office shall be consulted regarding any proposed course content. Because this bill would impose new duties on local governments, it would impose a state-mandated local program. This bill contains other related provisions and other existing laws.

Laws: An act to add Article 2.45 (commencing with Section 53236) to Chapter 2 of Part 1 of Division 2 of Title 5 of the Government Code, relating to local government.

Position
Not Favor Unless
Amended

AB 1331 (Committee on Water, Parks and Wildlife) Water resources: Bay-Delta sustainability.

Current Text: Amended: 4/23/2013 [pdf](#) [html](#)

Introduced: 2/22/2013

Status: 4/30/2013-From committee: Do pass and re-refer to Com. on APPR. (Ayes 10. Noes 0.) (April 30). Re-referred to Com. on APPR.

Is Urgency: N

Is Fiscal: Y

Location: 4/30/2013-A. APPR.

2Year Dead	Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
	1st House				2nd House							

Summary: Existing law establishes various policies of the state relative to the Sacramento-San Joaquin Delta. This bill would express findings and declarations including, among other things, that the November 2014 ballot currently includes a bond measure for \$11.14 billion to fund projects related to water, and that it is in the public interest to pass a general obligation bond that includes, but is not limited to, grants and loans to state and local agencies to help fund needed improvements to Delta sustainability, healthy watersheds, and aquatic ecosystems. The bill would additionally require the Delta Stewardship Council, on or before July 1, 2014, to initiate and complete a comprehensive study on the financial needs for state funding for implementation of the Delta Plan.

Laws: An act relating to water resources.

Position
Watch

AB 1349 (Gatto D) CalConserve Water Use Efficiency Revolving Fund.

Current Text: Introduced: 2/22/2013 [pdf](#) [html](#)

Introduced: 2/22/2013

Status: 4/16/2013-From committee: Do pass and re-refer to Com. on APPR. (Ayes 14. Noes 0.) (April 16). Re-referred to Com. on APPR.

Is Urgency: N

Is Fiscal: Y

Location: 4/16/2013-A. APPR.

2Year Dead	Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
	1st House				2nd House							

Calendar: 5/8/2013 9 a.m. - State Capitol, Room 4202 ASSEMBLY APPROPRIATIONS, GATTO, Chair

Summary: The California Constitution requires the reasonable and beneficial use of water. This bill would establish the CalConserve Water Use Efficiency Revolving Fund administered by the Department of Water Resources and would continuously appropriate moneys in the fund, without regard to fiscal year, to the department, for the purpose of water use efficiency projects. This bill would require moneys in the fund to be used for purposes that include, but are not limited to, at-or-below market interest rate loans and would permit the department to enter into agreements with local governments or investor-owned utilities that provide water or recycled water service to provide loans.

Laws: An act to add Division 30 (commencing with Section 81000) to the Water Code, relating to water, and making an appropriation therefor.

Position
Watch

SB 40 (Pavley D) Safe, Clean, and Reliable Drinking Water Supply Act of 2012.

Current Text: Amended: 1/17/2013 [pdf](#) [html](#)

Introduced: 12/10/2012

Status: 1/31/2013-Re-referred to Coms. on N.R. & W. and RLS.

Is Urgency: N

Is Fiscal: N

Location: 1/31/2013-S. N.R. & W.

2Year Dead	Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
	1st House				2nd House							

Summary: Existing law creates the Safe, Clean, and Reliable Drinking Water Supply Act of 2012, which, if approved by the voters, would authorize the issuance of bonds in the amount of \$11,140,000,000 pursuant to the State General Obligation Bond Law to finance a safe drinking water and water supply reliability program. Existing law provides for the submission of the bond act to the voters at the November 4, 2014, statewide general election. This bill would change the name of the act to the Safe, Clean, and Reliable Drinking Water Supply Act of 2014 and declare the intent of the Legislature to amend the act for the purpose of reducing and potentially refocusing the \$11,140,000,000 bond.

Laws: An act to amend Section 79700 of, and to amend the heading of Division 26.7 (commencing with Section 79700) of, the Water Code, to amend Section 3 of Chapter 3 of the Seventh Extraordinary Session of the Statutes of 2009, to amend Section 9 of Chapter 126 of the Statutes of 2010, and to amend Section 2 of Chapter 226 of the Statutes of 2010, relating to the Safe, Clean, and Reliable Drinking Water Supply Act of 2012.

Position

Watch

SB 42

(Wolk D) The California Clean, Secure Water Supply and Delta Recovery Act of 2014.

Current Text: Introduced: 12/11/2012 [pdf](#) [html](#)

Introduced: 12/11/2012

Status: 1/10/2013-Referred to Com. on N.R. & W.

Is Urgency: N

Is Fiscal: Y

Location: 1/10/2013-S. N.R. & W.

2Year Dead	Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
	1st House				2nd House							

Summary: Existing law creates the Safe, Clean, and Reliable Drinking Water Supply Act of 2012, which, if approved by the voters, would authorize the issuance of bonds in the amount of \$11,140,000,000 pursuant to the State General Obligation Bond Law to finance a safe drinking water and water supply reliability program. Existing law provides for the submission of the bond act to the voters at the November 4, 2014, statewide general election. This bill would repeal these provisions. This bill contains other related provisions and other existing laws.

Laws: An act to repeal and add Division 26.7 (commencing with Section 79700) of the Water Code, and to repeal Section 2 of Chapter 3 of the Seventh Extraordinary Session of the Statutes of 2012, relating to a clean, secure water supply and Delta recovery program, by providing the funds necessary therefor through an election for the issuance and sale of bonds of the State of California and for the handling and disposition of those funds.

Position

Oppose Unless
Amended

SB 726

(Lara D) California Global Warming Solutions Act of 2006: Western Climate Initiative, Incorporated.

Current Text: Amended: 4/8/2013 [pdf](#) [html](#)

Introduced: 2/22/2013

Status: 5/2/2013-From committee: Do pass and re-refer to Com. on APPR. (Ayes 9. Noes 0.) (May 1). Re-referred to Com. on APPR.

Is Urgency: N

Is Fiscal: Y

Location: 5/2/2013-S. APPR.

2Year Dead	Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
	1st House				2nd House							

Calendar: 5/13/2013 10 a.m. - John L. Burton Hearing Room (4203) SENATE APPROPRIATIONS, DE LEÓN, Chair

Summary: The California Global Warming Solutions Act of 2006 designates the State Air Resources Board as the state agency charged with monitoring and regulating sources of emissions of greenhouse gases. The state board is required to adopt a statewide greenhouse gas emissions limit equivalent to the statewide greenhouse gas emissions level in 1990 to be achieved by 2020, and to adopt rules and regulations in an open public process to achieve the maximum, technologically feasible, and cost-effective greenhouse gas emissions reductions. Existing law also imposes

conditions on the Western Climate Initiative, Incorporated, a nongovernmental entity created to assist the state board in the implementation of the act. Existing law specifies who may serve as part of the California membership of the board of directors of the Western Climate Initiative, Incorporated. This bill, commencing January 1, 2014, would require the Western Climate Initiative, Incorporated, to cease all work on behalf of the state until the non-ex officio California membership of the board of directors of the Western Climate Initiative, Incorporated, is confirmed by the Senate. The bill, commencing January 1, 2014, would require the state board to include information on all proposed expenditures and allocations of moneys to the Western Climate Initiative, Incorporated, in the Governor's budget. The bill would require the Western Climate Initiative, Incorporated, to annually submit a specified report to the Governor and the Legislature. This bill contains other related provisions and other existing laws.

Laws: An act to amend Section 12894 of the Government Code, relating to greenhouse gases.

Position
Watch

SB 750

(Wolk D) Building standards: water meters: multiunit structures.

Current Text: Amended: 4/29/2013 [pdf](#) [html](#)

Introduced: 2/22/2013

Status: 4/29/2013-From committee with author's amendments. Read second time and amended. Re-referred to Com. on JUD.

Is Urgency: N

Is Fiscal: N

Location: 4/29/2013-S. JUD.

2Year Dead	Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
	1st House				2nd House							

Calendar: 5/7/2013 1:30 p.m. - Room 112 SENATE JUDICIARY, EVANS, Chair

Summary: The Water Measurement Law requires every water purveyor to require, as a condition of new water service on and after January 1, 1992, the installation of a water meter to measure water service. That law also requires urban water suppliers to install water meters on specified service connections, and to charge water users based on the actual volume of deliveries as measured by those water meters in accordance with a certain timetable. This bill would require a water purveyor that provides water service to a newly constructed multiunit residential structure or newly constructed mixed-use residential and commercial structure that submits an application for a water connection after January 1, 2014, to require the installation of either a water meter, as defined, or a submeter, as defined, to measure water supplied to each individual dwelling unit. The bill would require the owner of the structure to ensure that a water submeter installed for these purposes complies with laws and regulations governing installation, approval of meter type, maintenance, reading, billing, and testing of water submeters, including, but not limited to, the California Plumbing Code. The bill would exempt certain buildings from these requirements. This bill contains other related provisions and other existing laws.

Laws: An act to add Chapter 2.5 (commencing with Section 1954.201) to Title 5 of Part 4 of Division 3 of the Civil Code, and to add Chapter 8.5 (commencing with Section 537) to Division 1 of the Water Code, relating to water.

Position
Watch

Total Measures: 14

Total Tracking Forms: 14

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Action Line

BOARD MEMBERS

CARLOS GOYTIA
DIVISION I

DAVID D. DE JESUS
DIVISION II

BRIAN BOWCOCK
DIVISION III

BOB G. KUHN
DIVISION IV

JOSEPH T. RUZICKA
DIVISION V

JOHN W. "FRED" LANTZ
DIVISION VI

DAN HORAN
DIVISION VII

THREE VALLEYS MWD

1021 E. Miramar Avenue

Claremont, CA 91711

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www.threevalleys.com

Board Meetings
are scheduled
the first and
third Wednesday
of each month at
8:00 a.m.

For additional information: (909) 621-5568

The following is a summary of the Three Valleys Municipal Water District's Regular Board Meeting of Wednesday, April 17, 2013

Approved: Motion No. 13-04-4922 passed unanimously to approve Consent Calendar items A-G as follows: A) Receive, approve & file March 2013 minutes (March 6, 2013, March 18, 2013 and March 20, 2013); B) Receive, approve & file March 2013 financial reports; C) Approval of amendment to district policy manual concerning board discipline; D) Approval of FY 2012-13 project encumbrances; E) Approval of Resolution No. 13-04-707 concurring nomination for Cucamonga Valley Water District Director Kathy Tiegs for California Special Districts Association, Region 5, Seat B; F) Approve amendment to San Gabriel Valley Council of Governments representative as part of the San Gabriel Water District Joint Powers Authority; G) Approve Resolution No. 13-04-708 for County Sanitation District Tax Sharing Exchange: Annexation No. 21-738.

Approved: Motion No. 13-04-4923 passed unanimously to approve payment of the directors' monthly payment request forms for March 2013.

This summary may not include all agenda items and should not be construed as minutes of the meeting.

TVMWD is a water resources management agency that covers approximately 133 square miles and is governed by an elected Board of seven officials. The present population is about 525,000. Since its formation, the Three Valleys Municipal Water District has installed some 37,000 feet of pipeline and delivered more than 175 billion gallons of water.



Action Line
APRIL 17, 2013
~ PAGE 2 ~

Approved: Motion No. 13-04-4924 passed unanimously to adopt Ordinance No. 13-04-20 amending the district's Open Meeting Ordinance (AKA Sunshine Ordinance).

Approved: Motion No. 13-04-4925 passed unanimously to authorize the general manager to enter into a Professional Services Agreement with Krieger & Stewart, Inc. to provide professional engineering services for Project No. 58444: design, construction management/administration, and inspection services for the Fulton Reservoir project at a cost not-to-exceed \$400,000.

Approved: Motion No. 13-04-4926 passed unanimously to authorize the general manager to enter into an agreement with Best Drilling and Pump, Inc. for Project No. 58433: construction of Phase 1 — Drilling/Development of TVMWD Production Well No. 2 at a cost not-to-exceed \$919,505.

Approved: Motion No. 13-04-4927 passed unanimously to approve FY 2013-14 district's budget, draft 2.0

Approved: Motion No. 13-04-4928 passed unanimously to approve Resolution No. 13-04-709 adopting water rates and charges for CY 2014.

Important Calendar Dates

- Wednesday, May 1, 2013, 8:00 a.m., Regular Board Meeting (Initiate FY 2013-14 Standby Charge proceedings)
- Wednesday, May 15, 2013, 8:00 a.m., Regular Board Meeting (Public Meeting FY 2013-14 Standby Charge proceedings)